



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Full Council

Minutes of the Full Council Meeting held electronically on Thursday 1st October
2020 at 7.00pm.

Members Attending:

Cllr Appleby, (chair), Cllr Langford, Cllr Percy, Cllr Riley, Cllr Legat, Cllr Rosewell, Cllr Legat, Cllr Stirrup, Cllr Moffatt, Cllr Andrews, Cllr Jeffes

In Attendance:

Michelle Leadbitter-Allen (Clerk), Cllr Russel Gordon-Smith (WCC), Cllr Margot Power, Cllr Jackie Porter, Resident of Itchen Abbas

20.70 Apologies Received:

There were no apologies received.

20.71 Public Participation and Declaration of Interest:

There were no declarations of interest made. A member of the public, a resident of Itchen Abbas was present to speak about regular problems with flooding over several years at the bottom of the Station Hill in Itchen Abbas. The resident explained that after several years of correspondence with HCC he was finally able to meet with Highways Chief Engineer on site. It was made quickly clear that the ditch served only the highway, and that the whole system was full of mud. The engineer agreed to deal with the matter. As there would always be an issue regarding ongoing maintenance, the engineer advised that the Parish Council write a letter confirming that the ditch was constructed as part of the highway works done to improve the road then he would be able to confirm to another department to place the ditch on their asset register, which would result in the ditch being placed upon a maintenance regime.

The resident also pointed out that the Itchen Abbas & Avington Village Hall drain had collapsed. This was noted by Itchen Abbas & Avington Village Hall Chairman, Cllr Langford.

Action: Cllr's Appleby, Langford and Porter agreed to liaise with the engineer as to what is expected in the letter.

20.72 Approve the minutes from 3rd September 2020

The [Minutes of the 3rd September 2020](#) were approved by all as a correct record of events. Minutes to be signed in retrospect. There were no matters arising.



20.73 City and County Councillor Reports

Cllr Margot Power left the meeting at 19:25 before she could read through her report as she was feeling unwell. Cllr Gordon-Smith mentioned that the budget problems at Winchester City Council had become more serious and that an Emergency Budget had been approved.

Cllr Porter ran through the County Report: She said that a motion had been put before Council regarding improvement of school streets to tackle school congestion and encourage active travel to school which may be relevant to Itchen Abbas School.

Cllr Porter explained that the Council had overspent, and she quoted from the 29th September Cabinet Report 'in the only scenario where the Council was considered to be financially sustainable, this required further Government Funding of £52.4 million.' There has been a call amongst County Councillors to increase the current Council Tax cap of 2.9% to help 'balance the books' in the future.

Cllr Porter said that it would be useful for the Parish Council to read the article in her report entitled 'Clinical Options unveiled for delivering future hospital services in Hampshire' which details the 8 options that are currently being explored. Cllr Porter explained that the successful option would involve a significant restructure and the Parish Council should use our communication network to promote this consultation to our electors, and that we should submit a Parish Council response.

Cllr Porter explained that she attends the Covid-19 Local Engagement Board meetings, which is headed by the Leader of the County Council and advised by the Director of Public Health. If the Parish Council had any questions, please could we contact her directly.

Cllr Langford commented on tackling of school congestion, with the news that Little Hayes Management Company had stopped all parking which meant that 20/30 cars were now parking in the Village Hall car park, which was becoming a problem. Cllr Porter said that as an adopted road, she did not believe that they could legally stop people parking there.

Cllr Langford also shared the news that the Friends of Itchen Abbas School had received a sum of money from Boomtown Community Fund to build a bike shelter which they hoped would motivated families to ride to school.

20.74 Financial Matters: Lead Councillor – Cllr Riley

- i. Council noted the [Draft Minutes of The Finance and General Purposes Committee Meeting of the 17th September 2020](#).



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Matters Arising from F&GP Minutes:

Boomtown Bid Results: Cllr Riley told members the following bids were approved at F&GP and had been notified.

