



# ITCHEN VALLEY PARISH COUNCIL

(Serving the villages of: Avington, Easton, Itchen Abbas & Martyr Worthy)

## Draft Final Minutes of Full Council Meeting on Thursday December 6<sup>th</sup>, 2018 at Itchen Abbas & Avington Village Hall

**Attending:** Cllrs Appleby (Chair), Andrews, Jeffes, Langford, Legat, Moffatt, Riley, Stoodley, Ward.

**In Attendance:** Cllr Griffiths (WCC), Porter (HCC), Alan Weaver (Clerk), J.Smith, M.Leadbetter-Allen

Item	Content	Action
18.106	<b>Apologies:</b> Cllrs: Gottlieb (WCC), Power (WCC).	
18.107	<b>Introduction and Welcome to Michelle Leadbetter-Allen – IVPC Parish Clerk &amp; RFO (start date 8<sup>th</sup> January 2018)</b> Cllr Appleby (Chair) congratulated Michelle on her appointment and welcomed her to the meeting.	
18.108	<b>Minutes of Meeting of 1<sup>st</sup> November 2018 and Matters Arising</b> Minutes were agreed as a correct record. Chair Cllr Appleby signed the minutes.	
18.109	<b>Public Participation &amp; Declarations of Interest on Agenda.</b> Joanna Smith was welcomed to the meeting. Cllr Langford stated that he was a member of Hampshire & Isle of Wight Wildlife Trust.	
18.110	<b>City and County Council Reports.</b> Members considered County Council ( <a href="#">see appendix 1</a> ) and City Council Reports ( <a href="#">see appendices 2a and b</a> ). There was a discussion about CiL funding. Cllr Porter undertook to report back with more information following her meeting with Executive Member Rob Humby. Cllr Langford reported back on South Downs National Park Hampshire Parishes Workshop held at Meonstoke on Monday 19 <sup>th</sup> November. He highlighted the proactive approach being taken by SDNPA to Parish Council development and planning aspirations. There was a discussion about Highway Agency Junction 9 Consultation Report. Cllr Porter agreed to pursue issues raised, in particular, noise bunding, and report back to next FCM meeting.	
18.111	<b>Financial Matters</b> a) <u>Accounts to be Paid</u> Clerk Mr. Weaver circulated details of bills and invoices received in November ( <a href="#">see appendix 3</a> ). Cllrs Andrews and Stoodley signed accounts sheet to authorize payments. Monthly Bank Reconciliation to be attached ( <a href="#">see appendix 4</a> ). b) <u>Draft Minutes of F&amp;GP Committee Meeting – Tue 16<sup>th</sup> Oct 2018</u> Members noted the draft minutes.  c) <u>To Formally Approve Budget Precept 2019-20</u> Chair Cllr Riley stated that a revised version of the budget had been circulated with the agenda. This had been considered at last FGP Meeting. There was a need to increase precept by 4% to £32k and this would only just cover the fixed cost of the council. Cllr Riley felt that this was as low as the Parish Council could go.  FGP Committee had agreed to create an infrastructure fund for specific projects and several projects had been earmarked for funding through this vehicle. There was a need to raise £2,570 through this vehicle. There was as discussion about projects, including proposed improvements to the land around Itchen Abbas bus stop. <b>Decision:</b> Cllr Riley proposed that the precept be set at £32,566, an	

