(Serving the villages of: Avington, Easton, Itchen Abbas & Martyr Worthy)

Final Minutes of Full Council Meeting on Thursday January 5th 2017 at Itchen **Easton Village Hall**

Cllr Appleby (Chairman), Cllr Carter, Cllr Moffatt, Cllr Langford, Cllr Labram; Cllr Attending:

Stoodley, Cllr Andrews.

In Attendance: Cllr Porter (HCC/WCC), Clerk – Mr. A.Weaver.

Item	Content	Action
L6.167	Apologies: Cllrs Riley, Dennis.	
l 6.168	Public Participation & Declarations of Interest on Agenda.	
	There were no members of public present. Cllr Stoodley highlighted his	
	previous declaration about Princes Mead school.	
6.169	City and Council Reports.	
	Chair Cllr Appleby referred to previously circulated City Council and County	
	Reports. Cllr Porter highlighted several issues, including highway/road	
	maintenance which she is progressing with HCC Highways. There was a	
	discussion about planning applications, drainage arrangements opposite	
	IAA Village Hall, Station Road footpath and Couch Green.	
L6.170	Minutes of meeting of Thursday 7 th December and Matters Arising	
	Minutes were agreed as a correct record. Chair signed the minutes.	
	Matters Arising:	
	Re 16.162 Couch Green King George V Playing Field Clerk indicated he had	
	met Scottish and Southern Electricity (SSE) on site and the meter had been	
	removed. He would arrange with SSE Distribution for electricity cut off. He	
	had requested advice about demolition arrangements through HALC	
	'round robin' service. There was a discussion about health and safety	
	implications and the possible interest of Fire Brigade in removing the	
	changing rooms/pavilion for their own fire training purposes.	
	Action: – Couch Green update to be brought to next meeting.	YR/AW
	Re 16.163 Cooption of new councilor Clerk reminded all members re: need	
	to complete register of interests.	
	Action: - Councillors to complete register of interests' forms.	ALL (excep PA,HL)
16.171	Planning	17,112)
	a) <u>Draft Minutes of Planning Committee – December 15th 2016</u>	
	Cllr Langford highlighted the draft minutes. Members noted the draft	
	minutes. There were no issues arising.	
	b) Planning Applications	
	(i) <u>Erection of Plant Room with installation of biomass boiler</u> – Worthy	
	Park House, Princes Mead School (SDNP/16/06031/FUL) – Cllr Langford	
	provided some background detail, including bursar's visit to last planning	
	committee and issues discussed. There was a discussion about siting,	
	installation design, fuel characteristics, neighbor concern about noise,	
	delivery arrangements.	
	Action: Clerk Mr Weaver to submit the following comment on Planning	AW
	Portal.	
	Approve - Itchen Valley Parish Council support this application.	
	(ii) Fell to ground level 1 x sycamore tree – Jessamine House, Avington	
	Park Lane, Easton (SDNP/16/06104/TPO) – Cllr Labram provided	
	background details and confirmed the rotten state of the tree.	
	Action: Clerk Mr Weaver to submit the following comment on Planning	AW

Portal.

Item Content Action

Approve – IVPC support this application. IVPC would like a suitable replacement for the tree to be considered.

© Equestrian Centre at Itchen Stoke Erection of an Indoor Riding Arena, Manor Farm Alresford Road Itchen Stoke (SDNP/16/05360/FUL) – Cllr Langford began by stating that it was important to focus on the issue affecting the parish. These could be summarized as 'traffic', 'dark skies', and 'Watercress Way'. Traffic was not a significant issue. However, he felt that lighting was an important issue and the scheme should be designed with SDNP 'Dark Skies' policy in mind. In addition, 'Watercress Way' should be supported and the scheme should not be allowed to sterilize it. There was a general discussion about lighting and Watercress Way issues. Action: Clerk Mr Weaver to submit the following comment on Planning Portal.

AW

IVPC consider that if this Development is approved it should be designed to comply with the SDNP 'Dark Skies' Policy. The Development should not sterilise the potential route of the Watercress Way.

