



Minutes of Annual General & Full Council Meeting on Thursday 5th September 2019 at Easton Village Hall

Attending: Cllrs, Appleby, Langford, Legat, Moffat (arrived 8:10pm), Riley, Stirrup (arrived 7:18pm), Jeffes, Andrews, Power, Porter

In Attendance: Michelle Leadbitter-Allen (Clerk), Resident of Easton Village

Item	Content	Action
19.0340	Apologies: Cllrs Griffiths (WCC), Gordon-Smith (WCC),	
19.0341	Public Participation & Declarations of Interest on issues on the Agenda. Mrs LouLou Stirrup as per agenda item 19.0345(ii)a	
19.0342	To Approve the Minutes of Thursday 4th July 2019 Minutes were approved. Chairman, Cllr Appleby signed the minutes as accurate. Matters Arising: There were no matters arising	
19.0343	City & County Councillor Reports <u>Hampshire County Council – Cllr Jackie Porter</u> Cllr Porter drew the council's attention to her response to NSIP regarding the M3 Junction 9 proposals. Cllr Porter read through her report focusing on NSIP Junction 9 proposals, School Transport, Blue Badge for Carers of Dementia Sufferers, Cycle Routes around and into Winchester. Cllr Porter mentioned that she is very involved with campaigning for better cycle routes and asks if anyone that knows of a route that really needs working on, should contact her directly. Cllr Langford and Cllr Porter agreed to meet to discuss cycle routes in depth. Cllr Porter's full report and response to NSIP can be viewed here . For your information please see responses from Winchester City Council , Hampshire County Council . Please contact SDNP for their response. <u>Winchester City Council – Cllr Margot Power</u> Cllr Power ran through her report, touching specifically on the fact she had not received any complaints regarding the new bin system in the Itchen Valley and hoped that this meant that residents were happy There were no questions from the Council. Please find report here .	
19.0344	Financial Matters: - Chair Cllr Riley (i) Bills to Pay & Bills to Pay from August were circulated. The Council noted late additions to the Bills to Pay for EKS and RP Gardening which were mistakenly	



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	left off the list. Payments were signed-off by Cllr Legat and Cllr Andrews.	
(i)	Members noted Minutes of the Finance & General Purposes Committee 23 rd July 2019	
(ii)	Quarterly Accounts were Approved by Council	
	Action: Clerk to Chase External Auditors as we should have heard from them by this stage.	MLA
19.0345	Planning: - Chair Cllr Langford	
(i)	Note Minutes of the Planning Committee Meeting of Wednesday 24th July 2019	
(ii)	Planning Applications Received up until and including 30 th August 2019:	
a)	SDNP/19/03806/HOUS Location: Woodside Avington Road Avington SO21 1DD Proposal: Single storey extension to the East side of the property. Decision: Support Planning Application	
b)	SDNP/19/03701/HOUS Location: Bybridge Chillandham Lane Itchen Abbas SO21 1AS Proposal: Single story rear extension Decision: Support Planning Application	
c)	SDNP/19/04053/FUL Location: Lovington Cottages Lovington Lane Ovington Hampshire Proposal: Demolition of existing barn and water pump housing and replacement with new oak framed barn to include three-bedroom holiday let machinery/equipment store & replacement water pump housing. Decision: Support Planning Application Comments: The IVPC would like the specific "means" to support the SDNP Dark Skies policy mentioned in the Design and Access statement to be agreed as part of the planning permission. The curtilage of the development should not spill out onto the field to the south, which should remain in agriculture, with any parking or garden being sited on the land to the West and North	
d)	SDNP/19/03758/HOUS. Location: Gages Close Main Road Itchen Abbas SO21 1AX Proposal: Erection of two storey and first floor side extensions A member of the public spoke about concerns he and others shared regarding the possible extension at Gages Close <ul style="list-style-type: none">Concerns regarding the size of the planned extensions as they appear larger than the 30% allowed by SDNP Local PlanConcerns were raised regarding the current aesthetic beauty of the	



