



Full Council

Minutes of the Full Council Meeting held electronically on Thursday 7th January
2021 at 7.00pm.

Members Attending:

Cllr Appleby, (Chairman), Cllr Langford, Cllr Percy, Cllr Riley, Cllr Rosewell, Cllr Stirrup, Cllr Moffatt, Cllr Jeffes, Cllr Andrews, Cllr Legat (joined meeting at 8.21pm)

In Attendance:

Michelle Leadbitter-Allen -Clerk, Cllr Margot Power-WCC (left meeting at 8.45pm), Cllr Jackie Porter-HCC (left meeting at 8.45pm), Cllr Russell Gordon-Smith-WCC

20.105 **Apologies Received:**

None

20.106 **Public Participation and Declaration of Interest:**

There were no members of the public present and no declarations of interest were made.

20.107 **Approve the minutes from 3rd December 2020.**

The [Minutes of the 3rd December 2020](#) were approved by all as a correct record of events, except for a spelling mistake to the word Orrs; minute number 20.98 paragraph 4.

Minutes to be signed in retrospect.

20.108 **City and County Councillor Reports**

County Councillor Report – Cllr Jackie Porter (HCC)

Covid-19

The Hampshire Coronavirus Support and Helpline is still available and is open from 9am to 5pm on 0333 370 4000. (Calls charged at local rate)

Brexit & Covid-19 Impact on A31

A Covid-19 test station has been set up at Sutton Scotney services on the A34. Drivers have to be tested there and cannot proceed to the A31 checkpoint unless they have proof, they are Covid free. Currently drivers coming down the M3 must go back up the A34 to Sutton Scotney services, then drive to the A31, then back onto the M3, the team is awaiting an M3 and A3 testing site too.



Libraries:

Libraries remain open for printing only.

Hampshire Country Parks:

Country Parks remain open, but people are not encouraged to travel far from home.

Shielded and Vulnerable Families and Children

The County Council has widened its criteria for vulnerable children, enabling children without internet access at home from Year 3 to go into school.

Ahead of Government's forthcoming decision about School Food Voucher, HCC, Basics Bank and Schools continue to ensure that children entitled to school lunches get food hampers.

Questions:

Cllr Langford asked why the consultation on M3 Junction 9 seemed to have gone quiet. Cllr Porter said that new consultants had been employed and had been told to create a new plan with greater capacity. Cllr Porter confirmed that IVPC were on the list of specific council consultees as those most affected by the M3 Junction works.

City Councillor Report (WCC) - Cllr Margot Power

WCC Discretionary Grants:

The WCC discretionary Grants are continuing but the announcement of Tier 5 lockdown requires the paperwork to be update which is causing a delay.

Fibre to Premises Scheme:

The number of people working from home and the amount of data they are needing to transfer means more areas locally are seeking the installation of Fibre to the Premises (FTTP). There is a grant of up £3k per property, which makes it viable to a significant proportion of our residents. The scheme is due to end in March, but this will be extended under a new name.

IVPC would like help to facilitate this to the residents of the Valley.

Action: Clerk to add to February FCM agenda for discussion.

Action: Cllr Riley to share letter sent to Martyr Worthy residents with Council Members.

If you wish to downsize your bins in anticipation of the addition of the garden waste bin this cannot not be done online, you must phone WCC to do this.



20.109 Financial Matters: Lead Councillor – Cllr Riley

- i. Council noted the [Minutes of the Finance and General Purposes Meeting of the 17th December 2020.](#)

Matters Arising:

Covid-19: Under new lockdown conditions, gaps were identified in the WhatsApp neighbourhood groups. Ask members to check on vulnerable and try to include them in groups. Any resident could have had a change in circumstance over the past year which could make them more vulnerable.

Action: Cllr Appleby to ask Village coordinators to pass this on through the Neighbourhood Groups and would mention it in his Chairman's report.

