

## Itchen Valley Parish Council

### (Serving the villages of Avington, Easton, Itchen Abbas and Martyr Worthy) Notice of Meeting

I hereby give you notice that the next meeting of the Finance & General Purposes Committee will be held in Itchen Abbas & Avington Village Hall on Tuesday the 19<sup>th</sup> December at 7.45/8.00 pm. The business to be transacted is:

#### AGENDA

No	Agenda Description	Lead Cllr	Attached (A) To Be Attached (TBA) Tabled (T) Link (L)
1	Apologies-		
2	To approve the minutes of the meeting of Wednesday 15 <sup>th</sup> November 2017 and to consider any matters arising: <ul style="list-style-type: none"><li>• Transparency code action plan and implication for accounting system</li><li>• Asset Register handover</li></ul>	YR/AW/ALL  YR/JL  YR/OD	(A)  (A)
3	Bills to Pay	AW	(T)
4	Review of Website specification	JL	(TBA)
5	Parish Precept: WCC application form	YR/AW	(T)
6	Review of <a href="#">Standing Orders</a> and <a href="#">Financial Regulation</a> <ul style="list-style-type: none"><li>• To accommodate a variety of contract renewals options</li></ul>	YR/AW	(L)
7	Boomtown Community Fund Grant Application <ul style="list-style-type: none"><li>• Update on the plan for feedback from grant recipients</li><li>• Timetable for grant application process 2018</li></ul>	YR	(T)
8	HALC Briefing Notes on appointment and expectation of External Auditors PKF	AW	(A)
9	Review of F&GP Work Program	YR	(A)
10	Any other Items for consideration	ALL	
11	Date and time of following meeting Tuesday 16 <sup>th</sup> January between 7.45/8.00 pm and 9.00 pm	ALL	