



Itchen Valley Parish Council

(Serving the villages of: Avington, Easton, Itchen Abbas and Martyr Worthy)

Notice of Meeting

I hereby give you notice that the Annual General Meeting of the Parish Council will be held on Wednesday May 2nd 2018 at 7.00 p.m. at Easton Village Hall.

The business to be transacted is:

(A) Attached (TBA) To be Attached (T) Tabled.

AGENDA

1. Receive any apologies for absence
2. To Accept Declarations of Acceptance of Office and Interest from elected Councillors. (A)
3. To Elect a Chairman for the 2017/8 year.
4. To Elect A Vice Chairman and members of Category A Committees and Category B portfolios and Category C Representatives to outside bodies (Category C to be filled after filling of all Category A and B roles).

Category A: Parish Council Committees

Finance & General purposes Committee (min 4)

Planning Committee (min 4)

Old School Filed Committee (min 2, normally Open Spaces Portfolio holder + Easton Councillor)

Category B: Parish Council Portfolios

Open spaces – (Includes Couch Green and Easton playing Fields)

Transport - includes Buses & Shelters /Cycling

Footpaths

Web Master

Highways

Law and Order

Category C: Parish Council representatives on outside bodies

Easton Village Hall

Martyr Worthy Village Hall

Itchen Abbas & Avington Village Hall

Winchester District Association of Parish Councils (Chairman/Vice Chairman)

McPherson Easton School Trust – (Should be the Open Spaces Portfolio holder)

NB: All Councillors are Trustees of the King George v Memorial Playing Field Trust.

5. Issue of Statutory Notice to set in motion process to find new Councillor.
6. Public Participation & Declarations of Interest on issues on the agenda.
7. To Approve the Minutes of the Meeting of Thursday April 5th, 2018. (A)

8. Adoption of new Standing Orders (TBA); Financial Regulations (A); Personnel Policies (Disciplinary, Recruitment Protocol, IVPC Rules for Employees) (A); and Terms of Reference for Finance & General Purposes Committee (A), Planning Committee (A),
Readoption of Terms of Reference for [Old School Committee](#) (L)
Readoption of Existing [Grievance Procedure](#) (L)

9. Financial Matters:
 - (a) Bills to Pay (T)
 - (b) Draft Minutes of the Finance & General Purposes Committee – Meeting of Thursday April 17th and report back from APM meeting of 26th April 2018 (A)
 - (c) To approve completion of Annual Governance Statement (section 1) of Annual Governance and Accountability Return -AGAR (A); To Note the need for Completion of AGAR at June 7th meeting.

10. Planning:
 - (a) Draft Minutes of the Planning Committee – Meeting of Thursday April 17th, 2018 (A)
 - (b) Applications:
 - (i) [Proposed single storey garden room in the garden of the existing property.](#)
Church Cottage Church Lane Martyr Worthy Winchester Hampshire SO21 1DY
SDNP/18/01981/HOUS Deadline – 18th May 2018
Plus any other Planning Applications received up to Friday 27th April 2018

11. Reports from Portfolio Holders (TBA)

12. Correspondence (TBA)

13. Any Other Items for Consideration

14. Date of Next Meeting Thursday June 7th at Martyr Worthy Village Hall.

The following motion may be moved if considered necessary: 'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw'.

Patrick B Appleby
Chairman
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