(d) Any Other Planning Matters

There was a brief discussion about the Planning Applications received for The Farmery, Avington Lane Easton and forwarded to members over the previous two days.

HL

<u>Action</u>: Cllr Labram to investigate and report back with details in time for next Planning Committee.

16.172 Financial Matters

a) Accounts to be Paid (see appendix)

Clerk Mr Weaver circulated list of bills to pay for information. Cllrs Appleby and Moffat signed to authorize payments.

- b) <u>Draft Minutes of F&GP Committee Meeting 15 December 2016</u> Cllr Labram highlighted the draft minutes. Members noted the draft minutes. There were no matters arising.
- c) <u>Parish Council</u> Precept Clerk highlighted the latest position and confirmed that a final 'correct' precept form would be submitted shortly. Cllr Porter drew members' attention to the forthcoming cuts in CTR grant allocations (50% in 18/19, phased out altogether by 19/20). Members noted that IVPC parish precept was 6th smallest in Winchester.

Action: Clerk to forward final precept form to WCC.

ΑW

16.173 Parish Council Reports

(a) Footpath Matters

There was a discussion about footpath maintenance and agreement that a better map and fuller list of IVPC footpaths was required.

<u>Action</u> – Clerk to contact WCC Rights of Way Officer to obtain full footpath AW map of IVPC.

(b) Highway Matters

There was a discussion about work in progress at Station Close and mud and detritus on highways adjacent to building site at Sunnybanks and other local site(s).

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Nothing new to report this month.

(d) Website

Cllr Carter highlighted the need for a couple of volunteers. She highlighted the various visions for taking the website forward, eg. Interactive website containing comprehensive amounts of local information versus a slimmed down non resource intensive website providing basic information — and possibly linked into a more comprehensive local website maintained and supported by other local organisations. There was a general discussion. Meeting accepted Cllr Stoodley's offer to be one of the volunteers. Action: Cllr Carter to coordinate the production of a more detailed

Item Content Action

specification and list of requirements and discuss with Cllr Riley. Report to be brought to next FCM under Parish Council Report (Website).

(e) Open Spaces

There was a discussion about the latest situation regarding Parish Lengthsman Contract.

<u>Action</u>: Two copies of proposed Lengthsman Contract to be brought to next Planning Meeting for signing prior to forwarding to Parish Lengthsman for completion.

There was a discussion about the poor fitting gate into Easton Old School Field.

<u>Action</u>: Cllr Moffatt to examine it and assess for possible inclusion in Parish Lengthsman's work programme.

PM

ΑW

16.174 Correspondence

Clerk Mr. Weaver circulated correspondence list (see below) and drew attention to various issues, including IVPC schedule of meetings for 2017 and 2018, forthcoming HALC Executive Meeting and Local Plan Newsletter.

16.175 Any Other Business

<u>WCC Councillors</u> - <u>Action</u>: - Chair Cllr Appleby agreed to contact local WCC PA councilors to invite them to a FCM meeting at IVPC.

<u>Avington War Memorial</u> – Chair highlighted a recent concern relayed to him about 'leaning' war memorial at Avington.

<u>Action</u>: - Cllr Langford agreed to examine war memorial and report back. CL/AW Clerk to check whether war memorial is recorded in asset register.

Date of Next Meeting(s)

Next scheduled meeting is Thursday 2nd February at 7.00 pm at Martyr Worthy Village Hall.

Chair closed the meeting at 8.20 pm.

Correspondence December 2016

No	Content/Detail	Date
1	Email from Sue Kent of Swing It attaching their schedule of dates	8/12/16
	for IAA room booking	
2	Email from Sue Ramage Business Support Officer HALC re HALC	8/12/16
	Board AwayDay and Open Forum at South Wonston Pavilion on	
	Monday 24 th January seeking new executive members. Talk on	
	Devolution in Hampshire.	
3	Email via HALC enclosing LCPD December Periodical containing	13/12/16
	details of Sports England Funding Arrangements for 2017.	
4	Email from Vendy Treagust Member Support Officer HALC	13/12/16
	enclosing robin list of enquiries from various parish councils.	
5	Email from Dawn Hamblet People and Development Consultant	14/12/16
	HALC providing an updated guide from the Equality and Human	
	Rights Commission in relation to the Law regarding Religion and Belief.	
6	South Downs National Park Local Plan December Newsletter	15/12/16
7	SDNPA's November highlights document. This document is	16/12/16
	produced monthly and looks back at the key highlights of SDNPA	
	work over the past month	