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	<p>cottage which would be potentially ruined by the proposed extension and thus affecting the beauty of footpath that runs adjacent the property</p> <ul style="list-style-type: none">• Concerns were raised at the possibility of the build disturbing bat habitats on the property• Concerns were raised about the resulting building traffic which could have a detrimental effect on the protected Lime Trees in the driveway close to the property• Concerns were raised regarding the proposed increase in the number of windows that would be potentially overlooking his (the attending resident) property <p>Decision: Object Planning Application</p> <p>Comments: It is difficult to judge the application as there is no design and access statement about the materials proposed, finishes, build detail etc. (these are missing from the plans), compliance with the policies of the SDNP & WCC local plans including Dark Skies and 30% maximum size increase. Until this is produced the application should not be validated. The application site is next to the heavily used village Footpath 31 where it is exposed to views from the south and a good quality of design and finish is important. The present dwelling has a pretty cottage look to it with a small extension in an area where there is a lot of large housing and the character of the property should be retained by keeping this style</p> <p>Following some more discussion regarding the above Cllr Porter said she would follow up regarding the lack of clarity of the policy of 30% maximum size increase on planning applications being submitted.</p>	
	<p>e) 9/00144/BCOND & SDNP/19/00340/BRECON</p> <p>Location: New House, Avington Lane Itchen Abbas</p> <p>Action: Cllr Power agreed to follow this up with the Enforcement Officer Concerned</p> <p>Action: Clerk to forward all emails relating to this application to Cllr Power</p>	
<p>19.0346 Parish reports</p>	<p>(i) <u>Footpath matters</u> – Cllr Chris Jeffes</p> <p>Update from Ramblers Association: Have installed 10 (all in Itchen Valley Parish) out of 12 styles in the Styles to Gate Programme. A new lead volunteer has been appointed.</p> <p>Hampshire County Council have scheduled for Itchen Valley for clearance work on the 18th October suggesting the path below the vineyard, however Cllr</p>	



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	<p>Jeffes has already cleared that path and will suggest they clear Footpath 33 instead.</p> <p>Action: Cllr Jeffes to ask Hampshire County Council to clear FootPath 33.</p> <p>Cllr Riley mentioned that a new Finger Post was needed at Couch Green. It was agreed that this would need attending too after the works were completed by All Aspects Fencing.</p> <p>Cllr Riley feels that it would make a huge impact for walkers if a permissive pathway was created on the B3047 along the bottom of Easton Lane joining the edge of Grey's field. Cllr Jeffes thinks that the Ramblers Association are working on this.</p>	CJ
	<p>Action: Cllr Jeffes to follow up with the Ramblers Association.</p> <p>Cllr Andrews told the Council that the gate on the left-hand side of the footpath 502 needs repairing.</p> <p>(ii) <u>Highways</u> – Cllr Patrick Appleby</p> <p>Submitted 2 comments to Junction 9 M3/A34 Consultation regarding the unsafe proposals for traffic traversing A34 from Winnall Roundabout to A33. One on behalf of IVPC as agreed at F&GP 23rd July and one personally.</p> <p>Cllr Appleby has also made an official complaint at not being invited to consultation meeting at Mercure in Winchester during July.</p> <p>Reported potholes to HCC have merely been identified with a painted white line, yet there have been no repairs.</p> <p>Mentioned that the finger post at junction of Bridget's Lane and B3047 has been removed.</p>	CJ
	<p>(iii) <u>Village Hall</u> – Cllr Langford (IAAVH) & Cllr Moffatt (MW)</p> <ul style="list-style-type: none">• Itchen Abbas & Avington Village Hall - Nothing to report.• Martyr Worthy are still in the process of acquiring WIFI. Committee busy deciding on content for new page on IVPC website.	
	<p>(iv) <u>Website</u> - Cllr Legat</p> <ul style="list-style-type: none">• TLC have put a spam filter in place in an effort to stop 'spam' emails – it has been noted however that some emails may get 'stuck' and should the clerk or anyone notice an expected email is missing, to notify Cllr Legat, who will instruct TCL to look at an alternative• Cllr Riley mentioned that she likes the new format of the agenda which now includes links to supporting documents. However, she noticed that a couple of links that were pointing back to the home page, and that all links were not opening in separate pages. <p>Action: Cllr Legat to follow up with TLC and change the format of linked documents to open in separate window/tab/page.</p>	CJ



