

Itchen Valley Parish Council

(Serving the villages of Avington, Easton, Itchen Abbas and Martyr Worthy)

Notice of Meeting

I hereby give you notice that the next meeting of the Finance & General Purposes Committee will be held in Itchen Abbas & Avington Village Hall on Tuesday 13th March 2018 and will begin between 7.45 and 8.00 pm following the Planning Meeting.

The business to be transacted is:

AGENDA

No	Agenda Description	Lead Cllr	Attached (A) To Be Circulated (TBC) Tabled (T) Link (L)
1	Apologies		
2	To approve the minutes of the meeting of 14 th February and consider any matters arising: <ul style="list-style-type: none"> • Transparency Code Update • Website -Feedback from questions to preferred supplier • IA Notice Board Update • Assets register Update • KW decision on timing to join Lengthsman Scheme • Progress Update on the Contract for Grass Cutting services 	ALL YR/AW JL SA/AW YR AW PA/AW	A
3	To consider Boomtown Community Grant Applications and make recommendations and Approve Grant Funding to Appropriate Applicants:		Previously circulated
4	Bills to Pay	AW	T
5	Risk Register 17/18	SA	TBC/T
6	Preparation for Year End FY17/18	YR/AW	
7	To Review Itchen Valley Parish Council Standing Orders	AW/ALL	L
8	To Review Itchen Valley Parish Council Financial Regulations	AW/ALL	L
9	To Review Finance & General Purposes Committee Terms of Reference	AW/ALL	L
10	To Review/Update Personnel Policies – Disciplinary , Grievance , Rules for Employees , Recruitment Protocol for the Parish Clerk & RFO post	AW/ALL	L
11	F&GP Work Plan for FY 2018-19	YR	A
12	Preparation for Annual Parish Meeting – Thursday 26 th April 7.00 to 9.00 Pm at Easton Village Hall	AW/ALL	
13	Date and Time of next meeting Tuesday 17 th April from 7.45/8.00 pm (following Planning Committee) to 9.00 pm at Itchen Abbas & Avington Village Hall.		