

Minutes of the Old School Field Committee Meeting 28th January 2016

Attending: Cllr Y Riley (YR) Cllr H Labram (HL) Mr J Rember (JR)

2.1 Apologies: Rev A Denniss (AD) Clerk Vivienne A Brooks (VB)

2.2 Minutes of the last meeting: It was agreed that the minutes were a true record of the meeting. All matters arising were on the agenda.

2.3 Approval of the TOR for the Committee: It was noted that full council approved the amended TORs at its Sept 15 meeting. A copy of the TORs were circulated to all members of the committee and they are available on the IV PCs web site.

2.4 Review of the H&S Action Plan (Attached): Good progress is being made, but it was unclear whether the work approved by Council in January 16 had been commissioned from Vitaplay. Additionally moles hills had now appeared on the field. The lentsman had quoted £240.00 for their eradication, all agreed they posed a trip hazard to walkers and children, and should be dealt with. Additional quotes needed.

Action: To discuss Vitaplay actions and mole eradication with the Clerk and follow up accordingly **YR/VB**

2.5 Hedge Cutting: The recent hedge cutting by Greensmile was welcomed and represented good VFM. It was agreed that an annual cut of the hedges and overhanging trees in Oct/Nov would be sufficient.

Action: To ask the Clerk to enter into an annual contract for hedge cutting. **YR/VB**

2.6 Provision of a waste bin: it was agreed that this item be deferred until the impact of some of the H&S had been assessed. (signage).

Action: Deferred to next meeting agenda **YR**

2.7 Councils budget for 16/17. Cllr Labram gave a global overview of the budget and the reserves that are set aside for equipment replacement. The Easton reserves are earmarked for a replacement tower. If the council were to maintain its rate of saving and no other funding were received the tower replacement was estimated to be not before 2020/21.

2.8 Fundraising Boomtown: The Boomtown organisers are attending Full Council on the 4th Feb 16 to discuss their community chest. It was agreed that the McPherson Trust as a charity could potentially explore funding via this route.

Action: To obtain information from Boomtown organisers about the feasibility of charitable funding for the play tower replacement fund **HL**

2.9 Friends of the fields: Cllr Riley has made a request for help with the IVPC long term strategy on the play areas in this month IVN, it was agreed that volunteers who come forward be approached to assess interest in creating a Friends Group. 2 people had been contacted but no interest was expressed.

2.10 Field Boundaries: Discussion was mainly about the small strip of land on the southern boundary close to the access gate, and in particular how that area would be left, and drained, once current works there had been completed. Water runs off during wet periods into the Field, which in parts was already a very damp area, was a concern. It was agreed that in the longer term that the Field could be greatly enhanced by extending its boundaries.

Action: To follow up **HL**

AOB:

2.11 Hiring of the field: Due to the changes in insurance arrangements it was previously minuted (1.8) that all field hiring's be notified to the Parish Clerk, this should include any use of the field for a purpose other than its charitable status. The committee requests that the Trustees consider a standard charge for use of the Field for parking ie £100 .”

Action: All casual users of the field to be aware that the Clerk must be notified if they wish to use the field, especially relevant to parking. **JR**

2.12 Current Field Conditions: The damage caused by parking on the field in wet conditions was noted. The field is prone to water logging during the months Oct-Feb and it was agreed that the use of the field during this period needed restricting to prevent costly damage to the playing surface.

Action: Mr Rember writes to the Easton Church Wardens about the requirements for hiring the field and its usage over the winter. **JR**

2.13 Date of Next Meeting: To be confirmed, likely to be held consecutively with the Trustees annual meeting.

2.14 Meeting Close: The meeting was closed at 9.00pm.

Itchen Valley Parish Council

Action Plan Following Play inspections 2015 updated on 27 Jan 15

	What Action	Why	Cost/Solution	Actions taken as at 1 Dec 2015
Old School Field				
Gate: To be closed when not in use	Procure Gate Sign	Prevent Children wandering into Lane	Yes, Viv to order	Ordering Complete but still to put up, on Handy Man's List
Dog Control signage	Sign on Gate and near play equipment: dogs must be on leads	To prevent dog fouling near play equipment	Yes, Viv to order	Ordering Complete but still to put up, on Handy Man's List
Bench Seat	To be treated with timber preservative	To enhance longevity of seat	Vitaplay	Approved at Jan 16 Council Mtg, to be carried out in spring
Trees and Hedges	Establish hedge cutting regime and trees to be cut back as needed.	Encroaching on Swings and preventing casual supervision of play area	Procure Hedge Cutting services.	Complete, Greensmile carried out for £150
Missing Cradle Retainer bolt on swings	Replace bolt	Safety	Yes: Vitaplay Maintenance Visit	Complete Vitaplay
Raised grass mat edges	Scope cost of raising grass mats	Reduce possibility of trip hazard	Yes: Vitaplay Maintenance Visit	Complete Vitaplay
Tower	To be treated with timber preservative and fit hand grips	To be treated to prevent decay and falls	Yes: Vitaplay Maintenance Visit	Approved at Jan 16 Council Mtg, to be carried out in spring
Wood bark around tower	prevent fall hazard	Requires maintaining/weeding and redistributing	Consider using lengthsmen	Expenditure approved Jan 16 not clear whether order placed
Balance Log base cover loose	prevent deliration	Tighten base cover screws	Yes: Vitaplay Maintenance Visit	Complete Vitaplay