

**ITCHEN VALLEY PARISH COUNCIL**  
**(Serving the villages of Avington, Easton, Itchen Abbas & Martyr Worthy)**  
**Minutes of the Meeting**  
**Finance & General Purposes Committee**  
**March 21<sup>st</sup> 2013**

Attending: - Cllr Flemons Cllr Kennedy- Chairman Cllr Moffatt Cllr Mrs Robinson

Also present:-

Clerk Vivienne A Brooks

**3.1 Apologies**

None

**3.2 Minutes of the Meeting held on 21<sup>st</sup> February 2013**

Were agreed as a true record and signed by the Chairman, these were approved at Full Council.

**3.3 Grass Cutting Tenders – to award the contract for 2013/14**

The Clerk had prepared the attached report, and the Tender will remain with OCS. They are not the cheapest tendered but we have built up a rapport with them, they have given us no problems and their work is of a high standard. The cost for 9 cuts per annum is £1,753.20

**3.4 Accounts to 28<sup>th</sup> February 2013 & forecast for the remainder of the year.**

**Cllr Kennedy** – report will be issued with these minutes, a copy was given to all Councillors attending. There is a variation on the VAT as we do not know when it will be refunded, plus £125 invoiced by SSE will be paid in 2013/14 year as it is the fifth invoice this year, so the carry forward amount should be £16,286. We have also transferred £459 into reserves and purchased the picnic table and installed it at Couch Green.

There are no accounts to be paid.

**3.5 Correspondence on Financial Issues**

The audit papers have been received and we will be in audit in June 2013.

**3.6 Village Lengthsman**

The Clerk has arranged the first meeting on March 26<sup>th</sup> at Bighton Village Hall that has been offered free of charge. There will be costs for photocopying etc.

The Clerk will maintain two separate columns one for £1000 for expense and her additional hours, the second for £10,000 to pay all of the lengthsman's salary and materials from. This will be part of the HCC and our audit annually. Cllr Kennedy & Cllr Robinson will try to make the meeting next Tuesday.

Paperwork covering most issues will be circulated at the meeting and we hope that HCC will have issued the licences and agreements to the Clerk by then.

**3.7 Accounts to be paid as listed.**

None.

**Next Meeting: - 18<sup>th</sup> April 2013 at Itchen Abbas & Avington Village Hall.**

Attachments:- Grass cutting schedule.

Forecast of accounts