



# ITCHEN VALLEY PARISH COUNCIL

(Serving the villages of: Avington, Easton, Itchen Abbas & Martyr Worthy)

## Minutes of Full Council Meeting on Thursday January 4<sup>th</sup>, 2018 at Easton Village Hall

**Attending:** Cllrs Jeffes, Langford, Legat, Moffatt (chair), Riley, Stoodley, Ward-boughton-leigh.

**In Attendance:** Cllrs Porter (HCC) part, Verity Coleman- Itchen Valley Verges – IVV (part), Trevor Foreman -Easton & Martyr Worthy Cricket Club (part), Sophie Miller - IVV (part), Lucy Varcoe – IVV (part), Clerk – Mr. A. Weaver.

Item	Content	Action
17.104	<b>Apologies:</b> Cllrs: Andrews, Appleby, Denniss, Gottlieb (WCC), Leila Alabaster - Chairman – Friends of Itchen Valley School.	
17.105	<b>Minutes of Meeting of 7th December 2017 and Matters Arising</b> Minutes were amended to reflect attendance of Councillor Stoodley. Chairman Cllr Moffatt signed the minutes. <u>Matters Arising</u> – Cllr Riley was asked about the beacon. It was agreed that the parish council were not looking to host a WW1 Beacon event. WMM – Cllr Riley indicated she had sent in the response and that the response would be included in the minutes. WCC Movement Strategy – Cllr Riley indicated that she had sent WCC her response to the Movement Strategy and copied in all councillors. (see Appendix 1).	
17.106	<b>Public Participation &amp; Declarations of Interest on Agenda.</b> Re: Item 5 - Cllr Riley stated that she was a trustee of McPherson Trust. Re: Item 9, Cllr Stoodley stated that Highways England are a client of his employer.	
17.107	<b>Cooption of New Councillor</b> Cllr Moffatt proposed Alistair Ward-boughton- leigh be coopted onto the parish council. Cllr Langford seconded the proposal. The proposal was agreed unanimously. <b>Action</b> – Clerk to forward relevant induction materials and associated documents to Councillor Ward-boughton-leigh.	AW
17.108	<b>Boomtown Community Fund Grants Recipients Feedback</b> Cllr Moffatt (chair) welcomed the 2017 grant recipient representatives to the meeting. <u>Easton and Martyr Worthy Cricket Club (EMWCC)</u> representative Mr Trevor Forman referred to his previous email report and enlarged on details of the facilities provided by the grant (3 outdoor nets) and how a combination of quality coaching and facilities had helped three club sides to gain promotion and was generating more activity and interest at the club. <u>McPherson Trust</u> representative Cllr Riley provided an update on progress with replacing Easton playground tower. She gave detail of the background funding issues. Boomtown grant funding was providing 5-7% of the total cost of the tower. Quotes were currently being examined and it was anticipated that the tower would be in place in the new financial year. Local children were being consulted about the choice for the tower. <u>Watercress Way</u> An informative video had been circulated prior to the meeting, demonstrating the new way markers and publicity material bought with the grant. <u>Wild Itchen Valley Verges (WIVV)</u> WIVV representatives provided more details to supplement the report circulated prior to the meeting. The aim is to increase biodiversity of road verges and open spaces in Itchen Valley. Representatives provided details about two schemes at Abbots Worthy/Kings Worthy junction and at Station Hill carried out by volunteers. There was a brief discussion about longer term proposals,	