Item	Content	Action
	<p>increase of 4%. Cllr Appleby seconded the proposal. Members agreed the proposal unanimously.</p> <p><b>Action:</b> Precept Form to be forwarded to WCC by January 8<sup>th</sup>, 2018</p>	YR/AW
	<p>d) <u>Financial Review of Financial Processes and Internal Processes – Formal Consideration for Approval</u></p> <p>Cllr Riley stated that this internal procedure document had been approved in December 2017. It had been reviewed at last FGP Committee meeting and minor changes made.</p> <p><b>Decision/Action:</b> Cllr Riley proposed that new procedure document be adopted. Cllr Appleby seconded the proposal. The proposal was agreed unanimously. Chairman Cllr Appleby signed the document.</p>	
18.112	<p><b>To Formally Approve Personnel Policies: Disciplinary; Grievance; Information For Employees and Recruitment.</b></p> <p>Members discussed the policies.</p> <p><b>Decision</b> – Cllr Stoodley proposed all policies be adopted with the proviso that Recruitment Protocol be revised in light of any proposed alterations recommended by HALC. Cllr Riley seconded the proposal. The proposal was agreed unanimously.</p> <p><b>Action</b> – Updated policies to be included on IVPC website.</p>	JL
18.113	<p><b>Planning</b></p> <p>(a) <u>Planning Applications including any Planning Applications received after date of issue.</u></p> <p>(i) <u>Construction of swimming pool with associated landscaping.</u>  Itchen Abbas Grange Avington Lane Itchen Abbas Hampshire SO21 SDNP/18/05817/FUL Deadline – 12<sup>th</sup> December 2018</p> <p>Cllr Appleby stated that he had made a visual inspection and spoken to neighbours. There was a discussion about: lighting; security arrangements; river discharges; village boundary limit and planning breaches.</p> <p><b>Decision:</b>  <i>Object</i>  <i>The application places this swimming pool partly outside the village settlement boundary, which is against policy.</i>  <i>The application is incomplete. There are only plan line drawings of the proposed new swimming pool, there are no details of the hard landscaping or pool furniture or screening, where the pool equipment will be housed and if any lighting will comply with the SDNP Dark Skies policies.</i>  <i>The application is within a Site of Special Scientific Interest etc. protection zone and may discharge chemically (chlorine) laden water into groundwater affecting the River Itchen European Special Area of Conservation. Natural England and the Environment Agency must be consulted on mitigation measures.</i></p> <p>(ii) <u>Variation of Condition 3 on planning consent SDNP/16/00692/CND</u>  Matterley Farm, Alresford Road Ovington Hampshire SO24 0H SDNP/16/00692/CND Deadline – 25<sup>th</sup> December 2018</p> <p>Cllr Langford referred to this application. There was a discussion about: sky lark nesting periods; environmental implications; expert views and SDNP call-in intentions.</p> <p><b>Decision</b>  <i>Comment</i>  <i>This Council supports SDNP Core Policy SDI: Sustainable Development, specifically here the protection of skylarks, as a salient wildlife asset of the Parish and opposes any development which will interfere with this. Expert</i></p>	

Item	Content	Action
	<p><i>advice should be sought on whether a motocross event immediately before their nesting season will interfere with their breeding.</i></p> <p>(iii) <a href="#">Erection of two storey side extension (Renewal of approval SDNP/15/02501/HOUS)</a>            Thornacre Alresford Road Winchester Hampshire SO21 1HL            SDNP/18/05848/HOUS – Deadline – 26<sup>th</sup> December 2018</p> <p><b>Decision</b>  <i>No Objection</i></p> <p><b>Action</b> – Clerk to submit above italicised responses in Planning Committee responses.</p> <p>(b) <u>To Note the Draft Minutes of Planning Committee Tue 13<sup>th</sup> Nov.</u>            Members noted the minutes.</p> <p>(c) <u>SHELAAAs</u>            Cllr Langford stated that WCC Local Plan committee papers highlighted two potential sites within IVPC for these areas.</p> <p><b>Decision/Action</b> – Members agreed that a conversation be held with relevant land owners if an opportunity arose.</p>	<p>AW</p> <p>ALL</p>
<b>18.114</b>	<p><b>Parish Council Reports</b></p> <p>(a) <u>Footpath Matters</u>            Cllr Jeffes referred to his circulated report (<i>see appendix 5</i>). The Fingerposts had now arrived. Cllr Jeffes also reported that lines of communication had been opened up with H&amp;IOW Wildlife Trust, HCC Countryside Access and local landowners about repair of footpaths 26 and 30. Cllr Andrews drew members attention to the poor condition of the kissing gate behind Shelley Close. There was a discussion.</p> <p><b>Action</b> – Cllr Jeffes to seek advice from Ramblers Association.            Cllr Jeffes left the meeting (7.50 pm).</p> <p>(b) <u>Highway Matters</u>            Cllr Appleby stated that there were no issues to highlight this month aside from the condition of the railings on Station Hill and they were now in the process of being replaced. There was a discussion about the condition of the verges at a lane within Martyr Worthy.</p> <p><b>Action</b> – Cllr Riley to forward details to Cllr Porter (HCC) and record on relevant HCC website.</p> <p>(c) <u>Village Halls</u>            Nothing to report.</p> <p>(d) <u>Website</u>            Cllrs Andrews and Moffatt stated that their emails weren't fully functioning.            Cllr Stoodley advised members to delete all parish council content from personal emails and/or transfer such content to their IVPC email addresses.            Prospective Clerk Michelle Leadbetter-Allen drew members attention to the NALC Help desk available through Councillors HALC log-in facility.</p> <p>(e) <u>Open Spaces</u>            Cllr Riley drew members attention to the bad chaffer grub infestation at KGV Field Couch Green, plus the current position re: new Couch Green Equipment, and Old School Field project embracing new gates, Old Play Area, and Ransom Strip.</p>	<p>YR</p>
<b>18.115</b>	<p><b>Correspondence</b>            Clerk Mr Weaver highlighted correspondence list circulated with the agenda. There was a discussion about Boomtown Grant Fund Recipients report back and new arrangements for 2018/19.</p> <p><b>Action</b> – Clerk Mr Weaver to contact grant recipients re: and also contact Boomtown with query about report back timescales.</p>	<p>AW</p>

