



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Minutes of the Full Council Meeting held on Thursday 9th January at Itchen Abbas & Avington Village Hall, starting at 7pm.

Attending: Cllrs Appleby (Chairman), Langford, Andrews, Jeffes, Legat, Percy, Moffatt, Riley

In Attendance: Michelle Leadbitter-Allen (Clerk), resident of Easton Village

Item	Content	Action
19.0388	Apologies: Cllr Stirrup, Cllr Moffatt, Cllr Riley	
19.0389	Public Participation & Declarations of Interest on issues on the Agenda. No declarations of interest were made. One member of public was present.	
19.0390	The Minutes of the Meeting of 5th December 2019 were agreed, Cllr Appleby signed the minutes as a correct record. <u>Matters arising:</u> Wilder Day: Supporting the Environment Cllr's Langford & Jeffes attended Wilder Day hosted by Hampshire and Isle of Wight Wildlife Trust (HIWWT) on 6 th January. HIWWT would be happy to present to local residents, to stimulate champions in order to spread knowledge. Action: Cllr Langford and Cllr Jeffes to discuss further and identify dates after Easter for possible HIWWT presentation in Itchen Abbas & Avington Village Hall. Action: Invite local leaders of environmental projects	
19.0391	City & County Councillor Reports A report from Cllr Porter was received. It was noted that anyone using the HCC Waste Disposal Depots, must now register online. All happy for Cllr Appleby to note this in the Itchen Valley News. Discussion around road sweeping and drain unblocking as there is unsurerity around which authority is responsible for clearing the drains. There are 3 blockages on the B3047 that require unblocking.	
19.0392	Financial Matters: Cllr Riley (i) Council Noted Draft Minutes of the Finance & General Purposes Committee Meeting of Thursday 19th December 2019 . Cllr Riley pointed out one correction of wording which implied that the Strategic Reserve was legislative not recommended, as advised by NALC and our Internal Auditor. Action: Clerk to correct wording before next F&GP. (ii) Bills to Pay : Circulated and signed off by: Cllr Andrews & Cllr Legat (iii) Presentation of Quarterly Accounts (1 April to 30 November) Cllr Riley explained the quarterly accounts which had been reviewed at the previous F&GP Committee. Cllr Riley also explained that the submission was late	ALL

Item	Content	Action
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due to the implementation of the new accounting system.

Cllr Riley referred to the shortfall in expected fund explaining how the abolishment of the School Path Project had meant that the Council had not raised the funds needed to support the project. The Council were also unsuccessful in acquiring funds from the SDNP CIL fund, for a topographical survey at Couch Green. These setbacks coupled with an increase in income from an Insurance Payout has lead to an accumulative shortfall in budgeted income of £950. Cllr Appleby commented that the format used was more user friendly than the previous report type.

Action: Clerk to remove the Suspense account from report as not required.

(iv) [Presentation and Adoption of Final Budget](#) & Setting of Precept

Cllr Riley presented the budget that had been agreed by the Finance Committee. The budget would bring an increase to the current precept of 3.5% from £32,566.00 to £33,705.80. The agreed Precept would increase the Band D Council Tax amount by 82p per household for the year.

The Adoption of this budget was proposed by Cllr Appleby and seconded by Cllr Andrews. All members agreed and the council resolved to adopt the budget for 2020/2021.

Action: Clerk to complete and send Precept Request Form to WCC by 10th January 2020.

(v) Council to resolve payment for 20ft Storage Container at Couch Green for WYFC.

Cllr Appleby told the Council that the cost of storage unit is £ 1850.00 excluding VAT & delivery.

There was a discussion regarding the proposed placement and colour of the storage unit at Couch Green. The Council agreed to order a Green unit and to place it temporarily next to the car park, alongside the ditch. The unit would be moved using a forklift to its permanent site on the 'slab' once the field had dried out in the Spring.

Action: Cllr Moffatt to go ahead with the order and to find out the cost of delivery

Action: Cllr Moffatt to send copies of both quotes to Clerk to satisfy Financial Regulations.

19.0393 Planning: - Chair Cllr Langford

(i) Note [Minutes of the Planning Committee Meeting of Thursday 19th December 2019](#)

(ii) Planning Applications Received up until and including 3rd January 2020

ALL

Item	Content	Action
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a) [SDNP/19/05942/HOUS](#)

Location: The Mill House Avington Lane Itchen Abbas SO21 1BJ

Proposal: Proposed replacement rear conservatory with garden room, construction of bay window to side elevation.