- ii. To approve the [Bills to Pay](#) and note [Other Expenditure](#) paid by Direct Debit.
The bills to pay were reviewed and agreed by Cllrs Andrews and Moffatt. Council noted Other Expenditure.

- iii. Outcome of Clerk Annual Appraisal

Cllr Riley & Clerk had met online for appraisal and had used a new format for the first time. Cllr Riley congratulated Clerk on all she had achieved during the year, which she said had been considerable. Outcome discussion deferred to F&GP as confidential item.

- iv. Formally Approve Precept Request 2021-2022 for submission

Cllr Riley explained that she had met online with RFO to review the precept recommendation using the most current management account figures. By using the latest figures (31st December 2020) the recommendation is to decrease the original 2% rise recommendation to 1%, thus making the precept request for 2021-2022 £ 34 044. The increase to Tax Band D would be 89p per household.

Proposed By: Cllr Appleby

Seconded By: Cllr Andrews

The Councillors agreed unanimously.

Action: Clerk to submit precept request by 8th January 2021

- v. Horse Chestnut Tree in Avington, update and approval of removal



Resident landowner adjacent to land the on which the tree resides reported the tree had split during the last storm (Storm Bella) which had caused branches to fall onto their garden. Cllr Appleby was asked by Cllr Porter to come out and view the damage. He considered the tree a risk to the public and cordoned off the tree by using barrier tape and road pins so pedestrians would avoid walking underneath it. Cllr Appleby felt that considering the risk to public that the tree would need to be removed.

The Clerk explained that she had reported this matter to Hampshire Highways.

The Clerk was asked due to the expedient nature and potential for damage to look at sources of funding to remove the tree including Section 137.

Discussion around the trees belonging to the Parish Council.

Action: Cllr Langford to revise Asset Register with any trees owned by the Council but not present on the register.

Action: Clerk to investigate funding possibilities.

20.110 Planning Matters: Lead Councillor – Cllr Langford

a) Members noted the [Minutes of the Planning Committee Meeting of the 17th December 2020](#).

b) Planning Applications for discussion received by 30th October 2020.

i. [SDNP/20/05560/LIS](#)

Location: Martyr Worthy Place, Bridgets Lane, Martyr Worthy, SO21 1AW

Proposal: Removal of Internal Dividing Wall

Comment: No Comment

ii. [SDNP/20/0556/HOUS](#)

Location: Thornbury, Church Lane, Easton, SO21 1EH

Proposal: Alterations to loft space and new dormer to front elevation

Comment: **Core Policy SD2: Ecosystem Services state that** Development proposals must be supported by a statement that sets out how the development proposal impacts, both positively and negatively, on ecosystem services.

There is scope here for the development to do more than provide an opportunity, collecting rainwater and as existing. e.g., as the proposed development means working on the roof there is scope here for improved insulation, bat openings, bird nesting boxes etc.



iii. [SDNP/20/05620/HOUS](#) | [SNDP/20/05621/LIS](#)

Location: The Old Bat & Ball Avington Park Lane, Easton, SO21 1EG

Proposal: Removal of existing non-historic entrance porch & construction of new oak framed entrance porch.

Comment: Support

20.111 Portfolio Holders Reports

a) Footpath Matters – Cllr Jeffes

i. Restoration Work at Cow Down Discussion/Update

Cllr Appleby had received a letter from the landowners of the fields adjacent to Cow Down who reported that HIWWT (Hampshire and Isle of Wight Wildlife Trust) had decided that they will not fence in the Right of Way along the fence on the northern boundary (part of foot path 31).

Cllr Appleby hoped this situation would remain a permanent one.

IVPC to formally thank all landowners for enabling Parish Councillors to speak with the responsible agencies and HIWWT for their decision.

There was discussion around the use of signs in the countryside and whether a sign displaying the 'rules' to visitors would be appropriate at Cow Down.