Item	Content	Action
	<p>community involvement, and wider scope.</p> <p><u>Friends of Itchen Abbas School</u>: Were not able to attend but confirmed via email that the £200 grant is being used as part of the project to refresh the MUGA at the school.</p> <p>All representatives fed back complimentary comments about the simple grant application process. Cllr Riley confirmed that the scheme would run again in 2018. Publicity and application forms will be available in February.</p> <p><b>Action</b> -Cllr Riley to prepare a short report and forward details to Boomtown and any other relevant persons.</p> <p>Community Grant fund recipients left at 7.25 pm.</p>	
17.109	<p><b>City and County Council Reports</b></p> <p><u>HCC Report</u> – Members discussed Cllr Porter’s report and email circulated prior to the meeting.</p> <p><b>Action</b> – Cllr Langford agreed to contact Cllr Porter to attend meeting to provide feedback about Itchen Valley Lead Parish Lengthsman contract experience.</p>	CL
17.110	<p><b>Planning</b></p> <p>(a) <u>Planning Applications including any Planning Applications received after date of issue.</u></p> <p>(i). <u>Holly (T1) fell because poor specimen growing out of stump of previously felled tree. Sycamore (T2) fell because tree leaning and interfering with tree T4 Sycamore (T3) fell because tree leaning and suffering from rot in large wound where limb previously removed Ten new Hornbeam trees being planted in area adjacent to woodland (L)</u></p> <p>Martyr Worthy Place Bridgets Lane Martyr Worthy Hampshire SO21 1AW SDNP/17/06450/TPO Consultation Decision: ‘Support’ – IVPC supports this application.</p> <p>(ii) <u>New surface to footpath from church door to lych gate plus new path lighting (L)</u></p> <p>St John The Baptist Church Avington Lane Itchen Abbas SO21 1BJ SDNP/17/06387/FUL – Consultation Deadline – 17<sup>th</sup> January 2017 Members agreed that consideration of this application be deferred to next Planning Committee.</p> <p><b>Action</b> – Clerk to request extension of consultation period because of delay in relevant documents associated with the application appearing on the website.</p> <p>(iii) <u>New detached house, with ancillary accommodation, garage, pool house and machine store, along with associated landscaping swimming pool and tennis court</u></p> <p>Fairfield House, Rectory Lane Itchen Abbas SO21 1BW 17/03000/FUL</p> <p>Cllr Langford provided some background in respect of the three planning applications received in recent years and the responses of the parish council. There was a discussion about the current application.</p> <p>Decision: <i>Since the 2012 application the Itchen Valley Parish Council has conducted a wide public consultation on the nature of its housing needed, this was published as part of the Itchen Valley Parish Plan and adopted by WCC in 2014. The public consultation highlighted the growing need for smaller houses for young families, appropriately designed houses for downsizer’, local workers, and agricultural retirees who have worked and lived in the valley. There was no appetite for large houses within the Parish, given the abundance of this type of property within the existing housing stock.</i></p> <p><i>Subsequently the IVPC has submitted its comment to the draft SDNP plan</i></p>	AW

Item	Content	Action
	<p><i>that in November 2017 there were 17 families within the parish on the waiting list for social housing council and a supported SHLAA that might only deliver 3 social houses through to 2033</i></p> <p><i>Smaller houses would enable the parish to support the community facilities of village school, bus service etc.</i></p> <p><i>Therefore, the Parish Council objects to this application on the basis that there is no demonstrable need for a house of this size in the locality but there is a need for smaller housing stock</i></p>	
	<p><b>Action</b> – Clerk to submit italicised FCM responses to WCC planning portal.</p>	AW
	<p>(b) <u>Draft Minutes of Planning Committee Tue December 19<sup>th</sup>, 2017.</u> Members noted the minutes.</p>	
	<p>(c) <u>Boomtown License Extension – IVPC Response</u> Members discussed Chair Cllr Appleby’s draft response. This included a summary of collective responses recorded at the recent drop-in session at IAH Village Hall. Members discussed licensing and planning procedures, traffic and noise issues, local concerns and support in respect of Boomtown, forthcoming impact report, incremental approaches to Boomtown development and growth.</p>	
	<p><b>Action</b> – Cllr Riley to incorporate additional comments into licensing response (<u>See appendix 2 for final version</u>) and submit to WCC Licensing.</p>	YR
<b>17.111</b>	<p><b>To Discuss Preparing for the Introduction of General Data Protection Regulations (GDPR)</b> Cllr Riley provided some background information to these changing procedures to be implemented in May 2018 and available in the links provided with the agenda. These had major implications for parish councils and would involve some work for the webmaster, or an appointed portfolio holder, plus the Clerk. There was a discussion about relevant issues, including: available GDPR guidance, and developing NALC and HALC guidance and training provision. <u>Decision:</u> Cllr Legat and Clerk to take on responsibility for data protection.</p>	
	<p><b>Action</b> – Cllr Legat and Clerk to attend HALC training courses. Progress on the implementation of the GDPR to be monitored at F&amp;GP.</p>	JL/AW/YR
<b>17.112</b>	<p><b>To discuss Highways England’s plans for the M3 Junction 9 reconfiguration</b> Members discussed the implications for IVPC parish, particularly run-off roads and cycle routes, and considered the forthcoming consultation days. Members agreed that there was a need to raise awareness of public consultations.</p>	
	<p><b>Action</b> – Cllr Legat to include details on IVPC website.</p>	JL
	<p><b>Action</b> – Cllr Riley and Clerk to attend Highway England Information event on Tuesday 9<sup>th</sup> January.</p>	YR/AW
<b>17.113</b>	<p><b>To Discuss the Introduction of WCC Neighbourhood Services Officer</b> Cllr Riley referred to recent email received from NSO Lesley Bridger, introducing herself, describing issues tackled by Neighbourhood Services and highlighting her specialist role in investigating and preventing flytipping.</p>	
	<p><b>Action</b> – Clerk to forward invitation for NSO to attend future meeting.</p>	AW
<b>17.114</b>	<p><b>Financial Matters</b> a) <u>Accounts to be Paid</u> (see appendix 4) Clerk Mr. Weaver circulated details of bills and invoices received in November. Cllrs Moffatt and Stoodley signed to authorize payments.</p>	
	<p><b>Action</b> – Clerk to circulate bank statement with invoices at FCM.</p>	AW
	<p>b) <u>Draft Minutes of F&amp;GP Committee Meeting – Tue December 19<sup>th</sup>, 2017</u></p>	

