



# ITCHEN VALLEY PARISH COUNCIL

(Serving the villages of: Avington, Easton, Itchen Abbas & Martyr Worthy)

## Minutes of the Annual Parish Meeting

April 26th 2016

**Attending:** Cllr Appleby (Chair), Cllr Moffatt, Cllr Riley, Cllr Labram, Cllr Legat, Cllr Powe, Cllr Howell.

**In Attendance:** WCC - Cllr K. Gottlieb, WCC – CllrM.Power, A. Matthews, R.Matthews, C.Appleby, V.Tottle,. Clerk – A.Weaver

Agenda and attachments were circulated to all attendees.

Item	Content	Action
16.59	<b>Apologies:</b> Cllr Denniss, Cllr Langford, Cllr Porter.	
16.60	<b>Report from the Annual Parish Meeting of 2015</b> The meeting agreed the minutes of the Annual Parish Meeting (APM) of 2015. Chairman Cllr Appleby signed the minutes. Mr Tottle asked for more details about the last bullet point of item 6 'inclusion of local children'. Cllr Riley stated that this referred to the Worthys Youth football club using Couch Green.	
16.61	<b>Report by the Chairman</b>	
16.62	<p><b>a) Financial Accounts for the year ended 31 March 2016 – Cllr Labram</b></p> <p>Cllr Labram highlighted some key points from the report. Reserves had increased from £24.7K to £32.7K. Precept had been increased this year to fund items involving larger expenditure. The Itchen Valley Parish Council (IVPC) keeps funding equivalent to half the precept each year as a strategic reserve.</p> <p>Larger General Expenditure (Highways) was due to expenditure on the flooring of the 3 bus shelters plus road speed indicator situated between Itchen Abbas and Martyr Worthy. South Downs National Park Authority had paid for the 3 bus shelters.</p> <p>Cllr Labram highlighted the large amount of GM/Equipment spend in 2014/15 on swings at Easton and swings and trampoline at King George V field. There had been less expenditure this year and more emphasis on monitoring condition of equipment.</p> <p>£137 monies had been concerned with churchyard maintenance and a small grant to the cricket club towards the purchase of a new mower.</p> <p>The Parish Council had gone into the new year 16/17 with more reserves but there were commitments relating to repairs at Easton – swing, a new handrail at Martyr Worthy, new James White fencing at King George V field, plus expenditure by Odd Job Guy.</p> <p>Cllr Labram also highlighted lengthsman funding and expenditure and the Parish Council's intention to save funds for future expenditure on play equipment and swings.</p> <p><i>(Post Meeting Note – Please find in the appendix to these minutes a revision to the Fixed Asset Value recorded at the 2016 Annual</i></p>	

Item	Content	Action
	<i>Performance Meeting.</i>	
	<p><u>Questions, Answers and Discussion</u></p> <p>Q. Mr Tottle queried the frequency of VAT returns</p> <p>A. Cllr Riley indicated that VAT returns are completed twice yearly.</p> <p>Q. Mr Matthews requested more details on the lengthsman arrangements</p> <p>A. Cllr Appleby stated that Hampshire County Council (HCC) provide a £1K grant to each of the 10 ‘uplands’ parish councils, of which IVPC is one. IVPC administer the scheme and receive a small amount of additional funding to do so.</p> <p>D. There was a brief discussion about the road speed indicator figures. Cllr Riley confirmed that police use such data to position their speed monitoring vehicles.</p>	
16.63	<p><b>B) Chairman’s Report</b></p> <p>Councillor Appleby highlighted some points from his report. He summarized details of the make-up of the council, including recent resignations and appointments. He welcomed the new Clerk and Responsible Financial Officer (RFO) Alan Weaver. He thanked Cllr Riley for stepping into the role and carrying out the work in recent months. He thanked Cllrs Powe and Howells for their efforts and support over the years. Cllr Howells was presented with a bouquet of flowers.</p> <p>Councillor Appleby summarized work carried out over the last twelve months including:</p> <ul style="list-style-type: none"> <li>• responding to consultation on SDNP Strategic Plan and Winchester City Council District Local Plan;</li> <li>• the controversial bus shelter project;</li> <li>• keeping footpaths open;</li> <li>• progress on highways;</li> <li>• expensive playground works.</li> </ul> <p>He highlighted the Parish Council’s work on providing comments and recommendations relating to local planning applications and thanked Cllr Gottlieb for his help and advice. He emphasised the council’s work on communications, including the increasing number of IVPC ‘hits’, and the council’s ‘watch’ on improving broadband. He thanked Cllrs Riley and Labram, and also Harry Eastman, Chris Ellis, and Tom Ashbe for their work in these areas.</p> <p>Cllr Appleby highlighted emerging issues, including transparency and a big issue: Neighbourhood Development Plan (NDP). It would cost money and would take a lot of consultation to establish whether it was worthwhile.</p>	
	<p><u>Questions, Answers and Discussion</u></p> <p>Councillor Gottlieb highlighted NDP as an important local issue. It was important to pursue an NDP because there was strong drive to develop. The stronger and more robust IVPC’s policy framework, the easier it will be defend.</p> <p>There was a brief discussion about the value of listing local buildings or open spaces in a Community Asset Register, eg Easton Cricket Field or The Plough. Cllr Appleby stated that he was seeking a speaker from Twyford PC to talk about this issue.</p>	
16.64	<p><b>Report by Mrs Jackie Porter, Hampshire County Councillor</b></p> <p>APM considered and noted Cllr Porter’s written report. There was a brief discussion about local highways, roads and accident</p>	

Item	Content	Action
	blackspots.	
16.65	<b>Report by Mr Kim Gottlieb, Winchester City Councillor</b> Councillor Gottlieb began by outlining that 'development' was the most important issue at Winchester City Council, particularly Silver Hill, Station Approach, and the Leisure Park Development. 'Devolution' was also an important issue with the future of both Hampshire County Council and Winchester City Council under discussion.	
	<u>Questions, Answers and Discussion</u> There was a brief discussion about Silverhill Development and its costs. There was a consensus that Leisure Park Redevelopment consultation needed to fully reflect the views and voices of local towns and villages outside Winchester.	
16.66	<u>Questions And Discussions</u> Mr Matthews requested that the APM minutes be finalized earlier and reviewed for accuracy at the following full parish council meeting. Meeting closed at 7.55pm.	All

## Appendix

### **Revision to the Fixed Asset value recorded at the 2016 APM**

The FY 15/16 Accounts presented at the APM showed the following valuation of the Parishes fixed assets;

#### **Fixed Assets**

Street furniture

Playground Equipment & Safety Surfacing

Building

**Total £80,428.00**

Assets Purchased      3 Bus Stops  
                                 1 Nest swing seat

Assets disposed of    1 vandalised nest swing

Community Asset – Playing Field.

The basis of valuation of assets is insurance valuation plus purchase costs. Community Asset – playing field is valued as £1.

#### **CORRECTIVE NOTE**

The valuation of the new bus shelters has been clarified with the internal auditor who recommends a valuation of £6000 each for insurance purposes but as the wooden structures were gifted from the SDNP they should be valued at £1 each plus the £1000 spent per shelter by IVPC on the bases. Therefore, each shelter will be given a book value in the asset register of £1001.

The revised value of Assets that appears on Section 2-Accounting Statement of the 2015/16 Annual Report is **£80,428 (being the 2014/15 reported value of £77425+£3003=£80428)**