

**Minutes of the Full Council Meeting held on Thursday 5th March 2020 at Easton Village
Hall, starting at 7pm.**

Attending: Cllrs Appleby (Chairman), Langford, Andrews, Percy, Moffatt, Riley, Porter, Gordon-Smith

In Attendance: Michelle Leadbitter-Allen (Clerk), resident of Easton Village, Bursar of Princes Mead School

Item	Content	Action
19.0415	Apologies: Cllr Stirrup, Cllr Jeffes, Cllr Legat, Cllr Power	
19.0416	Public Participation & Declarations of Interest on issues on the Agenda. No declarations of interest were made. One member of public was present.	
19.0417	The Minutes of the Meeting of 5th February 2020 were agreed, Cllr Appleby signed the minutes as a correct record with one correction; Page 8 Minute Number 19.0397 - word correction 'Lantern to Lamp'. There were no matters arising.	
19.0418	City & County Councillor Reports Council received reports for Cllr Porter (HCC) and Cllr Power (WCC). HCC Report: Cllr Porter said that report received was not the one for March, this would be sent out before the end of the week. Cllr Porter ran through some items from her forthcoming March report: <u>Climate Change:</u> HCC has joined with the district to formulate a Climate Change policy which includes a mitigation section to cope with a potential rise in temperature of 4°Celsius. Cllr Porter said that she would add the link to the Resources Document in her report. <u>HCC Customer Phone Service:</u> Cllr Porter explained that the Central Call Centre Service is being replaced from May, with calls instead being directed to the various departments. The numbers will remain the same for now: These are: General Queries: 0300 5551375 Highways: 0300 5551388 Cllr Porter has requested that a direct number for financial queries and hopes that HCC will act on this. There is concern regarding the variable response by 101. Cllr Porter has taken this up with HCC Officers, and hopes for a better 'Out of Hours' number by the Summer as we need more confidence in this system. <u>Nitrate Neutrality:</u> The HCC are trying to solve the issue of Nitrate Neutrality of the Solent, not by water treatment but by trying to mitigate the amount of nitrate from sewers of properties that are occupied overnight. It was announced that HCC would be buying land next	

Item	Content	Action
	<p>to Country Park and extending the forest in an attempt to mitigate the nitrate emissions.</p> <p><u>Carers:</u></p> <p>The County and NHS just before Christmas put in a Carers support System through Andover Mind. This was initially used for partners of people with Dementia but has been found to be of benefit to all Carers.</p> <p><u>School Transport:</u></p> <p>There was a recent consultation to reduce the amount of school travel by bus. The HCC has agreed to review this (and others) as it works against the Climate Policy. Cllr Riley pointed out that under the existing policy if you are resident of Easton, it could impact on parent's choice of schools as it reduces the transport to Westgate.</p> <p><u>Wheelabrator:</u></p> <p>The application has been withdrawn, for the moment.</p> <p><u>Minerals & Waste Plan:</u></p> <p>HCC is reviewing their Minerals and Waste Plan which will now include Industrial/Commercial waste in addition to domestic waste.</p> <p>Cllr Langford said that the WCC Climate Change Documents were very good and included specific details about what they plan to do and when. Cllr Porter said that she was trying to press HCC to have the aspiration for a date for their Climate Plan.</p> <p>WCC Report:</p> <p>Cllr Gordon-Smith spoke about the following:</p> <p>The Budget for the next 4 years had been agreed.</p> <p>WCC are looking to introduce a paid for Green Waste Service, which would see the Green Waste Bags replaced with Bins.</p> <p>Cllr Langford asked in Recycling Centres could still be used to dispose of Green Waste.</p> <p>Cllr Moffatt said that his green waste isn't collected regularly.</p> <p>Cllr Langford asked about the WCC Movement Strategy is going.</p> <p>Cllr Porter said the original policy had been written by HCC, which WCC now needed to put it together the deliverables.</p> <p>Cllr Porter said that the whole plan is to tackle 3 things specific things:</p> <ul style="list-style-type: none"> • To get really good walking routes from top to bottom of town and one good route across the town. • To get more park and rides, including one out by the A272 	

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- To get a lorry delivery schedule to help alleviate the number of lorries blocking St Georges Street

Cllr Riley asked if Cllr Langford could re-circulate his proposal for cycle route from Itchen Valley to City, as it may be that we could apply for WCC CiL money to pay for a least part of it.

Cllr Gordon-Smith asked if we would support the continued use of Alresford as a shopping hub. All agreed that yes they would.

19.0419 Co-Option of Councillor

Denise Rosewell had applied to the Council’s Co-option Advertisement.