Item	Content	Action
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Members noted the draft minutes.

c) To approve changes to the contact clauses within Council’s Standing Orders (SOs) and Financial Regulations (FRs)

Cllr Riley provided some details of this issue considered at last F&GP Committee meeting – in particular, the need to amend SOs and FRs to enable the Parish Lengthsman contract to continue in its present form for the next two or three years.

Changes were highlighted in italics in Standing Orders and Financial Regulations, viz:

1. Standing Orders Para 18. Financial Controls and Procurement – sub section a; Add the following subpara vi.

*‘Procurements policies associated with the Council role as Lead Council when entering into contracts for other councils’.*

2. Financial Regulations Para 11. Contracts; To add a sub para with the following wording.

*‘When the Parish Council is the lead council for a combined Town/Parish Council contract, it can, at its discretion, extend the contract for goods and services, up to a maximum of five years and increase the value of the contract up to the maximum funding received. Both are subject to receipt of funding by the delegated authority and the contractor’s satisfactory performance.’*

Decision: Council Riley proposed IVPC adopt the changes proposed above to SO and FRs. Cllr Moffatt seconded the proposal. The proposal was passed unanimously.

(d) To review the specification for the Council’s new Website

Members discussed the specification circulated with the agenda.

Members considered: the need for additional parish council email addresses; scope for links to social media, particularly ‘Mailchimp’, and links with other websites. The spec must also include the provision of an achieve of documentation contained on the current website.

**Action** – Cllr Legat to amend the specification. The new specification to be forwarded to the Clerk along with details of potential suppliers, in order that comparable quotes could be obtained. JL/AW

**17.115 Parish Council Reports**

(a) Footpath Matters

Cllr Jeffes provided a report back on footpaths. Issues covered included: Rural Access Grants; Ramblers Association (RA) survey of IV footpaths, due in 3 weeks’ time; dates of RA working dates; permissive footpaths and insurance implications.

(b) Highway Matters

Nothing to report this month.

(c) Village Halls

Nothing to report this month.

(d) Website

Matters previously discussed.

(e) Open Spaces (OS)

Cllr Riley referred to her circulated OS report.

