



Itchen Valley Parish Council

(Serving the villages of: Avington, Easton, Itchen Abbas and Martyr Worthy)

Notice of Meeting

I hereby give you notice that the next meeting of the Finance & General Purposes Committee will be held in Easton Village Hall on Thursday 20th February 2020 at 7.00 pm.

The business to be transacted is:

No	Agenda Description	Lead Cllr	Attached (A) To Be Attached (TBA) Tabled (T); Link (L)
1.	Apologies	MLA	
2.	To approve the Minutes of the Meeting of 20th February 2020 and consider any matters arising <ul style="list-style-type: none"> • Refurbishment of MW Noticeboard • Couch Green Land Registration • Itchen Abbas Bus Stop • Boomtown Community Fund 	PBA YR/PBA PBA PBA YR	LINKED DOC
3.	COVID-19 Contingency Planning & Risk Assessment	YR	
4.	Litter Pick – Covid-19 Contingency Plan	YR	
5.	Proposed WYFC & Football Association Grounds Maintenance Scheme	YR/PBA	
6.	Bills to Pay	MLA	LINKED DOC
7.	F&GP Committee Annual Workplan Update <ul style="list-style-type: none"> • Annual Review • Update & Adopt Financial Risk register • Annual Review of Financial Regulations • Annual review of TOR's (Planning & F&GP) • Annual Review of Discipline and Grievance Policy • Review of Asset Register • Annual Governance and Accountability Return Update <ul style="list-style-type: none"> ○ COVID-19: Contingency Plan for Submission • Receive New Edition of the Practitioners Guide "Governance & Accountability for Smaller Authorities in England & Wales" 	YR/MLA	LINKED DOC
8.	Boomtown Community Fund Status Update	YR	
9.	Items for Consideration at Next Meeting	ALL	
10.	Date and Time of following meeting: Thursday 23 rd April 2020 at Itchen Abbas & Avington Hall at 7.45/8.00 pm until 9.00 pm	ALL	