- Friends of Itchen Abbas – funding for Bike Shelter construction at Itchen Abbas School
- Itchen Abbas Flower & Produce Show – funding to help launch of new festival
- Easton and Martyr Worthy Cricket Club – funding towards patio construction and storeroom weatherproofing
- Worthy Youth FC – funding towards roll on goals at King George Vth field
- IVPC Environment Committee – funding to help finance food recycling scheme

Lengthsman:

Clerk gave a brief overview of dispute between Lengthsman and a parish within the Uplands Cluster. Cllr Appleby explained as the Lead Council of the Uplands Scheme, we had offered to arbitrate between the council and lengthsman. The Associate Council is also asking for IVPC to put the contract out for re-tender at the end of year when the current contract expires. Cllr Riley proposed that the possible re-tender of lengthsman contract be discussed and resolved at F&GP. Cllr Appleby seconded this and all agreed.

Action: Cllr Riley asked the clerk to add 'whether to retender the lengthsman contract' to the F&GP for discussion & resolution.

- ii. The [Bills to Pay](#) were agreed by Councillor's Legat and Andrews. The £200 difference in RP Gardening Invoice 1364 was noted as Headbourne Worthy had asked for the invoice not to be paid, until they had resolved a dispute with the worksheet for that visit.
- iii. The review of the Quarterly Accounts was deferred to F&GP
- iv. The review of Bank Reconciliation by nominated Councillor was deferred to F&GP on 15th October.

Councillor Andrews volunteered to review the Bank Reconciliation.

Action: Clerk to send bank reconciliation and supporting documents to Cllr Andrews for review.

- v. Call for formal budget bids for October F&GP meeting



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Cllr Riley called for all formal budget bids to be sent to clerk or herself by the 13th October 2020. For discussion at F&GP.

20.75 Planning Matters: Lead Councillor – Cllr Langford

- a) Members noted the [Draft Minutes of The Planning Committee Meeting of the 17th September 2020](#)

Matters Arising:

Cllr Langford informed members that the Council had received correspondence from the applicant of SNDP/20/03477/HOUS Tudor Thatch Cottage Easton challenging our comment regarding the property's location within a floodplain. The resident explained that the property is in Flood Zone 1 with a low probability of flooding (source Environment Agency website) and would like us to cite our source for this comment or to remove it. The Clerk had upon instruction validated the claim with the Environment Agency and informed the Planning Authority. The Council asked for the comment to be amended, Winchester City Council complied with the request.

Action: Clerk to write to the applicant advising him to send a copy of the letter to the planning officer at Winchester City Council as they are the planning authority that will decide on his application.

- b) Consultations for Comment:
- i. [Changes to the current planning system](#) deadline: will close at 23.45 on Thursday 1st October 2020
AND
 - ii. [Planning for the future - the planning white paper](#): deadline for responses 15 October)
deadline: approx. end of October 2020 (runs for 12 weeks from 6 August)

Cllr Langford summarised the main points of the proposed changes to all members, and said that he had found it difficult to reply to the consultation as the questions were aimed at 'high level' planning. Cllr Riley said that she thought that there were 2 tensions in the document, 1) the need to build more houses and 2) the need to do so in a democratic and informed way. It is our duty as the parish council to do this for our community to make it clear that we are going to lose significant influence in the planning system. All the planning applications that we discuss, if they were situated north of the railway line, we would have no say in what was being built or when. Cllr Riley believes that there is a democratic deficit in the recommendation and that once the plan is passed the developers will have carte blanche to develop according to the design



manual.

Cllr Appleby was concerned about 1) the algorithm that the housing requirements is based on is potentially flawed and 2) the clause that 1 council could not have a say in an adjacent area as the last thing that is needed is 'linear development' along the outside boundary and believes because of this that the Parish Council needs to have an input.

There was continued discussion regarding how to reply to these consultations, which included concerns about the changes to the Infrastructure Levy.

Action: Cllr's Appleby, Riley and Langford will draft a response to send to Government, Hampshire County Council, Winchester City Council and South Downs National Park on behalf of the Council.

- iii. [Transparency and competition](#): a call for evidence on data on land control deadline: 11:45pm on 30 October 2020

Cllr Langford felt that this did not apply to us as a Parish Council. He said he was happy to discuss further with Cllr's Appleby and Riley if needs be.