Action: Cllr Appleby to send thanks and report back on any further developments.

ii. Footpath Working Group Update

Group to meet at 7pm on 12th January. **Action:** Cllr Riley to set up meeting.

Footpath 31:

Action: Cllr Appleby to add something to Chairman's report in IVN requesting people Keep to the path.

Footpath 30

Requires resurfacing. HIWWT Nick Reed-Beale seems happy for IVPC to have temporary access through the field between B3047 and footpath 30 to put down scalplings or wood chippings.

Action: Cllr Jeffes to follow up

Footpath 50 (Boardwalk)



Natural England have yet to respond to HCC Ranger request for site visit.

Footpath 26:

The Ramblers Association has installed the Kissing Gate.

Footpath 504:

Handrail has been temporarily fixed.

CLlr Porter reported that she is recommending that new steps and handrail be fitted.

Footpath 51

It is believed that pigs have caused damage to path.

CLlr Jeffes¹ had seen a large bund of soil at Chillandham Farm. CLlr Porter said that she had reported this to planning enforcement as there was concern whether this was in breach of planning permission.

b) Highways – CLlr Appleby

i. **A31 Operation Transmission Update**

CLlr Appleby reported that there did not appear to be any major traffic problems. Although he had seen a lot of Police Vans/Cars near the Triage Point. There has not been much additional traffic on the B3047, but this is most likely due to current lockdown conditions. It was hoped that if all goes well the Triage Point on the A31 will be disassembled after 12 weeks operation. CLlr Riley commented on the amount of litter on the A31 verges which if necessary will need to be reported to Hampshire Highways for investigation.

ii. **Ditch opposite Village Hall, Itchen Abbas, Update.**

CLlr Appleby reported that Hampshire Highways had successfully cleared the ditch and thanked all residents and authorities involved.

c) Village Halls – CLlrs Moffat, Langford, Percy

i. **Martyr Worthy** – Nothing to report.

ii. **Itchen Abbas & Avington** – Nothing to report.

iii. **Easton** - Small discussion around which community support groups were open and

¹ Alteration to minutes, this should read CLlr Langford not CLlr Jeffes



using the Hall during Tier 4 lockdown, it was unclear if these were continuing during the current Tier 5 lockdown.

d) Website – Cllr Legat

Cllr Legat had nothing to report.

e) Open Spaces – Cllr Riley

Couch Green:

Cllr Riley reported that she and clerk had met with Chairman of WYFC and because the ferreting had been completed at KGVth field, the Boomtown grant of £800 to purchase the roll-on goals for use at KGVth was released. However, lockdown had halted any further progress.

Action: Cllr Riley and Clerk to meet with WYFC and report back regarding progress with goals.

Couch Green Barrier to be discussed at F&GP.

Action: Clerk to add to F&GP Agenda

Old School Field:

Cllr Appleby reported that there had been no further progress since the last meeting. Cllr Appleby had spoken to Revd Pease who had suggested that they and the 3 other regular members of the MacPherson's trust meet after Christmas on site. Due to current lockdown restrictions this was no longer viable. Cllr Riley suggested instead that they meet via Zoom as she was concerned by the lack of progress.

Action: Cllr Appleby agreed to follow up on this

f) Environment Committee – Cllr Percy

Cllr Percy reported that the planned tree planting at Couch Green had been pushed back to the Autumn as they were keen to get the community involved, and with current lockdown rules this was impossible.

20.112 **Litter Pick**

Defer to February FCM where it is hoped we will know more about whether or not we will be able to hold a litter pick in the Spring to coincide with Great British Spring Clean.

Action: Cllr Appley to include piece in Itchen Valley News Chairman's report asking residents



to a bag to collect rubbish whilst out walking around the parish.

20.113 **Note [Correspondence](#) Received for December 2020.**

Councillors noted the correspondence received; there were no questions.

20.114 **Items for Consideration at next meeting**

There were no items for consideration for the next meeting other than those mentioned earlier in the meeting.