Couch Green Play Area and King George v Field Ownership Signs –

Decision – Members agreed to approve a maximum budget of £200 for a

Item	Content	Action
	<p>standalone order.</p> <p><u>Annual Health &amp; Safety Inspection</u></p> <p><u>Decision</u> – Members agreed to approve VitaPlay quote of £536.10p to supply and fit additional clash barrier and to replace and fit new rope and broken panel on the Couch Green tower.</p> <p><u>New Fall Surfaces under Play Equipment</u></p> <p>Cllr Riley highlighted the condition of the current fall surfaces documented in monthly and annual play inspection reports. Cllr Riley referred to the three quotes received and listed in her Open Spaces report. The final quote from Abacus Playground for £6,465 – had also been received. Cllr Riley sought views on the way forward plus timing of project. There was a discussion.</p> <p><u>Decisions</u> –</p> <ul style="list-style-type: none"> <li>• Members agreed provision for fall surface funding to be brought forward from 2018/19 planned budget to 2017/18 budget;</li> <li>• Members agreed to slip the ordering of the Easton Play tower from the 2017/18 budget provision to 2018/19 budget;</li> <li>• Cllr Riley to confirm the quality of surfacing from each supplier is similar and that wear pads have been included</li> <li>• Cllr Riley to ask for reference sites.</li> </ul> <p><b>Action</b> – Cllr Riley to ask for sample of Bonded Mulch for examination check prior to selecting supplier. F&amp;GP to review quotes and choose the supplier once quality issues are resolved</p>	YR
	<p><u>Replacement of Play Tower</u></p> <p>Cllr Stoodley stated he had circulated details of the selected 5 tower options. Cllr Riley referred to her report which indicated that only one of the selected tower options was within the allocated budget of £10K. Members were asked to approve the towers proposed for consultation and to identify any funding needed to cover the shortfall. Members discussed the financial implications of the various options and the funding factors and characteristics to be considered: i.e. ground works costs; links to Ransom Strip issue; scope for future financial savings; future Boomtown funding.</p> <p><u>Decisions</u> – Cllr Langford proposed the following decisions; proposals were seconded by Cllr Ward-boughton-leigh and agreed unanimously by members. There was a discussion about whether the 2018 Boomtown Grant could be used to support the project again.</p> <ul style="list-style-type: none"> <li>• Remove £14.5K Tower from available options;</li> <li>• Consult on 4 tower options with local children and other interested parties;</li> <li>• Maximum cost of agreed option to be £12.5K;</li> <li>• Delay purchase until 2018/19 financial year;</li> <li>• Explore options that would enable IVPC to spend up to £11.8K in 2018/19 financial year;(based on funds being in 2018/19 budget)</li> </ul> <p><b>Action</b> – Cllr Stoodley to prepare consultation sheet. Cllr Riley to confirm 2018/19 budget had £2.5K allocated for Easton OSF. The split of the Boomtown Grant 2018 to be discussed at next F&amp;GP Committee.</p>	RS/YR/AW
	<p><u>Ransom Strip</u></p> <p>Members discussed Ransom Strip and reaffirmed the need to follow up on action agreed at the last F&amp;GP Committee.</p> <p><b>Action</b> – Cllr Riley to prepare an initial draft of letter for Clerk to send by registered mail to local resident and her builder in respect of this matter. Cllr Porter (HCC) arrived at the meeting.</p>	YR

## 17.116 Winchester Sports and Leisure Park – Latest Project News and

Item	Content	Action
	<p><b>Questionnaire</b> Members noted the forthcoming meetings that were taking place.</p>	
17.117	<p><b>Correspondence</b> Clerk Mr. Weaver referred to the correspondence list circulated with the agenda (see appendix 3). Members noted correspondence. There was a discussion about the proposed rerouting of the Esso pipeline.</p>	
17.117	<p><b>Other Items for Consideration</b> <u>Lengthsman Deployment Schedule</u> <b>Action</b> – Clerk to circulate schedule. <u>HARA Social Housing Conference</u> Cllr Langford highlighted this conference on 16<sup>th</sup> March 2018 <u>Planning Committee 19<sup>th</sup> December</u> There was a discussion about the meeting arrangements for this meeting. <b>Action</b> – Cllr Langford and Riley to discuss further.</p>	AW      CL/YR
17.118	<p><b>Date of Next Meeting(s)</b> Next scheduled meeting is Thursday 1<sup>st</sup> February 2018 at 7.00 pm at Martyr Worthy Village Hall. Chair closed the meeting at 9.45 pm.</p>	

## Appendix 1

<b>From:</b>	<b>Yvette Riley</b>	<b>For:</b>	<b>Full Council</b>
<b>Portfolio:</b>	<b>N/A</b>	<b>Date:</b>	<b>8 Dec 17</b>
<b>Agenda Item:</b>	<b>City of Winchester Movement strategy</b>	<b>Contact:</b>	<b>Yvetteriley@btinternet.com</b>
<b>Nature of Report*:</b>	<b>Consultation Response</b>		

Itchen Valley Parish Council, covers the villages of Easton, Avington, Martyr Worthy and Itchen Abbas. Our residents travel into Winchester as a hub for access to work, transport, shopping, leisure facilities, recreation, schooling and as a general administrative center. Due to the ever-decreasing public transport provision and the increase traffic on rural road making cycling treacherous most of these journeys will be undertaken in individual cars and visits could range in time from 30 mins to most of the day. Our comments on the strategy document are as follows.