Item	Content	Action
18.116	<p>Cllrs Griffiths and Porter left the meeting.</p> <p><b>Exclusion of Press &amp; Public</b></p> <p><b>Decision</b> - Cllr Appleby proposed that pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for these agenda items by reason of the confidential nature of the business to be transacted. Members supported the proposal unanimously.</p> <p><b>Action</b> – Items to be discussed further at future FCM meetings.</p>	ALL
18.117	<p><b>Other Items for Consideration</b></p> <p><u>Bus Cuts</u></p> <p>There was a discussion about cuts to ‘67’ bus service.</p> <p><b>Action</b> – Members to ask Cllr Porter if anything can be done to preserve the current service.</p> <p><u>Litter Pick</u></p> <p>Litter Picking dates to be considered at next FCM.</p> <p><b>Action</b> – Cllr Ward to be informed about event. Event to be publicized in IV News.</p>	ALL PA
18.105	<p><b>Date of Next Meeting(s)</b></p> <p>Next scheduled meeting is Thursday January 3<sup>rd</sup> at 7.00 pm at Easton Village Hall.</p> <p>Chair closed the meeting at 8.30. pm.</p>	

## Appendix 1

### County Councillor's Report for December 2018

The County Council is holding a Commission to look at what is instore for us in 2050.

A group of 'movers and shakers' have been gathered together to discuss what the issues might be for the county to consider in the services and in partnership with others as we move towards the middle of this century.

You can see more about the '**Hampshire 2050**' commission on [www.hants.gov.uk](http://www.hants.gov.uk). There are 6 categories: -

1. Democratic and Societal Change
2. Economy
3. Work skills and Lifestyle
4. Environment and Quality of Place
5. Mobility, connectivity and energy
6. Rural Hampshire

HCC invites councils and individuals to contribute views and ideas as soon as possible.

(I am told that there will be podcasts of the meetings already held, they are just coming out.)

The next phase of the **Winchester Movement Strategy has started, and the consultation lasts until the 13<sup>th</sup> January**. This can be seen on

<http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchestermovementstrategy>

In case you travel that way- the lights are 'on' at the **Cart and Horses junction**, but the congestion remains and the CCTV is still awaited. It is a sad reminder that Jonathan Whitfield died on the 23<sup>rd</sup> Nov 2016.

There is **tree cutting** taking place at the moment in Itchen Valley Division roads to increase height available to take a double decker bus.

**Bus Cuts:** The budget that HCC makes available for subsidised services is being reduced. As a result, the C41 will be reduced to a service on two days a week only. This is regrettable, and I am trying to restore the daily service that takes year 13 students to college for their usual (9.30am) start.

**Street Lights** will be switched off in most areas between 1am and 4am following an HCC consultation- if this affects you badly and directly, please contact me. Obviously villages are unlikely to notice the difference as they have very little if any lights at all! This will save money, free up energy purchased for other purposes including electric car charging and reduce carbon footprint. There is also a programme of LED installation. Contact Andy Wren or me if you think your village should be consulted.

**Broadband Update:** HCC state that there is now 95% coverage of Hampshire in superfast broadband, mostly by FTTC (fibre to the cabinet), but they are working on 97.4% completion by the end of 2019. Although it is available, take-up is just 46.4%. Every 'sign up' allows Hampshire to connect more properties because there is a claw back clause to HCC from BT. If residents are not sure if the faster speeds are available at their property, they can enter their postcode into [www.hampshiresuperfastbroadband.com](http://www.hampshiresuperfastbroadband.com) to find out which providers can supply the superfast, or when *it will* be connected. You can also see which cabinets have 'gone live' on the same website.

