



Finance & General Purposes Committee

Minutes of the Finance & General Purposes Committee Meeting held electronically on Thursday 21st January 2020 at 7.30pm.

Members Attending:

Cllr Riley (chair), Cllr Appleby, Cllr Langford, Cllr Percy, Cllr Rosewell, Cllr Stirrup, Cllr Moffatt

20.061 Apologies Received from:

Cllr Legat, Cllr Jeffes, Cllr Andrews

20.062 Approve the minutes from 17th December 2020:

The [Minutes of the 17th December 2020](#) were approved by all as a correct record of events. Minutes to be signed in retrospect. Although, Cllr Appleby requested the clerk correct change the word 'case' to 'chase' under item: 20.058 Couch Green Barrier.

Matters arising:

i.) SLR Sign.

Wonston PC are happy to carry on with old sign for another year, however they would like to purchase a new one next year with IVPC.

Action: Clerk to add to Budget List for discussion in October

ii.) Road Width Restriction Signs

HCC were informed in December last year. Latest update from HCC is that they are experiencing significant delays due to Covid-19 and lockdown.

Unlikely to be able to put the sign anywhere other than were the traffic regulation initiates but will visit parish to view all sites mentioned ASAP.

Action: Clerk to ask for access to Traffic Regulation Maps

20.063 Bills to Pay:

The Bills to Pay were circulated to the councillors before the meeting. Cllr and Cllr agreed the to review the Bills to Pay and if considered satisfactory to send authorisation to Cllr Riley for payment.

20.064 F&GP Workplan January

20.064.1 Precept Request Submission

Clerk had circulated the completed precept form to all councillors. The Precept Form



was submitted to WCC on the 7th January 2021.

20.064.2 Quarterly Account Review

Management Accounts were circulated to councillors before the meeting for consideration. Cllr Riley explained the income shortfall and subsequent expenditure shortfall due to Covid-19. Councillors did not have any questions.

Action: Clerk to add to February FCM Agenda for formal agreement.

Cllr Riley explained that it would be helpful if we could finish any outstanding projects by the end of the financial year if possible.

20.064.3 Chair to sign off December 2020 bank reconciliations.

Cllr Riley agreed she had inspected the IVPC Accounts for December 2020 and confirmed that they had been reconciled to the bank accounts.

20.064.4 Annual Playground Inspection booking

Clerk had rebooked The Play Inspection Company in July 2020 but had not yet received an approximate date when they will be coming back this year. It will certainly need to be before July as this was when the last inspection was performed.

20.065 **Lengthsman Dispute Update.**

Letter from Chairman of HWPC received on the 15th of January stating that they are leaving the Uplands Cluster.

Subsequent email received from clerk of Stockbridge with a request for the outstanding monies due of £1155 which is the sum of the lengthsman reserve, forthcoming lengthsman visit, admin pro-rata for remainder of 2020-21, and admin reserve.

IVPC proposed and resolved the following financial package: £1100 total which includes the lengthsman reserve for visits which is 4 visits at £800, £200 for February 2021 visit not taken & £100 from June invoice which was disputed and not resolved.

IVPC decided to withhold administration claim, as the clerk (and Councillors Appleby and Riley) has had to put many hours more hours of administration that is catered for the administration money received from Hampshire County Council.

The decision not to pursue extra £100 from June's visit, was agreed by all.

Clerk has notified RP Gardening of Headbourne Worthy PC immediate withdrawal from the cluster.



Action: Notify Mike Pillans of financial package IVPC to offer Stockbridge on behalf of Headbourne Worthy.

Action: Clerk to notify Chair of Headbourne Worthy when offer signed off by HCC

20.066 Discuss & agree IVPC Support for Communities wanting to upgrade their Broadband Infrastructure.

Cllr Riley asked if the Parish Council could assist community groups that are eligible for the governments Gigabit Voucher Scheme but who may have to form a Community Interest Company (CIC) to work with the infrastructure provider (likely to be Openreach) Most schemes will be “demand lead” schemes and not require the PCs support. It was agreed that the PC could act as the CIC holding community funds in reserve’s if needed. The most likely area to need support is Avington, due to a dispersed small number of properties.

Action: Cllr Langford to investigate the options for faster broadband in Avington.

20.067 Discuss & agree the recording, management, and maintenance of trees.

Discussion about trees belonging to IVPC. Trees on IVPC land do not need to be included in the Asset Register as we own the land and therefore the trees.

Action: Clerk to approach HCC for refund of tree cut down in Avington and funded by Cllr Langford & Cllr Appleby, as it was an imminent danger to the community after being further damaged during Storm Bella.

20.068 Couch Green Barrier Review Quotations & Agree Contractor

Cllr Rosewell was placed in the Waiting Room whilst council members discussed this due to a declared interest in K.Rosewell Welding as the company belongs to her husband.

Two quotations have been received for this work. The Clerk was unable to get a third, even after trying 6 suppliers. It is believed that due to Covid-19 Lockdown restrictions, some companies are not operating.

It was noted that 2 quotations received will satisfy the insurance request.

To satisfy IVPC Council Financial Regulations where a minimum of 3 quotations is necessary to decide, Cllr Riley proposed that under the circumstances Section 10.3 of the Financial Regulations be suspended in this case. All Council members agreed.

The Clerk present the two quotations received:

- K. Rosewell Welding: £2160.00 incl VAT
- Toolmax Engineering: £1985.00 ex VAT = £2382 incl VAT



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The Parish Council agreed unanimously to move forward with cheaper quote from K.Rosewell, who is also a known and trusted supplier.

Action: Clerk to inform insurers & K.Roswell Welding

20.069 Update on meeting with WYFC.

Clerk had circulated a copy of the notes taken at the meeting with the Councillors prior to this evenings meeting. After a positive discussion with the chair of Worthys Youth FC in December it was decided to release the Boomtown Funding Award for them to purchase the roll-on goals. However, after a recent visit to the field, unfortunately they would be unable to play football there as the field was in such a poor state being affected by rabbits, Chafer Grub and the subsequent animal foraging and weeds.

Cllr Riley asked the members if they wished football to continue at the KGVth as if they did it would take a considerable financial commitment. After much discussion fore and against, it was proposed that the costs required to make the fields playable to league standards be acquired and presented back to council for resolution.

Action: Compile costs for 1/2/3 pitches, with and without Chafer Grub treatment.

20.070 Memorial Bench at Itchen Abbas -Shelly Close

Given the family of the deceased are funding the purchase of the bench and HCC covering the installation costs, the Council agreed to accept the bench as a gift and for it to be added to its asset register. In doing so the council agreed to any future maintenance. However, the council did not commit to maintaining a bench at the site in perpetuity.

Action: Clerk to follow up with HCC

20.071 A31: Operation Transmission Update

It was noted that there had been an increase in traffic through the Valley and significant number of speeding vehicles. Although requested, no traffic monitoring has been installed.

Highways had informed Cllr Riley that 530 lorries had passed through the triage point in total up to the 13th January, whereas they had been expecting 500 lorries a day.

20.072 Clerk's Annual Appraisal Discussion and Salary review – Confidential Item

The Clerk was placed in the waiting room while council members discussed her appraisal



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and the proposed salary increase.

Council formally proposed and agreed that the Clerk's salary be increased to £17 626.16 (including Employers NI & Pension contribution) from 1st April 2021 and thanked the Clerk for all her hard work and noted her considerable achievement during the last unprecedented year.

20.073 Items for next meeting

1. A resident of Easton has agreed to get a group together to maintain the BT telephone box outside the Cricketers if BT intend to remove it and the Parish Council agree to acquire it.

Action: Add to February FCM Agenda for discussion and decision.

2. Discuss the speed of traffic through Avington.

Action: Add to February FCM Agenda for discussion under Highways Portfolio.

20.074 Date and Time of following meeting:

Date: Thursday 18th February 2020 at 7.45/8.00 pm until 9.00 pm.

Location: Electronic – public welcome, contact clerk for entry.

The meeting was closed at 9.26 pm.



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Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
124		£24.00	1030	21/01/21	EKS Accounting - Payroll - December 20	
Sub Total		<u>£24.00</u>				
		£1,160.14			Confidential	
Total		<u>£1,184.14</u>				

Signature _____ Signature _____
Date _____

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