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### **The geographical scope of the document (page 4)**

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- The north eastern geographical boundary should be extended to include more of the A33. We suggest from the old railway bridge down to the Cart and Horse's junction. This would allow appropriate traffic calming at the junction of the B3047 and the A33 and for the potential redesign of the Lovedon Lane-Park Lane junction. Abbots Worthy. All which are difficult for motorist, cyclist and pedestrians to navigate.

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### **Section 2:**

- We support the priorities. But would like to see a priority given to trying to reduce the number of overall journeys needing to be made into the city. This requires a multi agency approach and could be achieved through a greater use of technology. One example is the amount of traffic generated during the academic year which needs radical multi agency solutions. It is also important that new routes (non motorised) link to the SDNP and that Winchester City residents are able to utilise this fantastic facility on the city's doorstep.

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### **Section 3:**

- Example 1: We support this idea

- Example 2: We do not support this idea as we are doubtful that the city has space to provide dedicated space for buses without having a serious implication for other traffic flow.

- Example 3 We support this idea

- Example 4: We support this idea but think there will be limited opportunities

- Example 5: We support this idea

- Example 6: We strongly support this idea for long term use of the city

- Example 7: We support his idea

- Example 8: We support this idea but are concerned about the implications of zoning in the city.

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### **Other Comments:**

- The movement strategy should take account of new routes needed to support the proposed leisure facilities at Bar End.

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### **On Behalf of Itchen Valley Parish Council**

## Appendix 2

To:

Licensing Section  
Winchester City Council  
City Offices  
Colebrook Street  
Winchester  
SO23 9LJ

[licensing@winchester.gov.uk](mailto:licensing@winchester.gov.uk)

08 January 2018.

Dear Sirs,

### **Re: Boomtown Application for a New Licence.**

Thank you for meeting on 15<sup>th</sup> Dec with Councillors Jackie Porter, Lisa Griffiths, Kim Gottlieb and Patrick Appleby. Also for your support and help at the Itchen Valley “Drop in Meeting” on 21<sup>st</sup> Dec. As you will be aware it was well attended and having Mathew Tucker there to answer questions was really helpful.

We were able to hear the wide-ranging views of many residents and our submission as follows below is as near as we can get to representing the majority view of both those who came to the meeting and those to whom we have spoken at other times.

As a Parish Council we are in favour in principle for the continuation of the annual Boomtown Festival. However, we wish to raise the following objections to this licence application;

- The licence application is at odds with the conditions in the approved planning permission. To approve it would be against Local Authority guidance on S182 of the Licencing Act 2003.
- Preventing Public Nuisance
- Protecting Public Health- Preventing increased noise.

Planning permission for the numbers of participants, duration of the event, and permissible sound levels was granted under SDNP15/06486/FUL. This licence application exceeds the conditions set out in the approved planning permission, granted until Dec 2019. The SDNP in granting an application to 2019 were clear that this “was to allow for the impact of the additional number of attendees to the music festival event on the amenities of the area and the special qualities and enjoyment of the South Downs National Park to be reviewed”. We are not aware that this work has been concluded nor the work associated with discharging the other conditions of the planning application. Therefore, a licence should not be granted which exceeds the approved planning permission. However, if the applicant is minded to submit a new planning permission then the guidance issued under S 182 of the Licensing Act 2003 dated March 2017 para 9.45 states that “Where businesses have indicated, when applying for a licence under the 2003 Act, that they have also applied for planning permission or that they intend to do so, licensing committees and officers should consider discussion with their planning counterparts prior to determination with the aim of agreeing mutually acceptable operating hours and scheme designs”

We therefore encourage you to defer a decision on licencing until such time that a new planning application is submitted and then to co-ordinated the licencing hearing with the planning process.

However, if you are minded to proceed down this route then we have the following licencing objections to make;



a) **Preventing Public Nuisance:** The increase in numbers from 60,000 to 75,000 in 2018 and to 79,999 in 2019 will on past experience cause considerable additional disruption and create a further public nuisance. For the past two events, control of leaving and entering has been inadequate. This has resulted in significant traffic disruption, in some cases causing many hours of delay to those caught up in it, not only festival goers but also local residents. Whilst some local businesses report an increase in trade during the festival there have been at least two local established businesses who have lost customers and revenue. The reasons given by the Boomtown organisers such as bad weather and computer glitches are not acceptable and any increase in numbers will make matters worse. The problems of delayed entry at the last event, where people were queuing for a number of hours without access to water or proper toilet facilities, raises the question of public health and safety. The organisers must have contingency plans in place to minimise disruption caused by problems of this nature when they occur. This includes, where necessary, planning and co-ordinating with external organisations such as the Highways authorities and the Emergency Services.