The Government has committed to **100% FTTP (fibre to the property) by 2033**, so the whole BDUK programme starts again! There is Govt funding through Gigabit to give grants towards the cost to connect businesses and residents direct to fibre. For further queries on individual postcodes, please contact me: I can put you in contact with HCC direct.

**Parking:** The county is concerned that increasing sections of roadways are becoming car parks through residents' parking schemes. I know there is some concern about Market town parking, and I have asked for central areas in Market Towns to remain free to users. The response is overleaf.

**CIL funding:** I remain concerned that the CIL funded projects take so long to deliver. Again- I attach the written response to my formal council question overleaf. Subsequent discussions and answers to more questions, including the use of plastic in school lunches be seen on the Council TV on hants.gov.uk

Cllr Jackie Porter, 01962 791054, 07973 696 085, [Jackie.porter@hants.gov.uk](mailto:Jackie.porter@hants.gov.uk) (best GDPR address)

**"Does the County Council have the capacity to deliver the CIL funding led works that are identified by**

### **local communities in a timely manner”?**

Answer:

As you know, Hampshire County Council is not a Community Infrastructure Levy charging authority. The setting, charging and spending process of CIL is one that is operated entirely by the district/borough or unitary council for any given area. The County Council is of course consulted upon with regards to charging levels and Regulation 123 spending lists, as are all infrastructure providers and over statutory consultees, but the decision as to how the local planning authority decides to charge and spend its CIL money is a matter of for its discretion.

Despite CIL being in place since 2010, the County Council has to date received very little CIL funding from partner authorities to deliver the infrastructure it is responsible for providing. With regards to Winchester, the City Council had been transferring 25% of collected receipts to the County Council automatically - although this arrangement has now ended with future funds to be bid for on a project by project basis. It was previously agreed between the two authorities that the County Council would spend the CIL funds on schemes identified on the R123 list. I recently approved a sub programme in the Transport Capital Programme for the Winchester CIL funded schemes utilising the funds we currently hold. I am happy that the County Council, as the Highways and Transport Authority for Hampshire, has the capacity to deliver the Transport Capital Programme, including CIL funded transport schemes, but of course CIL potentially applies to a wide range of schemes which would fall to different organisations to promote, manage and/or deliver.

The Community Infrastructure Levy requires transparency as a matter of course and so to ensure that there is no double-dipping on funding sources, schemes for which CIL is identified to be the funding source are to be set out in the local planning authority's Regulation 123 list. The process therefore requires each local authority to ensure that its 123 list is up to date and reflects the requirements identified by both the local authority and local communities. In Winchester, recent delays in agreeing the spend have been compounded by the lack of an up to date Regulation 123 list that includes the schemes being identified by local communities.

Cllr Rob Humby

Executive Member for Environment and Transport, Hampshire County Council

#### **In answer to my question regarding On Street Parking: -**

As you know, we are currently developing a countywide strategy for parking management in Hampshire to provide effective enforcement of parking restrictions and to recover the full cost of the associated parking and highways operations to ensure our limited highways resources are prioritised to essential maintenance. This strategy will include charging for parking to meet the full costs of developing and managing parking controls and enforcement where we introduce such measures. Without charging for parking, there will be limited scope to enforce controls and correspondingly poor compliance would be anticipated. Ultimately the community will not be satisfied if parking controls prove ineffective, and the modest cost of paying for parking would be unlikely to deter short stay visitors, while more expensive charges for long periods or limited parking periods would be expected to discourage long stay parking on street, with these visitors instead using long stay off-street car parks.

Currently there are no specific proposals for parking reviews in any market town location, but in the event that we were to undertake such a review it would be in response to a reported parking issue. However, parking issues often prove intractable, and reaching a local consensus on proposals that balance all the needs of the community is a lengthy and resource-intensive process. Importantly, to be effective, any controls need to be supported locally and crucially backed up with appropriate enforcement. To review, implement and then enforce parking measures will require funding, which will need to be derived from parking revenue. Community support for modest parking charges to recover the cost of parking control would be expected to reflect the scale of the reported parking problem.

