

Itchen Valley Parish Council

(Serving the villages of Avington, Easton, Itchen Abbas and Martyr Worthy) Notice of Meeting

I hereby give you notice that the next meeting of the Finance & General Purposes Committee will be held in Itchen Abbas & Avington Village Hall on Wednesday 15th November at 7.45/8.00 pm. The business to be transacted is:

AGENDA

No	Agenda Description	Lead Cllr	Attached (A) To Be Attached (TBA) Tabled (T) Link (L)
1	Apologies-		
2	To approve the minutes of the meeting of Wednesday 18 th October 2017 and to consider the following matters arising: (a)Web Site Procurement (b)Transparency Code (c)Asset Register	YR/AW/ALL	(A)
3	Bills to Pay	AW	(T)
4	F&GP Workplan: (a)Review of Financial Processes and Internal Controls (b) 2018-2019 Budget: next steps after FCM (c) Lengthsman contract renewal (d) Additions/changes to workplan if needed	ALL YR/AW AW AW ALL	(A) (A) (TBA)
5	Call for quotes for the Grass Cutting Contract FY 2018 onwards	YR/AW	(TBA)
6	Any Other Items for Consideration	YR	
7	Date and Time of following meeting Tuesday 19 th December between 7.45/8.00 pm and 9.00 pm	ALL	