It is our opinion that until Boomtown can demonstrate that they can hold their festival at the present level of participants without causing the disruption and nuisance to the public, as experienced over the last two events, they should not be permitted to increase the number of participants attending.

b) **Protecting Public Health-Noise:** We object to any increase in the permissible noise levels on the grounds of public nuisance. Depending on weather and atmospheric conditions there are times when the sound from Boomtown can be heard inside houses with windows closed in all four villages within our parish. Residents of Easton and Avington being relatively close are particularly affected by the noise especially at night but the noise can be heard in Martyr Worthy, we struggle to understand why increased volume is needed given the noise levels can be heard several miles away. Although the increase in noise level numbers looks small it must be remembered that the decibel scale is logarithmic and these numbers represent a significant increase in sound levels. Furthermore an increase in decibels at the lower frequency range, which has been applied for, will make matters worse. Low frequency noise travels further and therefore will create an even greater nuisance to the public. It is, for example, for this reason that fog horns have low notes because their sound travels much further than if they had high notes. It must also be questioned as to whether the increase in noise level will be harmful to young people's hearing when attending the event.

For and on behalf of Itchen Valley Parish Council,  
Patrick Appleby, Chairman.

## Appendix 3

### Correspondence December 2017

No	Content/Detail	Date	Action
28	Sports England Newsletter – Active Places December Update <i>Forwarded to Cllr Riley on 1<sup>st</sup> December 2017</i>	01/12/17	For information
1	Email from Rights of Way, Central East Access Team Countryside Services, Hampshire County Council requesting that each Parish Council reviews their network and informs us which <b>6 paths</b> would benefit from cutting next year and feedback via return of this email. Please ensure all requests are sent to us by Monday 29 <sup>th</sup> January 2018. <i>Forwarded to members on 1<sup>st</sup> December 2017</i>	01/12/17	For information and response.
2	Weekly Rural News Digest <i>Forwarded to Cllr Appleby and Cllr Riley on 5<sup>th</sup> December 2017</i>	04/12/17	For information
3	Rural Services Network Rural Opportunities Bulletin <i>Forwarded to Cllr Appleby and Cllr Riley on 6<sup>th</sup> December 2017</i>	06/12/17	For information
4	Winchester District Sport & Physical Activity Framework – Consultation Please can you respond to the aspects in the Framework that relate to your organisation by <b>Friday 12<sup>th</sup> January 2018</b> . The survey link is as follows: <a href="https://winchester.citizenspace.com/sport-and-physical-activity/winchester-spaa-framework/">https://winchester.citizenspace.com/sport-and-physical-activity/winchester-spaa-framework/</a> <i>Forwarded to Chairs on 6<sup>th</sup> December 2017</i>	06/12/17	For information and response
5	South Downs National Park Newsletter <i>Forwarded to all councillors on 8<sup>th</sup> December 2017</i>	08/12/17	For information
6	Winchester Sport & Leisure Park engagement, Friday 8 December 2017 - Sunday 21 January 2018 Saturday 6 January 2018 10.00am-4.00pm – Winchester Guildhall <i>Forwarded to all councillors on 8<sup>th</sup> December 2017</i>	08/12/17	For information
7	Weekly Rural News Digest <i>Forwarded to Cllr Appleby and Cllr Riley on 11<sup>th</sup> December 2017</i>	11/12/17	For information
8	Email from HALC Policy Officer Amy Johnson with details of Esso London to Southampton Pipeline Project <i>Forwarded to Cllr Appleby on 12<sup>th</sup> December 2017</i>	12/12/17	For information
9	Rural Services Network Rural Economy Spotlight <i>Forwarded to Cllr Appleby and Cllr Riley on 11<sup>th</sup> December 2017</i>	13/12/17	For information
10	HALC Round Robin – Queries from Parish Councils <i>Forwarded to members on 14 December 2017</i>	13/12/17	For information
11	Email from Amy Taylor HALC Policy Officer Dear Member Councils,  In order to set investment in the Strategic Road Network (SRN), the government publishes a multi-year 'Road Investment Strategy' (RIS). This second RIS will cover the financial years 2020/21 to 2024/25. (Information on the first RIS covering 2015 to 2020 can be found <a href="#">here</a> .)  To commence this process for setting RIS2, Highways England has published its SRN initial report and supporting documents from which they are seeking views, the report sets out:	15/12/17	For information