- iv. Removal of Pay Phone SO21 1EG Easton (Telephone Number 01962 779247)
Consultation Comment Date: 9th October 2020

There was discussion about the removal of the payphones and the cost to the council for keeping it. Council were of the opinion that the cost to maintain the phone box was too much for the parish council, although most felt that it would be good to keep the public phones working if possible for use in emergencies.

Action: The Council Object to the removal of the phone box

Action: Cllr Appleby to ask Upper Itchen Society if they would like to assist financially in maintain the phone box, should it be saved.

- c) Planning Applications for discussion received by 25th September 2020

- i. [SDNP/20/03631/HOUS](#)

Location: The Holding, Chapel Lane, Easton, SO21 1HG

Proposal: A siting of a temporary caravan for use during self build bungalow conversion for 30 months

Comment: No Comment

20.76 Portfolio Holders Reports

Footpath Matters – Cllr Jeffes



Cllr Jeffes reported that Footpath 39 had been mown. Cllr Jeffes asked if it was a legal requirement for the owner of New House to put up a sign with the permissive pathway way. Cllr Langford said it wasn't a legal requirement.

Cllr Jeffes updated council on the boardwalk; he said that HCC representative was still looking at using scalplings instead of timber or plastic boardwalk. Cllr Langford said he would chase Hampshire and Isle of Wight Wildlife trust for their price on a timber boardwalk.

Footpaths 8 and 11 were overdue for clearance by the Ramblers.

Cllr Riley asked if the Ramblers were responsible for clearing the path next the A34 east from the Hollys. Cllr Jeffes agreed to check with the Ramblers Society.

Cllr Appleby asked on behalf of Cllr Moffatt that all Councillors use the footpath numbers on their Lengthsman worksheet.

Action: Clerk to send out definitive map with footpath numbers to all Councillors

Highways – Cllr Appleby

Cllr Appleby thanked all members that had been involved in getting the leak at Northington Road fixed, although the exact cause of the leak was what known.

Cllr Appleby said he remained concerned about the possible flooding at Church Lane in Martyr Worthy and had received 2 complaints from residents at Bridgetts Lane about the 'swimming pool' at the bottom of the lane.

Village Halls – Cllrs Langford, Moffat, Percy

Nothing to report

Website – Cllr Legat

Cllr Legat said that he was pleased that the website was 98% accessible according to the accessibility checker by 23rd of September. Clerk queried the text colour contrast had not been changed and recommended that the free Accessibility Tool widget (as on Fair Oak Parish Council website) be downloaded and used on the Itchen Valley Parish Council website. Clerk said that all council documents produced since 23rd September were accessible. Clerk explained that she was also using Adobe Acrobat DC to help with this and would continue to



make historic document accessible using this software.

Action: Cllr Legat and Clerk to meet to discuss further.

Action: Cllr Legat to report website traffic figures and Clerk to report Facebook traffic figures at next meeting as requested by Cllr Andrews

Open Spaces – Cllr Riley

Cllr Riley explained that WYFC were chasing a meeting regarding pitch maintenance before they made the purchase of roll-on goals.

Discussion around ferreting and shooting of rabbits at Couch Green. Cllr's Riley and Langford to pursue possibility of shoot.

Action: Clerk to book in ferreting for week beginning 24th October

Cllr Appleby asked for volunteers to help re-erect the unattended goal posts. Cllr's Legat, Andrews and Langford volunteered to assist.

20.77 Adopt Financial Risk Management Record

Cllr Riley proposed that the risk management record be adopted by council, this was seconded by Cllr Appleby.

All Council members agreed to adopt the Financial Risk Management Record.

20.78 Review and Adopt Asset Register

Cllr Langford proposed that the Asset Register be adopted by council, this was seconded by Cllr Riley. Majority of council agreed; there was 1 abstention.

20.79 Discuss Code of Conduct Review

Nothing to report.

Action: Clerk to add to agenda when consultation closes and result is published.



20.80 Covid-19 Update

Cllr Appleby said that there was nothing new to report. We would carry on with current arrangements and respond to any new legislation.

Action: Cllr Appleby to send thank you to Village Coordinators

20.81 Great British Clean-Up

Cllr Appleby reported that although numbers were down on last year, it was to be expected under current conditions. The exception was Martyr Worthy, with a better turn out than in previous years. One thing that was noticed was the large amount of domestic waste fly-tipping. There was discussion around the necessity of the booking system at the recycling depots. Cllr Riley noticed that you can only book slots up to the day before as the computer removes them from the system.

Action: Cllr Appleby to write to HCC reporting the domestic fly-tipping findings from the litter pick.

Action: Clerk to add Fly-tipping to next FCM agenda

Action: Clerk to add Litter Pick for next Spring to the December FCM agenda.

20.82 Environment Committee Update

Cllr Percy updated that they had received £2000 from Boomtown Community Fund and had an idea to spend £1000 on food waste digesters to encourage the local community to recycle food waste.

The committee would also like to plant some trees at KGVth and have received a quote from Kiss Tree Management of £250 to do a survey at KGVth to determine which trees and how many should be planted.

20.83 Emergency and Continuity Plan Update

Cllr Appleby said that he had been unable to reach the elector who had volunteered to help with the plans.

Action: Cllr Appleby to try and contact him and report back next time.

20.84 Note [September](#) Correspondence

The Council members noted the correspondence received during September. There were no questions



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20.85 Items for Consideration at next meeting

There were no items for consideration other than those noted above.

20.86 Date and Time of following meeting:

Date: Thursday 5th November at 7.00 pm.

Location: Electronic – public welcome, please contact clerk for entry.

The meeting was closed at 9.28 pm



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Figure 1 List of bills to pay 01 October 2020

Itchen Valley Parish Council Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
72		£60.00	1140/2	01/10/20	Greensmile - Cutting of Bund at CG	
73		£1,200.00		01/10/20	RP Gardening - Lengthsman: IS&OV, Micheldever, Kingsworthy, HB Worthy	
2		£1,200.00	1200/2		Itchen Stoke & Ovington, Micheldever, Kingsworthy, Hbw Wonston, Ropley	
74		£139.29	1010	01/10/20	HMRC - PAYE/NI - September 2020	
76		£1,200.00	1200/2	01/10/20	RP Gardening - Lengthsman: Boarhunt, Four Marks, Medstead, NATC, Barton Stacey	
77		£648.00	1220	01/10/20	Easton & Martyr Worthy Cricket Club - Boomtown Community Fund Recipient	
78		£300.00	1220	01/10/20	The Valley Gardeners - Boomtown Community Fund Recipient	
79		£200.00	1270	01/10/20	TheAppOffice - Supply of parish Web App	
Sub Total		<u>£3,747.29</u>				
Total		<u>£3,747.29</u>				

Signature _____	Signature _____
Date _____	Date _____

30/09/20 02:31 PM V:\: £.47.05 Page 1 of 1



OTHER EXPENDITURE YEAR BEGINNING 010420 - DIRECT DEBIT TRANSACTIONS: 01/09/2020 -30/09/2020

CHEQUE	PAID	TRANS NUMBER	GROSS	VAT	NET	CREDITOR	DETAILS	NOMINAL CODE	BUDGET HEADING
DD200904NEST	04/09/2020	68	£55.02	0	£55.02	NEST	CLERK PENSION	1005	PENSION
DD200923LLDS	23/09/2020	75	£91.38	14.73	£76.65	LLOYDS BANK MULTICARD			
DD200923LLDS	24/09/2020	75/1	£14.39	2.40	£11.99	LLOYDS BANK MULTICARD	ZOOM MONTHLY RENEWAL	1300	COVID-19
DD200923LLDS	25/09/2020	75/2	£ 3.00	0	£ 3.00	LLOYDS BANK MULTICARD	MONTHLY FEE	1040/2	BANK CHARGES/LLOYDS
DD200923LLDS	26/09/2020	75/3	£73.99	12.33	£61.66	LLOYDS BANK MULTICARD	BOSTON SEEDS NURSERIES	1140/2	KGV th MAINTENANCE