Replacement windows and doors with minor internal alterations.

Deadline: 13th January 2020

Council Decision: Support

b) [SDNP/19/06046/LIS / SDNP/19/06045/HOUS](#) (sep links)

Location: Easton Lodge Avington Park Avington SO21 1DF

Proposal: Window replacement, internal refurbishment, and garage extension to form new plant room.

Deadline: 20th January 2020

Council Decision: Support

19.0394 Parish reports

(i) Footpath Matters

Cllr Jeffes updated members on status of proposed resurfacing on Footpath 31.(behind Shelley Close) The Landowner is happy for scalplings but asked that Terram not be used. Additionally, he would like us to clear this with HCC first. Cllr Jeffes advised that he had done so, and an HCC Community Engagement Officer is meeting Cllr Jeffes at the site on 17th January at 10am. Cllr Jeffes said that if they had time, he would show the Officer Footpath 30 as well to see what he recommends.

Action: Cllr Jeffes to invite the landowner to attend meeting.

Action: Cllr Jeffes to determine the cost of scalplings

Action: Cllr Moffatt to looking to cost of equipment hire

Action: Cllr Jeffes to pursue Small Grants Claim to assist with costs of resurfacing.

All agreed that the paths requested by the Hampshire Countryside Team for Annual Vegetation Cutting should remain: Footpaths 19, 22 and 37

Action: Clerk to inform contact at Hampshire Countryside Team of Council's decision.

Cllr Riley told the Council that she had reported a broken deck plank on the bridge in Martyr Worthy to HCC who came out the following day to fix it. However, Cllr Riley noticed that the rail was 'squidgy' and could be a precursor for collapse. Everyone agreed to 'keep an eye on it' and Cllr Percy said that he would clear away the excess vegetation around the bridge. Cllr

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	<p>Appleby reminded Cllr Percy that he would be doing so at his own risk as Council Insurance would not cover him for any accident.</p>	
(ii)	<p><u>Highways</u></p> <p>Discussion around the blocked drains in Itchen Abbas. Cllr Appleby had reported the issue to HCC but was told WCC were responsible. WCC informed Cllr Appleby that the responsibility was HCC. Cllr Appleby reported that a drain was required at the top of Station Hill to help the accumulation of water at the bottom of the hill. Cllr Appleby suggested that Highways create a channel into a ditch – this has been noted by Hampshire Highways and will be considered.</p> <p>Cllr Appleby has spoken to Cllr Porter regarding the traffic monitoring requirements in Easton and Avington.</p> <p>There was discussion around the speed sign ('Smiley Face') and whether there was an opportunity to this and if it would record the number of vehicles speeding?</p> <p>Action: Clerk to contact Littleton PC and ask if it records the number of speedy cars and if we could use it.</p> <p>Cllr Percy has checked the grit bins in Easton and has reported a broken bin to HCC.</p> <p>Action: Cllr Riley to check Martyr Worthy bins. There is one a Couch Green is broken and the one on Church Lane is not on the list.</p> <p>Action: Cllr Appleby to check Itchen Abbas bins</p> <p>Action:: Cllr Langford to check Avington bins</p>	
(iii)	<p><u>Village Halls:</u></p> <p><u>Martyr Worthy:</u></p> <p>Cllr Moffat informed the council of the meeting the following week and that progress had been made into getting Wifi for the village hall.</p> <p><u>Itchen Abbas & Avington:</u></p> <p>Cllr Langford had nothing to report</p> <p><u>Easton:</u></p> <p>Cllr Percy was appointed as council representative for Easton Village Hall. Cllr Percy mentioned that HCC would be reviewing Easton Village Hall's rejection for funds the following week.</p>	
(iv)	<p><u>Website:</u></p> <p>Cllr Legat advised council of that the website had had 236 visits last month and that the page with the fastest growing number of visits was the Itchen</p>	

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Valley News page.

Clerk advised Cllr Legat of numerous spam emails from the contact page.

Action: Cllr Legat to ask web provider to add 'I'm not a robot verification' website

(v) Open Spaces

Action: Cllr Riley and Clerk to meet before next F&GP to create H&S report on CG and OSF playgrounds based on Annual Inspection recommendations; Cllr Riley said that a major cost would be the purchase of a new 'bridge' apparatus at Old School Field park.