Regards

Cllr Rob Humby, Executive Member for Environment and Transport

# Winchester City Councillor Monthly Report December 2018



\_\_\_\_\_ Cllr Lisa Griffiths

**Ward Member for Alresford & Itchen Valley  
Portfolio Holder for Health & Wellbeing  
Winchester City Council**

Email : [lgriffiths@winchester.gov.uk](mailto:lgriffiths@winchester.gov.uk)

Telephone : 01962 469854 or 07545 375632

If you have any comments or questions on the content of this report, please do not hesitate to get in touch. And of course, on any matter relating to WCC responsibilities where I will help.

## Your Council – making positive changes

In February 2017 the council welcomed an external peer team of councillors and senior officers from other authorities across the country who were tasked with looking at how the council can improve its performance. Since the review the council has introduced a number of changes to address their recommendations and has a plan in place to complete the remaining actions in the coming months..

In September 2018, the council welcomed the team again when they carried out a follow-up evaluation of the progress being made, the summary was : *“The council has a clear sense of direction and progress is being made. The mix of ambitious projects and good service delivery will allow Winchester to continue to be a great place in which to live, work and visit.”* Good progress, despite what you might hear or read elsewhere!

## Winchester Movement Strategy moves to next stage

HCC and WCC have launched the second part of a two-phase public consultation into how to improve traffic and transport in and around Winchester. The Winchester Movement Strategy is being developed to help make travel improvements in the city and inform future funding bids. Make sure you have your say, as Alresford & Itchen Valley residents will be impacted. **The consultation will finish on 13 January 2019.** Full details and the online survey available at: [www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchestermovementstrategy](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchestermovementstrategy).

## On-street parking update for Alresford

WCC and HCC are continuing discussions and no firm decision has been made. There is little in the way of on-street parking permits in the Ward. Car park sites in Alresford are owned or leased and operated by WCC, and are not impacted.

## Council Housing across the District

WCC has submitted a £52m bid for funding to build more Council and Low-Cost housing across the district. As a Council that is well regarded and recognised for its success in building more homes of this type than many other Councils across the country, we are expected to be successful.

## Citizens Advice Bureau

Plea to Ward Councils. The CAB provides an important service for residents and is not funded by the Government, except for occasional grants for specific purposes. Clients do not have to pay, however a donation is appreciated, but there are running costs for the service for a small paid staff, and therefore if you can make an annual grant it helps to provide an important support service for residents. There is a very good link here showing how they help residents.

[https://m.youtube.com/watch?v=mA62NH61\\_ME&feature=youtu.be](https://m.youtube.com/watch?v=mA62NH61_ME&feature=youtu.be)

### Visiting Winchester during December – best way to park

WCC and the BID have funded extra Park & Ride services for shoppers leading up to Christmas, including a free Sunday Service starting running until Christmas, as well as extended running times at all Park & Ride sites until 20:30.

### Winchester Christmas Market

Winchester's reputation as a major Christmas destination has been given another boost after it was listed at the top of the New York Post's list of '[The nine most magical Christmas cities in Europe](#)' The city was named above European destinations like Zagreb, Coburg, Antwerp and Aarhus. Winchester welcomes more than four million day trippers throughout each year and the Christmas Market, which is run by Winchester Cathedral, attracts in the region of half a million visitors each year.

### Central Winchester Regeneration – Archaeology Event

A number of you are interested in what/why/why not/how in relation to the regeneration of Central Winchester so might like to attend an information evening to hear from the specialist Archaeology Panel for the Central Winchester Regeneration area **on Tuesday 11 December**. The open event will be held at **Guildhall Winchester from 6pm - 8:30pm**. Independently chaired by Ian Murray, an award-winning journalist and editor, the evening will be a mix of information from the expert panel, round table discussions about the key topics on archaeology in the area and an opportunity to put questions to the members of the expert panel and hear their answers.

Wishing you all a happy Christmas and a wonderful 2019!



Sun Lane Alresford. The legal agreements regarding works by and contributions from the developer are in second draft, currently begin reviewed by legal and highways. They are looking to complete these by the end of January and there are 'no surprises'.

Winchester Movement Strategy This will affect all of that travel in or around Winchester so please give your views. This is open for comments until 19th January, just the thing for a peaceful interlude over the holidays.

<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchestermovementstrategy>

Free on Street Parking You know that this has been a concern since we became aware of the Hampshire decision to take back control of on street parking. We have pressed Cllr Humby for written reassurances on this due to our concern about the impact on local every day shops – essentially, we have concerns about the impact of charges for on street parking, but even more concerns about the impact of no enforcement – and how much the charges would have to be to justify investment in effective enforcement. This is the answer we received- which did not reassure me in any way at all.

