

Minutes July 2011

Minutes of the meeting held on Thursday 7th July 2011 at 7pm in IMartyr Worthy Village Hall.

Councillors Present: Abbreviation:

Mrs P. Flemons (Chairman)	(PF)
Mrs S. Howells	(SH)
Mr B. Loader	(BL)
Mr P Moffatt	(PM)
Mr S. Gapper	(SG)
Mrs K. Wells	(KW)
Mr M. Porter	(MP)
Ms Y Riley	(YR)
Mrs S Robinson	(SR)
Mr E Thompson	(ET)

Also present:

County Councillor J. Porter	(JP)
District Councillor K. Gottlieb	(KG)
Mr N Adams – Playing Field Inspector	

In attendance:

Eddie Mason – Clerk to the Council. (EM)

11.062 Apologies: No apologies were received

11.063 Minutes of Previous Meeting:

(a) It was unanimously agreed that the Minutes of the meeting held on Thursday 2nd June 2011 at 7.00pm in Itchen Abbas & Avington Village Hall be signed as a true and accurate record.

11.064 Public Participation:

(a) Mr Adams had attended the meeting at the request of the Council, who had expressed concern over the risk element associated with the play equipment as specified in Mr Adam's report. Mr Adams said that the Parish Council is on the right track by having both a comprehensive annual report and monthly inspections undertaken on all its play equipment.

(b) Councillor Loader asked Mr Adams to explain the risk priority system.

Mr Adams said that there are five categories of risk ranging from low to high, with low only requiring monitoring, medium requiring appropriate action and high requiring urgent action, and indicated that an accident that occurred on a piece of equipment with a low risk rating would not have legal implications.

(c) Councillor Flemons asked Mr Adams about the movement clash through the swing barriers on page 2 of his report which had received a medium risk rating.

Mr Adams said that young children are prone to walk looking straight ahead and not realise the peripheral dangers and this is the reason he gave this a medium risk, however he would go back and re-assess the equipment and if possible downgrade the risk.

(d) Mrs Howell thanked Mr Adams for removing the kick wall which had become dangerous and asked his opinion on putting in exercise equipment for the older user.

Mr Adams said that when purchasing exercise equipment consideration must be given to ensure that there are no entrapments.

(e) Councillor Flemons asked for advice on the type of handgrips that he would most recommend.

Mr Adams said that he recommend the cable type with a metal core.

(f) Councillor Flemons thanked Mr Adams for attending the meeting and giving his advice and asked whether the Council could count on him for advice when it chose future play equipment.

Mr Adams said that he would gladly give his advice.

Action

11.065 Reports from County and City Councillor:

(a) County Councillor J Porter had attended and presented a written report see Appendix A.

With regard to the lit signs which Councillor Porter referred to in her report, she drew to the Parish Council's attention that if they wanted to participate then they must sign the licence agreement and identify the posts where the signs are to be placed.

Councillor Flemons said that Councillor Mark Porter would be the delegated Councillor responsible for signing the agreement and for identifying the posts where the lit signs would be placed.

With regard to item 4. In County Councillor Porter's report concerning the footpath on the B3047, Councillor Mark Porter was asked to write to all the tenants living along this stretch of road asking for their full support as this will add weight to the request for the work to be undertaken.

With regard to the item on Shepherds Field, County Councillor Porter said that she had received only one objection so she is continuing to support the planning application.

(b) District Councillor K. Gottlieb did not provide a written report for the meeting but said:

Because of confusion with new legislation which states that owners of a septic tank have to be registered with the Environmental Agency before the 31st December 2011 or risk being fined for

pollution, Councillor Gottlieb said that it is his intention to produce a one page document as a guide to the requirements of the act.

Councillor Flemons said that it was her understanding that if a septic tank is shared then it only has to be registered once.

Councillor Gottlieb reiterated that what is important is how we get the information out to the community.

Councillor Gottlieb reported that he was most disappointed that although he and the Parish Council had supported the Itchen Abbas House planning application, the Planning Committee had seen fit to refuse it.