Mrs Rosewell’s appointment to the IVPC was proposed by Cllr Paul Moffat and seconded by Cllr Christopher Langford, all agreed.

It was resolved that Mrs Rosewell be co-opted to Itchen Valley Parish Council.

19.0420 Financial Matters: Cllr Riley

(i) Council Noted [Minutes of the Finance & General Purposes Committee Meeting of Thursday 20th February 2020](#).

ALL

- Cllr Riley mentioned some matters arising from the minutes, one being that the clerk’s annual review was completed.
- Martyr Worthy Noticeboard, Cllr Appleby had rung the carpenter twice without response.
- Cllr Appleby has arranged for All Aspects to come and quote for railings at Old School Field
- Cllr Appleby recommended that we use recycled plastic for picnic table seat & is following it up
- Clerk is going to be picking up the work on the Community App
- The Boomtown Fund money has been received and there will be an advert for this in the Valley News
- Cllr Appleby has emailed again to try and get hold of the title deeds.

(ii) [Bills to Pay](#): Circulated and signed off by Cllr Andrews & Cllr Moffatt

(iii) **Review of Financial Risk Register:** Not every Councillor who needed to review the Register had done so in time for the meeting. Council resolved that the Clerk should re-circulate the Register and add to the F&GP agenda for final comments and adoption.

Item	Content	Action
19.0421	Planning: - Chair Cllr Langford	
	(i) Cllr Langford signed the Minutes of the Planning Committee Meeting of Thursday 16th January 2020 as a correct record of the meeting.	ALL
	(ii) Planning Applications Received up until and including 28th February 2020	
	a) SDNP/20/00444/HOUS Location: Single storey side extension Proposal: Straddling House School Lane Itchen Abbas SO21 1BE Closing Date: 10/03/2020 Comment: Support	
	b) SDNP/20/00678/FUL Location: Communications Equipment at Manor Farm Easton Hampshire Proposal: Installation of additional supporting steelwork and brackets to the top of the existing 22.5m high mast to accommodate the existing 3No antennas in addition to 3No new antennas. The upgrade also involves the installation of 6No Remote Radio Units (RRUs) on the mast, 1No ground based equipment cabinet and ancillary development. Closing Date: 16/03/2020 Comment: Support	
	c) SDNP/20/00657/HOUS / SDNP/20/00658/LIS Location: Paidon, Avington Park Lane, Easton SO21 1EE Proposal: Demolition of later extensions. New replacement extensions to North and South. Closing Date: 16/03/2020 Comment: Support We particularly support the comments of the Countryside Planning Officer relating to not interfering with the much-used Public Footpath which runs along the track access to Paidon We also suggest that the development should have a Construction Management Plan. There will be large builder's vehicles delivering materials through the conservation area of Easton village and down a narrow track with limited turning space at the end. The access track is thought to contain cast iron water pipes that could be damaged by heavy traffic.	

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d) [SDNP/20/00623/LIS](#)

Location: Martyr Worthy Place Bridgets Lane Martyr Worthy SO21 1AW

Proposal: Minor alteration to a dormer window to reduce number of casements from 4 to 3 but retaining overall size

Closing Date: 16/03/2020

Comment: Support

e) [SDNP/20/00560/FUL](#)

Location: Matterley Farm A272 Ovington SO24 0NU

Proposal: Modification of existing agricultural field gate access (Gate L) from A272 to provide temporary access for Boomtown Festival for a maximum of two weeks in any calendar year

Closing Date: 27/03/2020

It was resolved to move this planning application to the Planning Meeting on 19th March for further discussion before comment.

f) [SDNP/20/00908/FUL / SDNP/20/00909/LIS](#)

Location: The Coach House, Prince's Mead School Worthy Park Lane Kings Worthy Hampshire

Proposal: Refurbishment works to the Coach House exterior: Phase 1 to include alterations and works to external walls and windows, (but excluding any works to roof) together with minor external works to include new canopy, landscaping and boundary treatment.

Closing Date: 27/03/2020

The Bursar of Princes Mead School presented the schools reasons for the refurbishment works at The Coach House. The Council asked if Princes Mead could look at and try to comply with Policy SD2 of the SDNP Local Plan.

Comment: Support

The applicants should be asked to comply with Policy SD2 of the SDNP Local Plan and state the actions they propose to undertake to conform with the Ecosystems Services Technical Advice Note (non-householder)

19.0421 Parish reports

(i) Footpath Matters-

Cllr Jeffes was not present. If Cllr Jeffes is not able to attend the next meeting, then a report should be compiled in advance of the Council meeting.

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Discussion around the resurfacing of footpath behind Shelley Close. Cllr Porter said that resurfacing of paths is HCC responsibility.