Itchen Valley Parish Council

Accounts to be paid

as at: 5 Jan 2017

Ser	Date	Invoice Number	Company	Service Provided	Amount	VAT	Total to Pay	Date & Initials Transaction Created	Date & Initials Authorised
	To Pay	1		set (Anne e e e e e e e e e e e	£s	£s	£s		
1	31.12.16	N/A	Alan Weaver	Clerks Salary	468.00	0.00	468.00	SO 30.12.16	Standing Order
2	31.12.16	N/A	HMRC	Clerks PAYE	117.00	0.00	117.00	SO 31.12.16	Standing Order
3	15.12.16	N/A	Alan Weaver	Clerks mileage	12.60	0.00	12.60	18.12.16AW	18.12.16HL
4	06.12.16	5234	Itchen Abbas and Avington Village Hall	Room hire Burge Room 2 hrs 1/12/16 FCM	8.00	0.00	8.00	18.12.16AW	18.12.16HL
5	06.12.16	5233	Itchen Abbas and Avington Village Hall	Room hire Kitchen 1 hr Planning/FGP Meeting	3.50	0.00	3.50	18.12.16AW	18.12.16HL
6	06.12.16	5232	Itchen Abbas and Avington Village Hall	Room hire Kitchen 1/2 hr Planning/FGP Meeting	1.75	0.00	1.75	18.12.16AW	18.12.16HL
7	30.11.16	3136	EKS Accounting	Payroll	20.00	4.00	24.00	18.12.16AW	18.12.16HL
8	16.12.16	41/6	Green Smile Ltd	Grounds Maintenance	185.75	37.15	222.90	18.12.16AW	18.12.16HL
10	29.12.16	INV0251	MJR Services	Lenghtsman Bighton (5/12) Ropley (12/12) Itchen Valley (29/12)	576.00	0.00	576.00		
11	01.12.16	N/A	Southern Electric	Energy Supply	51.51	0.00	51.51		DD
12	31.12.16		Unity Trust Bank	Service Charge	18.00	0.00	18.00		100
13	05.12.16	9107	Yvette Riley	Dog hooks(2)	50.78	0.00	50.78		T .
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	Total Expenditure				1512.89	41.15	1554.04		
	Income Received			3500			£s		
1	16.12.16		Worthy Youth FC	Hire /Fees			119.00		
2	22.12.16	T. Jacob	HMRC	VAT Repayment			1734.81	A Section 1	
3							3333 5355	100	
	Total Incon	ne					1853.81		

Council have discussed and approved these payments and I have compared the original invoices to the amounts above and confirm that these accounts can

	First Name	Surname (Print)	Signature OO AMA	Date
1 Cllr	PATRICK	APPLEBY	1-5-2410	5THJAN1
2 Cllr	PAUL	1000	May 1	5-1-17

Summary of Income and Expenditure As at 9 January 2017				
Balance as at 2 nd December 2016	46,696.85			
Add Income	1,856.07			
Less Expenses	1,554.04			
Cash in Hand Held in Deposit Account (£30,002) and Current Account (£16,996.62).	46,998.88			

Current Acco	unt	Deposit Account	
Balance as at 2 nd Dec 2016	16,696.85	Balance as at 2 nd Dec 2016	30,000.00
Add Income	1,853-81	Add Income	2.26
Less Expenses	1,554.04	Less Expenses	0.00
Balance as at 9 th Jan 2017	16,996.62	Balance as at 9 th Jan 2017	30,002.26

NB: Above Current Account balance does not include Direct Debit (£35.00) paid to Information Commissioner on 2^{nd} January. This will be shown next month's Bills to Pay and Accounts Summary. This payment reduces overall Cash in Hand to £46,661.85 with £16,961.62 held in Current Account. This matches Unity Trust bank balances as at 9^{th} January 2017.