- Fibre to Premises Scheme: How can IVPC assist with the facilitation of this to the community.

20.115 **Date and Time of following meeting:**

Date: Thursday 4th February 2021 7.00 pm.

Location: Electronic – public welcome, please contact clerk for entry.

The meeting was closed at 8.54pm.



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

List of Payments for Council Approval 070120

Itchen Valley Parish Council

Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
118		£15.17	1130	01/12/20	Michelle Leadbitter-Allen - Reimburse monthly cost of Adobe DC	
120		£200.00	1200/2	14/12/20	RP Gardening - Lengthsman: Barton Stacey	
121		£400.00	1200/2	14/12/20	RP Gardening - Lengthsman: Four Marks & Medslead	
119		£15.17	1130	01/01/21	Michelle Leadbitter-Allen - Reimburse monthly cost of Adobe DC	
122		£398.03		05/01/21	Greensmile - Grounds Maintenance - December	
113		£193.49	1010	07/01/21	HMRC - PAYE/NI -December 2020	
Sub Total		<u>£1,221.86</u>				
Total		<u>£1,221.86</u>				

Signature _____ Signature _____
 Date _____

07/01/21 03:13 PM Vn: 8.51.00

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Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Bank Account Reconciled Statement

Current Account	20299862	60-83-01
Statement Number	22	Bank Statement No. 22
Statement Opening Balance	£16,671.63	Opening Date 01/12/20
Statement Closing Balance	£10,491.65	Closing Date 31/12/20
True/ Cashbook Closing Balance	£10,491.65	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/12/20	DD201203NEST	Nest Pensions	55.02	0.00	16,616.61
04/12/20	BACS201204MLA	Michelle Leadbitter-Allen	629.99	0.00	15,986.62
04/12/20	BACS201204VITA	Vitaplay	230.40	0.00	15,756.22
15/12/20	BACS201215HMRC	HMRC	193.69	0.00	15,562.53
21/12/20	BACS201221EKS	EKS Accounting	24.00	0.00	15,538.53
21/12/20	BACS201221GRN	Greensmile	398.03	0.00	15,140.50
21/12/20	BACS201221HCC	HCC Energy Management	172.69	0.00	14,967.81
21/12/20	BACS201221KISS	Kiss Tree Management Limited	238.00	0.00	14,729.81
21/12/20	BACS201221RPG	RP Gardening	1,600.00	0.00	13,129.81
21/12/20	BACS201221WYFC	Worthys Youth Football Club	800.00	0.00	12,329.81
23/12/20	DD201223LLDS	Lloyds Bank	604.80	0.00	11,725.01
30/12/20	DD201230NEST	Nest Pensions	55.02	0.00	11,669.99
31/12/20	BACS201231MLA	Michelle Leadbitter-Allen	1,160.34	0.00	10,509.65
31/12/20	DD201231UTB	Unity Trust Bank	18.00	0.00	10,491.65

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Bank Account Reconciled Statement

Deposit Account	20374444	60-83-01
Statement Number	23	Bank Statement No. 23
Statement Opening Balance	£44,883.04	Opening Date 01/12/20
Statement Closing Balance	£44,883.04	Closing Date 31/12/20
True/ Cashbook Closing Balance	£44,883.04	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	44,883.04
Uncleared and unrepresented effects					
31/12/20		No activity		0.00	44,883.04
		Total		0.00	

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy



Councillor Report January 2021



Decent Data for All

The increase in both the number of people working from home and the amount of data they are needing to transfer has led to five areas locally seeking the installation of Fibre to the Premises (FTTP). The grant of up to £3k per property, makes it viable to a significant proportion of our residents. We have six projects at various stages of progress locally and our role has been to share the expertise that has been developed elsewhere, and co-ordinate expert intervention when necessary. Top notch internet connections are not only essential for home working and home learning during the present crisis, but also allow for future opportunities for on-line businesses for years to come.

