



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Finance & General Purposes Committee Minutes

19th December 2019

Present: Cllr Riley (Chair), Cllr Appleby, Cllr Stirrup, Cllr Langford,

In Attendance: M Leadbitter-Allen (Clerk).

ACTION

1. **Apologies :** Cllr Moffatt, Cllr Legat

Absent: Cllr Andrews, Cllr Jeffes

2. **To approve the Minutes of the [Meeting of 21st November 2019](#) and consider any matters arising.**

The minutes were agreed as a correct record. The Chair, Cllr Riley signed the minutes

Matters Arising

- Football Club Requirements

Refrigerated Unit:

Cllr Appleby reported that Cllr Moffatt had found a container that has only be used once to purchase at a cost of £1850 + VAT and delivery.

Discussion around suitability of unit and cost of unit. The Committee felt that the cost was reasonable, and as the money had been set aside in the budget the container should be purchased.

Discussion took place regarding the positioning of the unit. Temporarily should be positioned across the ditch next to the car park and should be moved into a more permanent position on the pad provided when the weather warms up.

Action: Cllr Appleby to check follow up with Cllr Moffatt regarding the placement of the container at Couch Green.

PBA

Action: Clerk to add to FCM agenda for Council Resolution.

MLA

Chafer Grubs: Need to wait until May as Grubs have now burrowed below ground

- Registering of Land at Couch Green

Cllr Appleby has emailed requesting a meet to collect deeds, but has not yet received a response.

Action: Cllr Appleby to collect original deeds when possible.

PBA

- Martyr Worthy Notice Board and Step

Both Cllr Riley and Cllr Andrews have been unsuccessful in contacting chosen supplier.

The Committee discussed using a local carpenter.

Action: Cllr Riley to assess the extent of refurbishment required and to pursue refurbishment with local joiner.

YR



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- Tree Inspections:

Having read through the schedule of works provided by Kiss Tree Management, Cllr Langford recommended that Ivy removal was a priority. The Committee agreed and resolved that the next available lengthsman visit (21st January) would be used for cutting back Ivy. Funds would be made available in the existing budget for one extra day of Ivy Cutting. Money has been set aside in the 2020-2021 budget to pay for days needed to satisfy the works recommended by Kiss Management, so extra days for Ivy Cutting will come out of this budget in the new fiscal year.

Action: Cllr Langford to contact RP Gardening to arrange cut back the Ivy using the following schedule: **CL**

Priority 1: Affected trees along roadside

Priority 2: Pines above park equipment

Priority 3: Trees near the telephone exchange

Priority 4: Trees along the Watercress Line

Action: Add cost of one day to Miscellaneous Budget to cover cost of extra Ivy Cutting day **MLA**

3. **Bills to Pay**

Clerk, Michelle Leadbitter-Allen circulated the [accounts for payment](#), Cllr's Appleby and Langford checked and signed-off the accounts.

Action: Clerk to submit payments. **MLA**

Action: Cllr Riley to authorised submitted payments **YR**

4. **Budget and Precept Setting 2020-2021**

Cllr Riley presented the draft budget. The committee discussed the budget and made the following decisions based on the money available in next year's budget.

1. Although it was recognised that there was a definite need for Easton Village Hall to complete the extension, unfortunately the money is not available in the budget and therefore it is recommended that Boomtown Community Grant funding be sought in this instance.
2. Budget request for traffic monitoring equipment in Easton and Avington granted at £200 per village.
3. Budget request for funding of landscaping repair to Avington War Memorial refused due to lack of available funds. Cllr Langford to investigate and apply for any applicable funding.
4. Budget Request for Itchen Abbas Bus Shelter refurbishment was approved. An additional £2150 will be budgeted for in addition to the existing £800 of Boomtown Community Funds allocated in 2019-2020.



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The F&GP agreed on the presented budget and based on the financial requirements the Committee resolved to put forward a precept request of £33,705.81.

Action: Budget and Precept to be formally presented to Full Council at FCM in January. **MLA/YR**

In addition, the Committee considered and granted the request for funding from Itchen Valley Churches in December as the £500 had been put aside in the 2019-2020 for this purpose.

Action: Clerk to advise Itchen Valley Church of their successful application and arrange payment. **MLA**

5. **Review of Quarterly Accounts**

Cllr Riley presented the quarterly accounts (Plus 2 months to end of November) to the Committee.

Everyone was happy with the state of the accounts.

Questions Asked:

What happens to any surplus at end of the year? *This is placed into General Reserve (uncommitted Money)*

What is the Strategic Reserve? *The Strategic Reserve is a measure by where part of the precept is put to one side for use in extenuating or unforeseen circumstances as recommended by NALC and Internal Auditor.*

What happens if we spend the surplus? *The Council would need to close a project as the funds may no longer be available.*

Action: Clerk to add Management Accounts to FCM Agenda **MLA**

6. **Items for Consideration at Next Meeting:** None

7. **Date and Time for Next Meeting:**

Thursday 16th January 2019 at Itchen Abbas & Avington Village Hall

Meeting Closed at 8.40pm