11.066 Matters Arising

(a) Councillor Loader said that although not given the importance it merited in the minutes of the last council meeting, the keys to council property were discussed and it was agreed that the keys should all be identified and selected keepers should be named.

Councillor Flemons said that she now had all the keys returned to her and once verified and identified she would get copies made and give them to named holders.

11.067 Matters for Decision/Discussion:

(a) Councillor Gapper said that the Village Design Statement needs updating. Councillor Gottlieb recommended that the Chair should get a group together to update the Village Design Statement. Councillor Flemons said that interested Councillors should contact her and then the revised Design Statement can be put onto the Web-site for public comment.

(b) Councillor Flemons informed the Council that the “no parking sign” had been put up by the gate to the Playing Field at Couch Green.

(c) Councillor Robinson said that the contractor who had made and installed the bench would like to quote for the grass cutting contract. Councillor Flemons asked that he be asked to quote for cutting the grass at Couch Green.

Councillor Gapper said that the playing field gets very little use and queried whether the level of maintenance was too high giving consideration to its usage. Councillor Porter said that she would put Councillor Gapper in touch with Worthy Football Club who are looking for a home ground.

Councillor Flemons said that Sporting Boyatt had not returned the keys to the changing room and asked the Clerk to request their return.

(d) A brief discussion took place on the Southern Electric Contracting's contract that had been circulated to all Councillors before the meeting. It was unanimously agreed that the Street Lighting Contract should be awarded to Southern Electric Contracting.

(e) Councillor Loader said that a resident had emailed him a complaint about the grit bin in Easton. Councillor Porter asked that the email be forwarded to her so that she could deal with it.

(f) Councillor Riley volunteered to represent the Village as its champion as part of Winchester City Council's festivities during next year's Olympics.

(g) Councillor Howell showed the committee the type of play equipment she would like to see installed in Couch Green.

(h) A discussion took place on the situation with Mr Yeates who did regular work for the Parish Council maintaining the village footpaths. The general consensus was that whilst appreciating Mr Yeates efforts; all future work should be more tightly controlled, with only work authorised by a Councillor allowed. The Clerk was therefore asked to write to Mr Yeates informing him that due to a change in the Parish Council's procurement policy only work authorised by a Councillor would be paid for.

(i) Councillor Thompson asked about the payments to the Clerks with specific reference to the Clerk's expenses of £25.00 per calendar month. It was explained that this money is a payment for the use of a room in the Clerk's home, for undertaking council work, storing Council documents and for supplying office stationery, equipment and a telephone. Councillor Riley, because of her experience in accounting, was asked to take up the role of the Council's Financial Supervisor and oversee the Council's accounts.

(j) Councillor Thompson said that because it annoyed the cricketers the play equipment at Easton had been moved to McPherson Field where it now receives very little use. He is now suggesting that it should be returned back to Easton. Councillor Thompson was asked to raise this with the Easton Trust to determine their views.

(k) Councillor Wells asked about the maps referred to in the correspondence that she had received. Councillor Loader said that he would fill in the questionnaire.

(l) Councillor Wells asked about the notice received from the Winchester Area Community Action that had been circulated to all Councillors. It was agreed that the notice should be placed on the notice boards.

(m) Councillor Robinson said that she had had a request from Mr V Tottle for the Parish Council to provide more benches.

11.068 Correspondence: All correspondence had been issued to all Councillors prior to the meeting.

11.069 Planning:

(a) Applications and Decisions – See Appendix B attached to these minutes.

11.070 Playing Field:

(a) Already discussed

11.071 Highways:

(a) Already discussed.

11.072 Finance:

(a) It was unanimously agreed that the Council should pay its bills:

Cheque List Jul-11

Transaction	Cheque No	Creditors Name	Payment For	Gross	VAT	Nett
166	102169	Southern Electric	Recreation Ground Changing	£161.81	£7.71	£154.10
167	102170	C F Yeates	Footpaths Maintenance	£165.00	£0.00	£165.00
168	102171	Playing Field Association	Membership Fees	£40.00	£0.00	£40.00
169	102172	Macpherson Easton School Fld	Insurance	£386.00	£0.00	£386.00
170	102173	RGH & IEJ Gray	KGV Car Park	£120.00	£20.00	£100.00
171	102174	Ken Abraham	Internal Audit	£135.00	£0.00	£135.00
175	102175	Eddie Mason	Clerks Expenses (Postage)	£4.79	£0.00	£4.79
174	102175	Eddie Mason	Clerks Expenses (Postage)	£4.54	£0.00	£4.54
176	102175	Eddie Mason	Clerks Expenses (Mileage)	£16.16	£0.00	£16.16
172	102175	Eddie Mason	Clerks Salary	£211.13	£0.00	£211.13
173	102175	Eddie Mason	Clerks Expenses	£25.00	£0.00	£25.00
177	102176	HM Customs and Inland	Clerk Tax	£52.80	£0.00	£52.80
178	102177	HM Customs and Inland	Clerk Tax	£52.80	£0.00	£52.80
180	102178	Eddie Mason	Clerks Expenses	£25.00	£0.00	£25.00
179	102178	Eddie Mason	Clerks Salary	£211.13	£0.00	£211.13
181	102179	Chestnut Horse	Wine for APA	£11.16	£1.86	£9.30

Totals Paid £1,622.32 £29.57 £1,592.75

11.073 Approval of Annual Accounts:

(a) Statement of Accounts: Proposed Councillor Robinson, seconded Mr Gapper and unanimously agreed that the Accounts for 2010/11 be approved and signed.

(b) Statement of Assurance - Proposed Councillor Loader, seconded Councillor Porter and unanimously agreed that the Statement of Assurance for 2010/11 be approved and signed.

11.074 Date of the Next Meetings – The next meetings will be on Thursday 1st September 2011 in the Itchen Abbas and Avington Village Hall.

There being no additional business the meeting closed at 8:55pm.

Appendix A

11.065a) Report by County Councillor Jackie Porter:

1. The SLR Sign

The SLR was purchased using my County Councillor's 2010-11 Devolved budget. It is already having an influence on driving habits! I have put down the results so that you can compare them.

Rebecca Cliff is the lead councillor on this. Our grateful thanks go to her.

Old Alresford was the first parish to use it: they had 6100 cars travelling over 30mph in 10 days!

She reports that "Bishops Sutton did not let me have their figures but I hear it was over 9000 in one site for 1 week and more than that on the second site for 1 week."

Kings Worthy had it for 4 weeks and this is their response –" The sign was successful with the results being 1265 week 1 and 1306 in week 2 travelling above the 40mph limit. In the last two weeks the sign was outside the school : it captured 2,230 cars travelling at over 30 mph."

Micheldever has it for 4 weeks: we await their results. But, Rebecca reports, "Itchen Valley fell away. John Harris announced he was standing down and passed me on to someone else who I contacted twice but with no response."

She says: "The unit will come back to Old Alresford on weekend 23rd July unless I hear otherwise. "

I know the second sign is appreciated in Alresford too. (their own money- no grant). I have written to Norman Baker MP asking for relaxation of the rules to allow 30 reminders in lit areas, for places like Jacklyn's Lane, Tichborne Down, and London Road in Kings Worthy.

2. Highway Contributions

I am most concerned that the developer Highway contributions will drop out of the system if not spent. I am enquiring as to the expiry date for Micheldever Station (Mill Place), The Paddock (Itchen Abbas), and Stockbridge Road (Sutton Scotney) . All Alresford and Kings Worthy contributions are in process.

3. Affordable Housing

The County Council has a 'project 500' aiming to place 500 affordable homes in rural areas, through HARAH. If you know of a county owned site that may be suitable, please let me know.

4. Local News for Itchen Valley

What is the SLR situation with the Itchen Valley? If they would like to contact Rebecca, please get in touch with me, and I can pass this on.

I have enquired of Andy Palmer on which form we press for a planning change in Shepherd's Field- hopefully I can bring the form to your meeting

Footway on B3047: I think we should be seeking an answer in writing to the question of a footpath in front of residents' property. This will give vital evidence when this comes to the top of the HCC pile.

Jackie Porter

The Down House, Itchen Abbas, Winchester SO21 1AX tel: 01962791054, email

Jackie.porter@hants.gov.uk

Appendix B

Planning Applications Received and determined

(Serving the villages of: Avington, Easton, Itchen Abbas and Martyr Worthy)

Planning applications received 25th October 2010

10/02603/FUL

Applicant: Test Valley Trout (Itchen) Ltd

Proposal: Construction of trout hatchery (RESUBMISSION)

Location: The Test Valley Trout Farm Main Road Itchen Abbas Hampshire

IVPC Recommendation: Supported

WCC Decision: Permitted

Applications received 28th February 2011

11/00033/OUT

Applicant: Winchester Gospel Hall Trust

Proposal: Gospel hall as per previously permitted permission-06/01712/OUT (OUTLINE)

Location: Brethrens Meeting Room London Road Micheldever Hampshire

IVPC Recommendation: No objection

WCC Decision:

Applications received 14th March 2011

11/00312/FUL

Applicant: Mr And Mrs Parker

Proposal: 1 no. three bedroom dwelling, access, landscaping and associated works

Location: Itchen Abbas House Main Road Itchen Abbas Winchester Hampshire SO21 1BQ

IVPC Recommendation: Support

WCC Decision

Applications received 21st March 2011

11/00315/FUL & 00316/LIS

Applicant: Prince's Mead School Trust

Proposal: External and internal alterations including changes to fenestration, new fire escape and extraction vents to serve kitchen for change of use from B1 offices to D1 education

Location: The Coach House Worthy Park Lane Kings Worthy Hampshire

IVPC Recommendation: Support if use limited to education

WCC Decision: Permitted

Applications received 28th March 2011

11/00367/FUL

Applicant: Mr And Mrs Jolleys

Proposal: (HOUSEHOLDER) Two storey extension and porch

Location: Finchfield 5 Shelley Close Itchen Abbas Winchester Hampshire SO21 1AU

IVPC Recommendation: Support

WCC Decision:

Applications received 11th April 2011

11/00673/FUL

Applicant: Mr R Cowen

Proposal: Removal of condition 3 on part of the site unoccupied by Box-it of permitted planning permission-98/00003/CHU

Location: Box It Winnall Down Farm Fair Lane Winchester Hampshire SO21 1HF

IVPC Recommendation:

WCC Decision:

11/00710/FUL

Applicant: Mr Michael Cox

Proposal: (HOUSEHOLDER) Construction of new garage and creation of new access onto highway, closure of existing access and demolition of existing flat roof garage

Location: Bramble Cottage, Easton

IVPC Recommendation:

WCC Decision:

11/00749/SFUL

Applicant: Mr Michael Cox

Proposal: (HOUSEHOLDER) Demolition of existing single storey garage and utility area, raising ridge height of existing dwelling by 1200mm to eliminate flat roof, new extension to east side and new bedroom and bathroom at first floor within roof space, existing flat roofs eliminated, extension to bedroom at ground floor and internal alterations

Location: Bramble Cottage, Easton

IVPC Recommendation:

WCC Decision:

Applications received 16th May 2011

11/00824/SFUL

Applicant: Mr Stephen Paterson

Proposal: (HOUSEHOLDER) Extensions and remodelling of detached dwelling

Location: Willowmead Church Lane Easton Winchester Hampshire SO21 1EH

IVPC Recommendation:

WCC Decision:

11/01008/SFUL

Applicant: Mr A Lane

Proposal: (HOUSEHOLDER) Erection of 1.86m timber close board fence to side and rear boundaries (RETROSPECTIVE)

Location: 9 Couch Green Martyr Worthy Winchester Hampshire SO21 1EA

IVPC Recommendation:

WCC Decision:

Applications received 23rd May 2011

11/00838/SFUL

Applicant: Mr Peveril Bruce

Proposal: Installation of Photovoltaic Panels to the roof of an existing agricultural building for the production on renewable electricity

Location: Temple Copse Matterley Farm Temple Valley Winchester Hampshire

IVPC Recommendation:

WCC Decision:

11/01108/STCON

Applicant: Mr David Lyons

Proposal: 3no. Horse Chestnut, 16no. Poplars and 3no. Norway Maples fell.

