



Finance & General Purposes Committee

Notice of Meeting

I hereby give you notice that the next meeting of the F&GP Committee will be held electronically on Thursday 16th May 2019 at 7.45/8.00 pm. Please contact the clerk if you would like to join.

The business to be transacted is as per AGENDA

1. Receive any apologies for absence.
2. To Elect a Chairman of the F&GP Committee - ALL
3. To approve the minutes of the meeting of [18th April 2019](#) and consider any matters arising
 - IA Walnut Tree and Guards Progress Report – Cllrs PA/CL
 - Unity Trust Bank Credit Card – Clerk
 - Football Club Requirements
 - Refrigerated Unit – Cllr Riley
 - Topsoil – Cllr Riley
 - Chafer Grubs – Clerk
 - Boomtown Community Grants
 - Bank Accounts – Lead: Clerk
 - Refurbishment of MW Noticeboard & Step
 - Report back from Cllr Riley re. discussion with Cllr Andrews
 - Update re-follow-up on deeds for Couch Green. Cllr Appleby
 - Web Site – Cllr Legat
 - Addition of link to RSN funding bulletin
4. Clerk & Member Training - Update on [Draft Training Policy](#) – Clerk
5. [HALC HR Consultancy Invoice](#) – Cllr Riley
6. Insurance Renewal – [Review of Came & Co Quotations](#) – Cllr Riley/Clerk
7. [Review](#) of [Internal Audit Report](#) for YR 2018/2019 Cllr Riley
8. Review of [DD/SO Schedule](#) – Cllr Riley
9. To approve the [Bills to Pay](#) – Cllr Riley
10. [F&GP Workplan](#) Update - – Cllr Riley/Clerk
 - Update on AGAR
 - Update on VAT Claim
 - Lengthsman



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

11. Matters arising from [Came & Co's Newsletter](#) Received 02/05/2019 – Cllr Riley
 - Tree Inspections
12. Fidelity Insurance (do we have a written employment reference for Clerk)
13. Items for Consideration at next meeting
14. Date and Time of next meeting: Thursday 20th June 2019 at 7.45/8.00 pm until 9.00 pm
The location of this meeting is: Itchen Abbas and Avington Village Hall