As you know, we are currently developing a countywide strategy for parking management in Hampshire to provide effective enforcement of parking restrictions and to recover the full cost of the associated parking and highways operations to ensure our limited highways resources are prioritised to essential maintenance. This strategy will include charging for parking to meet the full costs of developing and managing parking controls and enforcement where we introduce such measures. Without charging for parking, there will be limited scope to enforce controls and correspondingly poor compliance would be anticipated. Ultimately the community will not be satisfied if parking controls prove ineffective, and the modest cost of paying for parking would be unlikely to deter short stay visitors, while more expensive charges for long periods or limited parking periods would be expected to discourage long stay parking on street, with these visitors instead using long stay off street car parks.

Currently there are no specific proposals for parking reviews in any market town location, but in the event that we were to undertake such a review it would be in response to a reported parking issue. However, parking issues often prove intractable, and reaching a local consensus on proposals that balance all the needs of the community is a lengthy and resource-intensive process. Importantly, to be effective, any controls need to be supported locally and crucially backed up with appropriate enforcement. To review, implement and then enforce parking measures will require funding, which will need to be derived from parking revenue. Community support for modest parking charges to recover the cost of parking control would be expected to reflect the scale of the reported parking problem.

Regards Cllr Rob Humby, Executive Member for Environment and Transport, Hampshire County Council  
Winchester Council members were to have a briefing on this in December but that has been pushed back to January as we could not get meaningful answers from HCC on how it was to work, possibly it is not so simple as they thought? My next Councillor Surgery is on 7th December 0930-1045 Alresford Community Centre, then again on January 4th.

EMC  
84549829  
670701219.

Itchen Valley Parish Council

Accounts to be paid

as at : 6 Dec 2018

Ser	Date	Invoice Number	Company	Service Provided	Amount	VAT	Total to Pay	Date & Initials Transaction Created	Date & Initials Authorised
<b>To Pay</b>					£s	£s	£s		
1	13.11.18	1053	RP Gardening	Lengthsman Wnstrn, Rply (xtra)	397.50	0.00	397.50	AW.14.11.18	YR.21.11.18
2	13.11.18	1053	RP Gardening	Lengthsman Brhnt	198.75	0.00	198.75	AW.14.11.18	YR.21.11.18
3	23.11.18	N/A	Lloyds Bank	Multi-Pay monthly fee plus Parish Lengthsman Advertising and Clerk printer costs	641.35	0.00	641.35	DD.23.11.18	
4	30.11.18	N/A	Alan Weaver	Clerk's Salary Nov	700.00	0.00	700.00	DD.30.11.18	
5	30.11.18	N/A	Alan Weaver	Clerk's Salary Nov	82.76	0.00	82.76	436658449	
6	06.12.18	N/A	HMRC Cumbernauld	NI & Income Tax	280.61	0.00	280.61	872127881	
6	06.12.18	1058	RP Gardening	Lengthsman Mdv, ISO	397.50	0.00	397.50	980295408	
7	06.12.18	1061	RP Gardening	Lengthsman BS	198.75	0.00	198.75	789962417	
8	06.12.18	1062	RP Gardening	Lengthsman Mdstd, 4M	397.50	0.00	397.50	111563852	
8	06.12.18	3421	EKS Accounting	Payroll October	20.00	4.00	24.00	529021872	
10	06.12.18	5913	IAA Village Hall	Room Booking Burge 2 hrs FCM 06.12.18	11.00	0.00	11.00	141057065	
11	06.12.18	5914	IAA Village Hall	Room Booking Kitchen 2 hr FGP/Plng 18.12.18	7.00	0.00	7.00	396722259	
12	06.12.18	4850	GreenSmile Ltd	3rd Pitch marking CG	300.00	60.00	360.00	406231078	
13	06.12.18	5267	GreenSmile Ltd	Monthly Grounds maintenance	331.69	66.34	398.03	92885508	
14	06.12.18	N/A	Littleton & Harestock Parish Council	IVPC contribution to Speed Limit Repeater (SLR) sign maintenance	7.00	0.00	7.00	203140992	
END OF LIST*****									
<b>Total Expenditure</b>					<b>3971.41</b>	<b>130.34</b>	<b>4101.75</b>		
<b>Income Received</b>							£s		
1	30.10.18		Worthy Youth FC	Football Pitch Fees			315.68		
2	30.10.18		HMRC VTR	VAT Claim Apr 18 to Sep 18			3277.20		
3	30.11.18		Worthy Youth FC	Football Pitch Fees			157.84		
4	30.11.18		Worthy Youth FC	Football Pitch Fees			157.84		
5	30.11.18		Boomtown Festival	Boomtown Comm Fnd			5600.00		
<b>Total Income</b>							<b>9508.56</b>		

Council have discussed and approved these payments and I have compared the original invoices to the amounts above and confirm that these accounts can be paid via Internet Banking

	First Name	Surname (Print)	Signature	Date
#####	Cllr			
#####	Cllr			

**Appendix 4**

**Monthly Bank Reconciliation**

**Itchen Valley Parish Council Bank Reconciliation**

Month Ending **Nov-18**

Prepared By: Alan Weaver Clerk/RFO Date **30.11.18**

Approved by: Yvette Riley Chair F&GP Date

	£	£	£
Balance as per Bank Statements as at 30/11/18			
Unity Bank Current Account	28768.85		
Unity Bank High Intest Account	30090.48	58859.33	
Less/ Any Unpresented Cheques, recorded in the cash book but not bedited from the bank (normally only impacts current account)	0.00		
Cheque Numbers:			
Payments not yet processed through the bank but in the cash book	0.00	0.00	58859.33
Add/any unbanked cash as at 30/11/18			
Net Bank Balance as at 30/11/18			<b>58859.33</b>
<b>The net bank balance reconciles to the cash book receipts and payments as follows:</b>			
CASH BOOK Opening balance (Remains the same throughtout the year	36489.05		
Add/ total receipts up to 30/11/18	66872.00	103361.05	
Less/Total payments made in years up to 30/11/18		44501.72	
Closing Balance per CASH BOOK as at 30/11/18			<b>58859.33</b>
(Note figure above must equal bank balances)	Difference		0.00

To be inserted.

**Permissive Footpath Linking FPs 29 & 44**

Barbara Goodchild (BG) of the Ramblers Association (RA) is asking whether the RA should progress the permissive footpath to link FPs 29 and 44 on the south side of the B3047 in the farmer's field to prevent the need to walk on the main road between Grace's Farm and Freefolk House. As the RA are already discussing gates they will raise this issue directly with the land owner – **ongoing, RA**

**Countryside Access - Rural Communities Fund**

Abby Sullivan, HCC Countryside Access Ranger, Chris Jeffes and Yvette Riley met on 25<sup>th</sup> May to inspect FPs 30 and 26 and advise on how to repair. Terram not needed, just scalplings. In process of agreeing access with the land owner and the H&IoWWT for both footpaths and a fence post moving on FP 26 which is in hand.

A Countryside Access RCF grant would be available to part fund the scalplings and cost of laying. The RA may be able to provide a working party to help lay the scalplings.

FP 12 needs Terram and scalplings in the boggy areas but access much more difficult than FPs 30 & 26 – **ongoing**

**Finger Posts**

Finger posts and/or separate fingers available from the HCC Country Side Service free of charge . Finger post survey carried out in Oct and Adam Macey, the new Community Engagement Ranger, has agreed to supply three new finger posts and one new finger for installation. Delivery date of 14/11/18 passed, now TBC – **ongoing**

**Parish Footpaths Report**

Now formally issued by the RA. A little out of date with only some of the issues resolved but the report gives an idea of what is being covered. Used in conjunction with Oct's IVPC fingerpost survey – **ongoing**

**Ramblers Association - Stiles to Gates**

RA successful in application to Rural Communities Fund to meet 50% of the cost for two more gates on Grace's Farm. To be installed shortly on FP27 west of Easton Land and where FP27 meets M3. Next target stile is where FP27 meets the B3047 at The Worthies, opposite Worthy Park - **ongoing**

**Ramblers Association Working Parties**

Next working party now not until 2019 - **ongoing**

**Permissive Footpath NW of Lunways Inn**

IVPC voted on Wed 2<sup>nd</sup> May to support the RA proposal to instigate a permissive footpath to save ramblers having to walk alongside the A33 – **ongoing**

**FP48 Martyr Worthy to Easton -**

Have had a report of highly inquisitive cattle in the field with FP48 running from Church Lane, Martyr Worthy to Easton. Some walkers very concerned for their safety and have had to abort their walk – **for discussion**