



Itchen Valley Parish Council

(Serving the villages of: Avington, Easton, Itchen Abbas and Martyr Worthy)

Notice of Meeting

I hereby give you notice that the next meeting of the Finance & General Purposes Committee will be held in Itchen Abbas & Avington Village Hall on Thursday 16th May 2019 at 7.45/8.00 pm. The business to be transacted is:

No	Agenda Description	Lead Cllr	Attached (A) To Be Attached (TBA) Tabled (T); Link (L)
1	Apologies	MLA	
2	To Elect a Chairman of the F&GP Committee	ALL	
3	To approve the minutes of the meeting of 18 th April 2019 and consider any matters arising <ul style="list-style-type: none"> <input type="checkbox"/> IA Walnut Tree and Guards – Progress <input type="checkbox"/> Unity Trust Bank Credit Card – update. <input type="checkbox"/> Football Club Requirements <ul style="list-style-type: none"> o Refrigerated Unit o Top Soil o Chafer Grubs <input type="checkbox"/> Boomtown Community Grants <ul style="list-style-type: none"> o Bank Accounts <input type="checkbox"/> Refurbishment of MW Noticeboard & Step <ul style="list-style-type: none"> o Report back from Cllr Riley re. discussion with Cllr Andrews <input type="checkbox"/> Update re-follow-up on deeds for Couch Green. <input type="checkbox"/> Web Site <ul style="list-style-type: none"> o Addition of link to RSN funding bulletin 	PA/CL MLA YR YR MLA MLA YR PA JL MLA	
4	Clerk & Member Training - Update on Draft Training Policy	MLA	A
5	HALC HR Consultancy Invoice	YR	L
6	Insurance Renewal – Review of Came & Co Quotations	YR/MLA	A
7	Review of Internal Audit Report for YR 2018/2019	YR	A
8	Review of DD/SO Schedule	YR	A
9	Bills to Pay	MLA	A
10	F&GP Committee Annual Workplan Update <ul style="list-style-type: none"> <input type="checkbox"/> Update on AGAR <input type="checkbox"/> Update on VAT Claim <input type="checkbox"/> Lengthsman 	YR/MLA	
11	Matters arising from Came & Co's Newsletter Received 02/05/2019 <ul style="list-style-type: none"> <input type="checkbox"/> Tree Inspections <input type="checkbox"/> Fidelity Insurance (do we have a written employment reference for Clerk) 	YR	L
12	Items for Consideration at Next Meeting		
13	Date and Time of following meeting Thursday 20 th June 2019 at Itchen Abbas and Avington Village Hall at 7.45/8.00 pm until 9.00 pm	ALL	