No	Content/Detail	Date	Action
	<p>Highways England's assessment of the current state of the SRN</p> <p>Its potential future needs</p> <p>Proposed priorities for RIS2</p> <p>To view the full 'Shaping the future of England's strategic roads; consultation on Highways England's Initial Report', click <a href="#">here</a>.</p> <p>To respond to the consultation you can either do so <a href="#">online</a> or be emailing <a href="mailto:RISFuture.consultation@dft.gsi.gov.uk">RISFuture.consultation@dft.gsi.gov.uk</a></p> <p>The consultation is open until 11.45pm on Wednesday 7<sup>th</sup> February 2018. <i>Forwarded to Chairs on 15<sup>th</sup> December 2017</i></p>		
12	<p>Email from Amy Taylor HALC Policy Officer Dear Member Councils, Please find below a link to the House of Lords briefing setting out statistics on agriculture, fisheries and the rural economy, which your Council may find of interest.</p> <p><a href="http://researchbriefings.parliament.uk/ResearchBriefing/Summary/LLN-2017-0076">http://researchbriefings.parliament.uk/ResearchBriefing/Summary/LLN-2017-0076</a></p> <p><i>Forwarded to Chairs on 15<sup>th</sup> December 2017</i></p>	15/12/17	For information
13	<p>Email from Amy Taylor HALC Policy Officer Dear Member Councils, Please find attached a briefing note drawing on a survey of over 800 rural residents and over 250 small businesses about the use of rural post offices, which your Council may find of interest.</p> <p><a href="https://www.citizensadvice.org.uk/about-us/policy-research-topics/post-policy-research-and-consultation-responses/post-policy-research/rural-post-office-use/">https://www.citizensadvice.org.uk/about-us/policy-research-topics/post-policy-research-and-consultation-responses/post-policy-research/rural-post-office-use/</a></p> <p><i>Forwarded to Chairs on 15<sup>th</sup> December 2017</i></p>	15/12/17	For information
14	<p>WCC Monthly Report from Cllr Lisa Griffiths</p> <p><i>Forwarded to members on 16 December 2017</i></p>	16/12/17	For information
15	<p>Weekly Rural News Digest</p> <p><i>Forwarded to Cllr Appleby and Cllr Riley on 28<sup>th</sup> December 2017</i></p>	18/12/17	For information
16	<p>Rural Services Network – Rural Vulnerability Service – Fuel Poverty – December 2017</p> <p><i>Forwarded to Cllr Appleby and Cllr Riley on 20th December 2017</i></p>	20/12/17	For information
17	<p>Email from Amy Taylor HALC Policy Officer Dear Member Councils, At the 2017 Hampshire ALC AGM there was overwhelming support for the Crookham Village motion seeking, through NALC, changes to legislation to make adequacy of residual parking a material planning consideration for both planning applications and for permitted development.</p> <p>NALC has asked for evidence to support this proposal. To add weight, it is requested that supporting councils add their weight to the input to NALC rather than relying on Crookham Village Parish Council alone.</p> <p>Please will HALC member councils supply a statement of those related issues in their area which persuaded them to support the motion. Please respond by <b>29 January 2018</b> so that your responses may be correlated and forwarded to NALC in time for the next meeting of their Policy Committee.</p> <p><i>Forwarded to Chairs on 15<sup>th</sup> December 2017</i></p>	20/12/17	For information and possible response
18	<p>Email from HALC.</p> <p>Please note that with effect from 1<sup>st</sup> January 2018 the legal helpline service will be provided by Hampshire Legal Services (HLS) which is part of Hampshire County Council.</p>	20/12/17	For information