The councillors discussed the Ivy Removal from affected trees at Couch Green. Cllr Langford explained that the Lengthsman would be commissioned to do this work on the parishes schedule day on 21st January. An extra day has also been budgeted for in this fiscal year, while the others days needed would occur in the new financial year. Discussion regarding the removal of Rabbits.

Action: Cllr's Langford and Moffatt to liaise with RP Gardening and Mark Moffatt regarding the removal of undergrowth.

Action: Cllr Langford to pursue a recently found contact regarding removal of the Ash Trees

Action: Cllr Riley to follow up with Woodlands Tree Surgeons regarding the removal/burning of brush at Couch Green.

19.0395 Preparation for Litter Pick

All agreed that the next Litter Pick would take place on 21st March at 10am.

Cllr's responsible for manning station are:

- **Cllr Appleby:** Itchen Abbas
- **Cll Andrews:** Chilland Lane
- **Cllr Riley:** Martyr Worthy
- **Cllr Langford:** Avington
- **Cllr Moffatt:** Easton (Cricketers)

Action: Cllr Appleby collect 'sticks' from Iverdi.

Action: Cllr Appleby to arrange supply of tea, coffee and cake with Womens Institute

Action: Cllr Appleby to advertise the Litter Pick in the Itchen Valley News. Cllr Appleby to also ask for the return of pickers not handed back last year.

Action: Cllr Appleby to arrange with poster creation local volunteer

Action: Cllr Appleby to email all Councillors confirming their responsibilities.

Item	Content	Action
19.0396	Correspondence: Council Noted Received Correspondence December 2019	ALL
19.0397	Items for Consideration at Next Meeting <ul style="list-style-type: none"> • What should we be doing as a Parish Council to help fight climate change • Reallocation of Committee Members 	ALL
19.0398	Date of Next Meeting(s) Next scheduled Full Council Meeting is on Thursday 6 th February at Martyr Worthy Village Hall. Meeting to commence at 7pm Chair closed the meeting at 8.55pm	

Bank Account Reconciled Statement

Current Account	20299862	60-83-01
Statement Number	10	
Statement Opening Balance	£12,717.29	Opening Date 01/12/19
Statement Closing Balance	£8,321.10	Closing Date 31/12/19
True/ Cashbook Closing Balance	£8,321.10	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/12/19	DD031219NEST	Nest Pensions	49.28	0.00	12,668.01
10/12/19	BACS191210BSPC	Barton Stacey Parish Council	60.00	0.00	12,608.01
10/12/19	BACS191210IVAH	Itchen Abbas & Avington Village Hall	11.00	0.00	12,597.01
12/12/19	BACS191216HMRC	HMRC	173.11	0.00	12,423.90
20/12/19	BACS201219EKS	EKS Accounting	24.00	0.00	12,399.90
20/12/19	BACS201219GRSM	Greensmile	398.03	0.00	12,001.87
20/12/19	BACS201219HMRC	HMRC	129.81	0.00	11,872.06
20/12/19	BACS201219IAAVH	Itchen Abbas & Avington Village Hall	18.00	0.00	11,854.06
20/12/19	BACS201219RPG	RP Gardening	1,987.50	0.00	9,866.56
20/12/19	BACS201219VITA	Vitaplay	100.80	0.00	9,765.76
20/12/19	BACS20219KISS	Kiss Tree Management Limited	268.55	0.00	9,497.21
23/12/19	DD231219LSB	Lloyds Bank	3.00	0.00	9,494.21
30/12/19	DD301219NEST	Nest Pensions	49.28	0.00	9,444.93
31/12/19	BACS311219MLA	Michelle Leadbitter-Allen	1,105.83	0.00	8,339.10
31/12/19	DD311219UTB	Unity Trust Bank	18.00	0.00	8,321.10

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____

Clerk / Responsible Financial Officer

Chair

Bank Account Reconciled Statement

Deposit Account 20374444 60-83-01
Statement Number 10
Statement Opening Balance £47,744.13 Opening Date 01/12/19
Statement Closing Balance £47,792.27 Closing Date 31/12/19
True/ Cashbook Closing £47,792.27
Balance

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
31/12/19	BACS311219UTB	Unity Trust Bank	0.00	48.14	47,792.27

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair