

ITCHEN VALLEY PARISH COUNCIL
(Serving the villages of Avington, Easton, Itchen Abbas & Martyr Worthy)
Minutes of the Meeting
Finance & General Purposes Committee
June 20th 2013

Attending: Cllr Flemons Cllr Kennedy- Chairman Cllr Moffatt

Also present: Cllr Riley

5.1 Apologies

Cllr Robinson, Clerk Vivienne A Brooks

5.2 Minutes of the Meeting held on 18th April 2013

Were agreed as a true record having been approved by Full Council and will be signed by the Chairman at the next Full Council.

5.3 Management Accounts to 31 May 2013 and Full-Year Forecast

The accounts as already circulated were reviewed with no comments arising.

5.4 Correspondence on Financial Issues

5.4.1 Use of King George V Memorial Playing Field

E&MW Cricket Club have confirmed attendance at the next Full Council but have provided no details of their proposals for use of the ground. Without this detail it is impossible to judge their viability, so further discussion with the football club is impossible until Full Council can debate the cricket club proposals. This may mean the football club misses the deadline to register for their league. F&GP registered its discontent at this situation but recognised its inevitability.

If discussions with the football club are to continue, F&GP authorised Cllrs Flemons and Kennedy to negotiate a suitable match fee with the club on the premise that the changing rooms would not be made available without adequate financial commitment from the football club. Cllr Riley to revert to the football club on this basis.

5.4.2 Avington Tree

The Clerk is requested to report to next Full Council on whether documentation existed to show the tree was owned, or the responsibility of, the Council.

5.5 Village Lengthsman

The Clerk has received one further tender but the price is considered too high, leaving only one current bid on the table for consideration.

The Clerk is requested to report at the next Full Council on any possible change to the existing group of parishes that might make the Lengthsman position more attractive, also to advise on whether changes might be proposed to the number of days required to be worked for the funds available as the daily rate may be

considered a stumbling block to potential applicants. It was noted that potential applicants should be aware that substantial additional work is likely to be offered on a quoted basis by all the parishes involved.

Should this scheme not go ahead because of failure to recruit a Lengthsman, costs incurred to date in excess of £250 will require writing off. The Clerk is requested to consider asking associate councils to advertise the position in their local magazines, in the meantime F&GP resolved that no further costs should be incurred on this matter in the absence of any clear way forward.

5.6 Open Spaces

5.6.1 Provision of Additional Play Equipment

Cllr Riley reported that no further quotes had yet been received so she was not in a position to make recommendations on this matter. However site visits by play equipment suppliers to the Old School Field in Easton had indicated issues with the proposals for that area which meant a rethink was necessary. For further report and debate at Full Council.

5.6.2 Health & Safety Report

Cllr Riley reported that the cost of four new goalposts was likely to be prohibitive but that she had been advised that three of the four were repairable leaving only one set to be replaced. The Clerk is requested to liaise with Cllr Riley and to obtain quotes for this work.

The only other work arising from the H&S Report was in relation to the basketball surface at Couch Green, which was covered in the new play equipment proposals. No other H&S issues were arising.

5.7 Website

Under the authority delegated at by Full Council, F&GP resolved to move forward with Vision ITC and the Clerk is requested to procure the agreed website services on this basis.

5.8 Asset Register & Insurance Cover

It has not yet been possible to finalise the asset register. Further updates on this to be provided at next Full Council (esp. Avington tree), following which Cllr Kennedy is asked to circulate the register by email with recommendations in relation to insurance cover, noting that the current cover is not itemised by individual asset.

5.9 Itchen Valley Flower Show Grant

The financial statement supplied by the Flower Show Committee was reviewed, noting that this was incomplete. The issue of whether the Flower Show optimised the use of funds available to them was raised, particularly in relation to the cost of hiring the venue. F&GP resolved to recommend to Full Council that a grant of £200 be made on a one-off basis

5.10 Internal Audit Report

Cllr Kennedy was requested to ask the Clerk for an update on any outstanding issues in advance of the next Full Council.

5.11 That the accounts be paid as listed.

No accounts were due for payment.

Next Meeting: 18th July at Itchen Abbas & Avington Village Hall.