More information at <https://www.hampshiresuperfastbroadband.com/news/2020/09/03/better-broadband-in-rural-hampshire/>

Support for Businesses

The various grant programs will be published as and when they become available. The most concise and readable source of information on this is <https://www.winchester.gov.uk/business/covid-19-support#relief>

There is a new round of discretionary grants in January, and of course the new funding for the lockdown, details awaited.

Garden Waste

There is a satisfactory uptake of garden waste bins, the new service starts at the end of February. Brown bags are available for those without room for another bin, or you can change to smaller black and green bins at no charge.

Winchester Leisure Centre

The new leisure centre is on track to open in March, if allowed.

mpower@winchester.gov.uk 01962 734167

rgordon-smith@winchester.gov.uk 01962 733219



County Councillor Report to Parishes January 2021



Happy new Year! Thank you to all the local groups in the Itchen Valley division who have continued to offer support in their communities. Your work is invaluable and makes us all feel safer.

But some things are more complicated and I'd be grateful if local groups can continue to pass on the details of this HCC helpline too: *if Coronavirus has had an impact on you or any aspect of your life, including anyone who is self-isolating, education, threat of eviction, unpaid bills etc, please call the helpline for advice and support. The Hampshire Coronavirus Support and Helpline can be contacted on 0333 370 4000. (Calls charged at local rate.) The helpline is open 9am to 5pm*

You can also call Citizens Advice for support on 01962 848000, from 10-1pm, or 0808 278 7861

As I write, the impact of the Brexit Paperwork checking system on the A31 is unknown, as the first few days were quiet, but more traffic is expected w/c 4th January, but so far, paperwork 'compliance' is good. However the new lockdown may affect traffic levels too, and now the challenge of Covid free testing. See *more overleaf* for more information and helpline details.

Flooding works: Overton Road works are continuing; there is a review on Friday 8th Jan to decide if the scope of the planned works is good enough. HCC will continue to work on this site for a while yet. Other sites are logged and planned: Itchen Stoke, Easton, Whitehill Lane, Springvale Road at the King Charles end; works on Wellhouse Lane into Springvale Road due to start this month.

School matters: Yellow lines outside schools have been requested. The schemes fall between HCC safer routes to school and WCC's yellow line scheme. At present, key worker and vulnerable children are at school. I have asked that children who don't have access to broadband in their home can be considered as vulnerable: all children (state school educated) receive a pre-paid dongle if there is 4G available at home. Additional information regarding schools and IT access is overleaf.

Pre-school children can all attend – but parents may choose not to send them. The Furlough scheme (Gov.uk) and the Additional Restriction Support Grants (winchester.gov.uk) are available. You can contact them direct or go via Citizens Advice Winchester.

Looking for a new challenge? Why not try out the online learning from Hampshire's libraries: this term the *Learning in Libraries programme* has commenced with a Film review course, a wide variety of courses are available, including a dance class for toddlers, helping your child with school work and Zumba! Under Tier 5 lockdown, libraries are closed for browsing but open for the public wishing to use IT, print items/forms etc.

Getting outside for exercise: Country Parks remain open but the public is clearly encouraged to stay near to home. Zoos are closed. I am obtaining clear guidance from HCC on their status this week. Public footpaths are getting muddier with increased use, but the volunteer teams are not allowed to carry out works in groups. Please continue to report though: the County team can do emergency works, eg holes appearing, and fallen trees blocking paths etc.

Online and phone scams are plentiful at present. Please ask residents to report scams and get advice by phoning 0300 123 2040 (8am -8pm) or use the online reporting tool on [ActionFraud.police.uk](https://www.actionfraud.police.uk). They offer an enhanced service for vulnerable victims.

Please note: an online scam asking for bank details to validate ID for a vaccination appointment. It is a SCAM! Please NEVER give out your bank details on the phone.

Cllr. Jackie Porter, www.jackieporter.co.uk

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