Action: Cllr Appleby to email Cllr Jeffes to find out about any progress.

Council noted that the finger post in Church Lane, Martyr Worthy had been replaced.

(ii) Highways

Cllr Appleby referred to his report and all the drains listed within it that need clearing.

Discussion around standing water in the parish. Still confusion about who is responsible for clearing drains.

Cllr Porter encouraged the Councillors to make use of the HCC online system to report these issues.

(iii) Village Halls:

Martyr Worthy:

Cllr Moffatt reported that Martyr Worthy Village Hall Committee are looking for funds to replace the rotting floor.

Cllr Riley recommended that they apply to the Boomtown Community Fund.

Itchen Abbas & Avington:

Cllr Langford had nothing to report

Easton:

Cllr Percy advised council that EVH had received Big Lottery Grant of £10 000 to help with the extension, which they will be pressing ahead with. Still waiting on HCC, although HCC will not give any monies with Parish Council financial Support.

Cllr Appleby said that any application to the Parish Council for funding would require the submitting of the Easton Village Hall Accounts.

Additionally, Cllr Riley mentioned that funds cannot be given in retrospect for incurred expenses.

(iv) Website:

Cllr Legat was not present. Clerk told Council that the Community App was progressing but needed to be discussed with Cllr Legat.

Action: Clerk to email Cllr Legat.

(v) Open Spaces

Couch Green

Following the F&GP Meeting we are working on the following:

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Replacement of Swing Frame: We are looking for wooden frames with metal feet/anchors that fits perfectly over the fall matting.

WYFC & Football Association:

Have received a proposal from WYFC for a 10-year grounds maintenance scheme to maintain them to a higher standard. The football association has come up with a sophisticated scheme, but it will involve a financial commitment from IVPC.

Action: Clerk to add to F&GP agenda.

Barrier:

Cllr Appleby was thanked for doing the gates. There was discussion around holiday cover for locking the gates while Cllr Appleby was away. All agreed that IVPC have taken mitigating action to keep Travellers out of the car park and that the gate should be left open and see how it goes.

Action: Cllr Appleby to open the lower barrier to the Couch Green Car Park.

Miscellaneous Repairs:

Buffalo Board has been ordered for the play tower and Cllr Appleby will replace these.

Tree Surgeons CJ Luft Ltd are ready to cut down the diseased tree on 1st May if they are the cheapest quote received. PR needed for residents as to why we are cutting down trees at Couch Green.

Action: Cllr Appleby to include this in Chairman's report

Action: Cllr Langford to forward quote to Clerk.

Action: Clerk to compare quotes to report back at F&GP

Cllr Riley commented that the new hedge was looking good.

Cllr Appleby as requested at F&GP has made the two flat swings at Couch Green have been removed as the shackles were not roll or split pinned.

Old School Field:

Health and Safety report has been held up due to lack of progress on the Ransom Strip.

A specification report was sent to the McPherson Trust in January 2019 outlining what was needed to transform the Ransom Strip into part of the playground. The Ransom Strip is subject to an Enforcement by WCC for removal of the tarmac. As the Trustees have not acted there has been no progress, which means we are not able to move forward with items raised on the Health and Safety Report.

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After discussion, the Council agreed that we should pursue this matter with WCC Enforcement Team.

Action: Clerk to confer with Cllr Riley and send all original emails and details regarding the Ransom Strip to Cllr Porter detailing why the we need to have this resolved.

Taping off of Equipment:

Following the last FCM Cllr Appleby taped off the wobbly bridge at OSF as it has been condemned by the Playground Inspector.

Cllr Riley reported that according to the inspectors report all the apparatus of the Balance Trail were condemned and so all should be taped off as a precaution.

Cllr Riley reported that she, Cllr Rosewell and the Clerk had met for a meeting to discuss the Playground Equipment Consultation. Following the meeting where they had discussed the possible replacements and prices, within the £5000 the Clerk had produced a consultation document for distribution to residents of Easton. Cllr Rosewell would be sharing this document with residents at the following places: Litter Pick, Mums Coffee Morning, Itchen Abbas Primary School, Montessori and River Bank.

Action: Cllr Appleby to tape off all Balance Trail

Action: Clerk to notify McPherson Trust when complete

19.0422 Annual Parish Meeting

Cllr Appleby reported that Blue Lamp Trust are hoping to send a representative to present at the APM.

Action: Cllr Moffatt to supply snacks & beverages

Action: Cllr Appleby to supply wine glasses

19.0423 Discussion: How do we as a Parish Council help fight climate change

Councils throughout the country are be asked to consider Climate Change. Climate change at its rawest is to reduce our carbon footprint by half by 2030 and the other half by 2050. Not only about Climate Change but also about having a Wilder Environment, which could be enabled by removing land from agriculture. This could be for Wilding or even for a Community Solar Farm.