Location: Lower Chilland House Lower Chilland Lane Martyr Worthy Winchester Hampshire SO21 1EB

IVPC Recommendation:

WCC Decision

Applications received 6th June 2011

11/01124/SFUL

Applicant: Mr And Mrs A Wickham

Proposal: (HOUSEHOLDER) Single storey conservatory to the rear

Location: Field House Main Road Itchen Abbas Winchester Hampshire SO21 1AT

IVPC Recommendation:

WCC Decision

11/01283/SFUL

Applicant: Mr Steve Dixon, UTAG Yamaha

Proposal: Variation of condition no. 3 to change the start time to 0800 hours and finish time to 1830 hours of planning permission 08/02622/FUL for the retention of existing motocross track

Location: Matterley Basin Alresford Road Ovington Hampshire

IVPC Recommendation:

WCC Decision

Applications received 19th June 2011

11/01229/SFUL

Applicant: Mr D Gray

Proposal: (HOUSEHOLDER) Demolition of existing garage and replace with oak frame garage with accommodation in the roofspace, demolition of existing conservatory and replace with oak frame extension with accommodation in the roofspace, single storey ground floor extension and single storey first floor extension at roof level (THIS APPLICATION MAY AFFECT THE SETTING OF A PUBLIC RIGHT OF WAY)

Location: Church Cottage Church Lane Easton Winchester Hampshire SO21 1EH

IVPC Recommendation:

WCC Decision

11/01344/SLBC

Applicant: Mr D Gray

Proposal: Demolition of existing garage and conservatory (THIS APPLICATION MAY AFFECT THE SETTING OF A PUBLIC RIGHT OF WAY)

Location: Church Cottage Church

IVPC Recommendation:

WCC Decision

Applications received 26th June 2011

11/01271/SFUL

Applicant: Mr & Mrs W Collis

Proposal: (HOUSEHOLDER) Demolition of two single-storey extensions and the construction of one single-storey extension at the rear of the property to form kitchen/breakfast room and a side extension to accommodate boot lobby and shower room: internal alterations to form a bathroom on the first floor, demolition of front porch and construction of brick and flint garden wall at the rear (AFFECTS THE SETTING OF A LISTED BUILDING)

Location: Vine Cottage Easton Winchester Hampshire SO21 1EF

IVPC Recommendation:

WCC Decision

11/01272/SLIS

Applicant: Mr & Mrs W Collis

Proposal: Demolition of two single-storey extensions and the construction of one single-storey

extension at the rear of the property to form kitchen/breakfast room and a side extension to accommodate boot lobby and shower room: internal alterations to form a bathroom on the first floor, demolition of front porch and construction of brick and flint garden wall at the rear

Location: Vine Cottage Easton Winchester Hampshire SO21 1EF

IVPC Recommendation:

WCC Decision

11/01273/SLIS

Applicant: Princes Mead School

Proposal: Renewal of asphalt roof with insulation with new kerb detail

Location: Princes Mead School Worthy Park House Worthy Park Lane Kings Worthy Winchester Hampshire SO21 1AN

IVPC Recommendation:

WCC Decision

11/01296/SFUL

Applicant: Mr Michael Cox

Proposal: (HOUSEHOLDER) Demolition of existing flat roof garage and construction of new garage; creation of new access from highway; closure of existing access and continuation of hedgerow across former access (RESUBMISSION)

Location: Bramble Cottage Easton Lane Easton Winchester Hampshire SO21 1EQ

IVPC Recommendation:

WCC Decision