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(v)	<p><u>Open Spaces – Cllr Riley</u></p> <p>Discussion regarding the ditch and bund at Couch Green as complaints from residents said that banks were an eyesore. Cllr Riley proposed to ask Wild Verges Group to scatter wildflower seeds on them, as well as some grass seeds. There was no objection from Council.</p> <p>Action: Cllr Appleby to make request.</p> <p>Discussion around the top gate at Couch Green being inaccessible to Greensmile for mowing due to cars parked in front of gate in no parking zone.</p> <p>Action: Cllr Appleby to consider a solution.</p> <p>Ground works at Couch Green on 12 & 13th September.</p> <p>Action: Notice on website and at Couch Green.</p> <p>Action: Cllr Appleby to place sign at Couch Green</p> <p>Action: Cllr Legat to place notice on website</p> <p>Discussion regarding Woodlands Tree Surgeons and the burning of brush/trees left by travelers.</p> <p>Action: Cllr Riley to follow up with Shawn and make necessary arrangements</p> <p>Discussion regarding the downed tree at Couch Green.</p> <p>Action: Cllr Langford to inspect the tree and report back on necessary action</p> <p>Cllr Appleby said that he had spoken to the welder and he is committed to fixing the upper barrier but is very busy.</p>	<p>PBA</p> <p>PBA</p> <p>YR</p> <p>CL</p>
19.0346	<p>Update on Emergency Plan</p> <p>Clerk updated Council on progress with the Emergency Plan – unlawful encampments. After much discussion, it was decided that all comments and suggestions would be emailed to the clerk before the next F&GP meeting.</p>	
19.0347	<p>Adopt Increase in Insurance Premium</p> <p>The Council noted and adopted the increase in premium due to an administration error by Came & Co. The new amount is £1,243.36 an increase of £26.81 from the original cost under the Long-Term Agreement of £1,216.55.</p>	
19.0348	<p>CCTV</p> <p>Discussion around the use of CCTV for identifying flytippers. Council resolved to ask Neighbourhood Watch and Police on how they think we should best proceed.</p> <p>Action: Cllr Appleby to approach Neighbourhood Watch</p>	<p>PBA</p>
19.0349	<p>Dedicated Parish Council Phone Number</p>	



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	Clerk advised Council that she had been looking for an alternative to using personal phone for council business.	
	Action: Cllr Riley to check for old mobile to donate to Clerk	YR
	Action: Clerk to find a £5 or similarly priced sim contract	MLA
	Action: Clerk to check if Vodafone has a competitively priced sim only contract and if so to use old phone which is currently 'tied in' to Vodafone.	MLA
19.0350	Correspondence:	
	Council Noted Correspondence – July & August (up to 18 th August)	
19.0351	Items for Consideration at Next Meeting	
19.0352	Date of Next Meeting(s)	
	Next scheduled Full Council Meeting is Thursday 3 rd October at 7.00 pm at Easton Village Hall. Meeting to commence at 7pm	
	Chair closed the meeting at 9.00pm.	



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Appendix 1: Bank Reconciliation – August 2019

Itchen Valley Parish Council Bank Reconciliation	Month Ending			Aug-19
Prepared By:	Michelle Leadbitter-Allen	Clerk/RFO	Date	31.08.19
Approved by:	Yvette Riley	Chair F&GP	Date	
Balance as per Bank Statements as at 31.08.19	£	£	£	
Unity Bank Current Account	8644.57			
Unity Bank High Interest Account	47693.74	56338.31		
Less/ Any Unpresented Cheques, recorded in the cash book but not debited from the bank (normally only impacts current account)	0.00			
Cheque Numbers:				
Payments not yet processed through the bank but in the cash book	0.00	0.00	56338.31	
Add/any unbanked cash as at 31.08.19				
Net Bank Balance as at 31.08.19			56338.31	
The net bank balance reconciles to the cash book receipts and payments as follows:				
CASH BOOK Opening balance (Remains the same throughout the year)	41587.07			
Add/ total receipts up to 31.08.19	35119.61	76706.68		
/Less/Total payments made in years up to 31.08.19		20368.37		
Closing Balance per CASH BOOK as at 31.08.19			56338.31	
(Note figure above must equal bank balances)	Difference			0.00