HALC have got Annual Conference coming up which has a workshop about Community Energy.

Wild Life Trust are encouraging people to have 1m2 of their gardens dedicated to wild life.

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	<p>Cllr Appleby suggests that we continue with plan to have residents meeting later in the year, that Cllr Langford write an article for the Itchen Valley News to see if it gains traction and for Cllr Langford to attend the meeting at Sutton Scotney regarding making their village wilder.</p> <p>Cllr Riley said there are things that we can do as a parish council.</p> <p>A work group was appointed and will report back to Council with an action plan AGM in May.</p> <p>Workgroup consists of following Council Members:</p> <p>Cllr Riley, Cllr Andrews, Cllr Jeffes, Cllr Langford, Cllr Percy</p>	
19.0424	Reallocation of Committee Members	
	<p>Cllr Appleby asked the Councillors to think about what committees they would like to belong to, in the interim all Councillors would be invited to committee meetings. A decision on Committee Members will be made at either May or June FCM.</p> <p>Action: Clerk to add Cllr Rosewell as member of Planning and F&GP Committee.</p>	
19.0425	Litter Pick Update	
	<p>Cllr Appleby doing Itchen Abbas with Cllr Jeffes.</p> <p>Cllr Andrews to do top of Chilland Lane and Couch Green and will pick up equipment from Cllr Appleby</p> <p>Cllr Moffatt will meet the group at the Cricketers but told the Council that he may not be able to attend the Litter Pick due to work commitments if the weather improves significantly.</p> <p>Cllr Appleby reminded all to read out the Health and Safety Sheets</p> <p>Action: As a contingency plan Cllr Rosewell and her husband will collect the bags of rubbish using their pick-up truck.</p> <p>Action: Cllr Moffat said he would try to source more rubbish bags.</p> <p>Action: Cllr Appleby will forward instructions on Monday 16th March</p>	
19.0428	Correspondence:	
	Council Noted Received Correspondence February 2020	ALL
19.0429	Items for Consideration at Next Meeting	
	None	ALL
19.0430	Date of Next Meeting(s)	
	<p>Next scheduled Full Council Meeting is on Thursday 4th April at Itchen Abbas & Avington Village Hall. Meeting to commence at 7pm</p> <p>Chair closed the meeting at 9.06pm</p>	

Bank Account Reconciled Statement

Current Account	20299862	60-83-01	
Statement Number	12		
Statement Opening Balance	£5,830.09	Opening Date	01/02/20
Statement Closing Balance	£8,926.72	Closing Date	05/03/20
True/ Cashbook Closing Balance	£8,926.72		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
04/02/20	DD040220NEST	Nest Pensions	49.28	0.00	5,580.81
10/02/20	BACS100220EKS	EKS Accounting	24.00	0.00	5,556.81
10/02/20	BACS100220IVPC	Itchen Valley Parish Churches	500.00	0.00	5,056.81
10/02/20	BACS100220LIT	Littleton & Harestock Parish Council	7.00	0.00	5,049.81
10/02/20	BACS100220MLA	Michelle Leadbitter-Allen	12.43	0.00	5,037.38
10/02/20	BACS100220RPG	RP Gardening	2,186.25	0.00	2,851.13
10/02/20	BACS100220SYD	Sydenhams	16.18	0.00	2,834.95
10/02/20	BACS100220VITA	Vitaplay	201.60	0.00	2,633.35
12/02/20	Transfer		0.00	3,000.00	5,633.35
14/02/20	BACS140220BOOM	Boomtown Festival UK Ltd	0.00	5,600.00	11,233.35
14/02/20	BACS140220HMRC	HMRC	173.11	0.00	11,060.24
24/02/20	BACS24022020GS	Greensmile	398.03	0.00	10,662.21
24/02/20	BACS240220LL	Littleton Landscapes	624.00	0.00	10,038.21
24/02/20	DD240220LSB	Lloyds Bank	8.00	0.00	10,030.21
28/02/20	BACS280220MLA	Michelle Leadbitter-Allen	1,103.49	0.00	8,926.72

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair

Bank Account Reconciled Statement

Deposit Account 20374444 60-83-01
Statement Number 12
Statement Opening Balance £47,792.27 Opening Date 07/02/20
Statement Closing Balance £44,792.27 Closing Date 29/02/20
True/ Cashbook Closing £44,792.27
Balance

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
12/02/20	Transfer		3,000.00	0.00	44,792.27

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair