

ITCHEN VALLEY PARISH COUNCIL
(Serving the villages of Avington, Easton, Itchen Abbas & Martyr Worthy)
Minutes of the Meeting
Finance & General Purposes Committee
October 18th 2012.

Attending: - Cllr Flemons Cllr Kennedy- Chairman Cllr Loader Cllr Moffatt

Clerk Vivienne A Brooks

10.1 Apologies

Apologies were received from Cllr Robinson.

10.7 SLR Traffic Sign.

We do need to buy two extension posts to enable this scheme to be viable in our parish. We have received the grant from HCC – Cllr Porter for £900 and we need an additional £450 for the [post extensions the Clerk is instructed to apply for additional grants. We also have to arrange a contractor to move the signs, Cllr Moffatt is unable to offer the service, and HCC can do it for £78 plus VAT a move.

The Clerk will contact the company (MJT Building & Decorating Ltd) who undertake the works for Twyford scheme to see if they are cheaper. The order is approved to be given for the two poles to be extended at a cost of £444 plus VAT for the two signs.

10.2 Minutes of the Meeting held on 20th September 2012.

Were agreed as a true record and the amendment noted.

10.3 Accounts t 30th September 2012 & forecast for the remainder of the financial year.

Cllr Andrews had prepared a forecast and management accounts to show that we will overspend our budget by £880. The presumptions in the forecast may or may not be accurate but we have to look at the worst case scenario.

We will overspend buying guards for the four trees but Cllr Flemons is instructed to order these guards as she has managed to obtain for council a discount. A sum not to exceed £330 is agreed for these purchases.

Jamie Sparkes has quoted £250 for the works to the play area in Easton and this is agreed as it includes a repaint on some of the equipment within his quotation. The Clerk is instructed to order these works to be completed.

Cllr Robinson is authorised to apply for grant works and funding to complete works on the steps up to the railway lines and we will proceed with these works. However the kissing gate works will only be completed if grant funding is forthcoming.

To meet the shortfall on the budget, we have saved £100 off the estimated cost of the tree guards, we will recommend to full Council to Vire the sum of £630 from the Website Expenses this is not an affordable scheme this year.

We also recommend to Full Council that a cheque for £40 be raised for IV & A Village School as a Section 137 Grant for an Olympic Event.

If full council accept the forecast budget as amended we will also be in a position to issue a cheque for £1200 for the burial application from the PCC.

10.4 2013/14 Budget

All Councillors are asked to put forward budgets for their areas of special interest to the next F&GP meeting on November 8th to allow that committee to formulate a budget for consideration by the Full Council at its December Meeting.

10.5 Parish Lengthsman Scheme.

The Clerk & Cllr Kennedy meet with the lead parish of Otterbourne today and had a long discussion on the schemes administration. Each Parish in the scheme has a £1000 grant this is put into an account with an extra 10% administration amount that is payable to the Clerk. Expenses such as an advert, booking halls, refreshments for the events held (Meeting all Clerks to arrange the scheme) and the remainder is payment for administering the scheme so that any extra hours that the Clerks spend on this scheme is not payable the employing Parish. The Clerk will ask for another Clerk to assist and cover holiday periods. We have yet to be informed how many parishes are in the scheme but a minimum of 8 and a maximum of 12 are the suggested numbers. We recommend that the Full Council agree our involvements and use of the Clerk for this scheme.

10.6 Play Equipment Maintenance.

Covered above and the additional quotation for a fence should be ready for Full Council.

10.8 Website Update.

Covered above we cannot afford a site this year unless we use the Hantsweb site.

10.9 King George Playing Fields – Annual return.

We have a copy of the 2010/11 return that we feel may be in error and the Clerk is instructed to make enquiries from the Nationwide Bank and in our back accounts.

10.10 Banking Mandate – Move to unity bank signatories to be agreed.

The change from the Nationwide to the Unity bank is because Council's are not able to have a Flexi account it is a personal account only. The signatories will be as before with the Clerk being able to move amounts between accounts when we get a second account. The form has been passed to Cllr Kennedy to be circulated.

10.11 Correspondence on Financial Issues – None.

10.12 Accounts to be paid as listed.

022067	IVPCC Grants for 4 churchyards	£1200 (HOLD)
022068	OCS Group Cannon	£ 228.00
022069	Chestnut Horse	£ 38.50

Income HCC Grant £900 SLR Lights.

The accounts were agreed and the cheques signed.

10.13 date of the Next Meeting – November 8th IV&A Village Hall.