No	Content/Detail	Date	Action
	<i>Forwarded to Chairman on 20 December 2017</i>		
19	Highways England Information Event – Tuesday 9 <sup>th</sup> January 2017 at 10.00 am at Mecure Hotel Winchester <i>Forwarded to members on 20 December 2017</i>	20/12/17	For information
20	Winchester Sports and Leisure Park Project Questionnaire <i>Forwarded to members on 20 December 2017</i>	22/12/17	For information and response
21	Details of road closures on M3/A303 from Highways England	22/12/17	For information
22	Rural Services Network – Rural Vulnerability Service – Rural Transport – December 2017 <i>Forwarded to Cllr Appleby and Cllr Riley on 27th December 2017</i>	27/12/17	For information
23	A letter from West Hampshire CCG to all local groups asking for support as the NHS experiences severe pressure ahead of the bank holiday weekend. <i>Forwarded to members on 27 December 2017</i>		

**Appendix 4**

**Itchen Valley Parish Council**

Accounts to be paid

as at : 04 Jan 2017

Ser	Date	Invoice Number	Company	Service Provided	Amount	VAT	Total to Pay	Date & Initials Transaction Created	Date & Initials Authorised
	<b>To Pay</b>				£s	£s	£s		
1	19.12.17	346	MJR Services	Lengthsman Bgtn, Ropley	384.00	0.00	<b>384.00</b>	AW20.12.17	YR20.12.17
2	19.12.17	4814	K.Rosewell Welding	CG Barrier	600.00	120.00	<b>720.00</b>	AW20.12.17	YR20.12.17
3	19.12.17	3273	EKS Accounting	Payroll	20.00	4.00	<b>24.00</b>	AW20.12.17	YR20.12.17
4	19.12.17	1657	Vitaplay	CG & OSF maint & Insp	84.00	16.80	<b>100.80</b>	AW20.12.17	YR20.12.17
5	27.12.17	N/A	Lloyds Bank	Multi-Pay monthly fee	3.00	0.00	<b>3.00</b>	DD27.12.17	
6	31.12.17	N/A	Unity Trust Bank	Service Charge	18.00	0.00	<b>18.00</b>	DD31.12.17	
7	02.01.18	N/A	Alan Weaver	Clerks Salary	700.00	0.00	<b>700.00</b>	DD02.01.17	
8	04.01.18	N/A	Alan Weaver	Clerks Salary	22.24	0.00	<b>22.24</b>		
9	04.01.18	N/A	HMRC	Clerks PAYE	96.36	0.00	<b>96.36</b>		
10	04.01.18	3418	Green Smile Ltd	Monthly Grounds maintenance	289.19	57.84	<b>347.03</b>		
END OF LIST*****									
<b>Total Expenditure</b>					<b>2216.79</b>	<b>198.64</b>	<b>2415.43</b>		
<b>Income Received</b>							£s		
1	08.12.17		Boomtown Festival	Boomtown Community Grant			<b>5600.00</b>		
2	31.12.17		Unity Trust Bank	Credit Interest Deposit Account			<b>6.14</b>		
<b>Total Income</b>							<b>5606.14</b>		

Council have discussed and approved these payments and I have compared the original invoices to the amounts above and confirm that these accounts can be

		First Name	Surname (Print)	Signature	Date
1	Cllr	Reward	Stoodley		04/01/17
2	Cllr	Paul	Moffatt		4.1.18

Bank Reconciliation Financial Quarter ending 31 December 2017  
 Authority Name: Itchen Valley Parish Council

Prepared by Alan Weaver (Clerk/RFO) Date 11 January 2018

Approved by Yvette Riley (Chairman F&GP Committee) Date 11 January 2018



**Balance per bank statements as at 31 December 2017**

	£	£	£
Unity Bank Current account	18823.02		
Unity Bank High interest account	40031.10	58854.12	
<hr/>			
Less: any un-presented cheques or payments recorded in the cash book but not debited from the bank at 31 December (normally only current account)			
Cheque number: Nil	0.00		
Payment not yet processed through the bank but in cash book at 31 December 17;	0.00	0.00	58854.12
Add any unbanked cash at 31 December 17			0.00
<b>Net bank balances as at 31 December 17</b>			<u>58854.12</u>
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the 31 December 17 as follows</i>			
CASH BOOK Opening Balance Add: (Remains the same for all Bank recs this year)	40477.25		
Add/Receipts up to the 31 December 17:	50697.68	91174.93	
less/ Payments in the year up to 31 December 17		32320.81	
Closing balance per cash book [receipts and payments book] as at 31 Dec 17 (must equal net bank balances above)			<u>58854.12</u>
		Difference	0.00