



Full Council

Minutes of the Full Council Meeting held electronically on Thursday 4th March 2021 at 7.00pm.

Members Attending:

Cllr Appleby, (Chairman), Cllr Langford, Cllr Percy, Cllr Riley, Cllr Rosewell, Cllr Moffatt, Cllr Jeffes, Cllr Andrews, Cllr Legat, Cllr Stirrup (entered meeting at 7.30pm)

In Attendance:

Michelle Leadbitter-Allen -Clerk, Cllr Russell Gordon-Smith-WCC, Cllr Jackie Porter-HCC (left meeting at 8.50pm)

20.120 **Apologies Received:**

Cllr Power (WCC)

20.121 **Public Participation and Declaration of Interest:**

There were no members of the public present and no declarations of were interest made.

20.122 **Approve the minutes from 4th February 2021.**

The [Minutes of the 4 February 2021](#) were approved by all as a correct record of events. All agreed the change; the minutes will be signed in retrospect.

Matters Arising:

Cow Down

All members agreed that Cllrs Rosewell, Riley, and Appleby would arrange for the sign to be written and erected at Cow Down as per the agreed offer given by IVPC to the landowner to assist with signage on the right of way.

Cllr Appleby believed that work to repair the riverbank was to begin shortly.

Clerk reminded all that Hampshire County Council must also give permission for the erection of signs on a public right of way.

Easton Phone Box:

Cllr Riley had been in contact with the resident of Easton regarding the maintenance of the phone box.



20.123 **City and County Councillor Reports**

Highway along Lone Farm Lane– Countryside service will not do it, reluctant to get team from Ramblers to do it, highways could do it, meeting with manager next Wednesday. Do you want to go ahead with your quote for £900, do you want them to pay for it? Do you need county to cover the cost of this? Cllr Roswell agreed with this. ROW know it needs doing and doing properly. Needs to be resurrected as a proper route through. It is a highway.

Cllr Appleby said that we should notify the neighbours as a courtesy. The lane will need closing while the works are being done. It may be that being taped back would be sufficient and temporary notices. A formal closure will take a while, but Cllr Porter will follow up to see if can get an emergency order.

Tips _ seen note about access. When do you anticipate the current measures at least until the end of lockdown which seems to be June at the moment? Councillors discussed their experiences with Tips – Cllr Percy and Cllr Langford have experienced bad delays, but Cllr Andrews had the reverse experience at Winchester Tip.

Cllr Porter will pass the information on. Certain that no intentions to open up tips early.

City Councillor Report Cllr Russell Gordon-Smith (WCC)

Brown Bins:

Cllr Langford said that there seems to be problems getting the brown bins. RGS said that a lot of people waited until the last minute to order their brown bins, causing the telephone system to collapse! Has been rectified.

Cllr Langford has had problems getting his payment accepted. Bin hasn't arrived but not concerned about that. If you have not got it in a week, please correspond with RGS and try to sort it out. Chilcomb had their delivery today – Cllr Moffatt. But also reported that the lorries were refusing to collect the green bags if the individual did not have the brown bins. Cllr Porter said that should've and would chase them.

A31 is now open.

Solar Farm at Godsfield coming up – but if we are serious about our climate emergency we will need more, would like to develop a local plan strategy for these to find the best sites. cannot comment as on the committee. We must be open minded about these issues.

Have already bought this up as a parish council but outside our parish so did not comment.



20.124 **Financial Matters: Lead Councillor – Cllr Riley**

20.124.1 Council noted the draft [Minutes of the Finance and General Purposes Meeting of the 18 February 2021](#).

20.124.2 The [Bills to Pay](#) & [Other Expenditure](#) had been circulated to council members prior to the meeting. Other Expenditure was noted by council.

The Bills to Pay were agreed by Cllr's Andrews and Legat.

20.124.3 The council had been reinvited by SDNP to resubmit CiL request for £750 towards topographical survey for joint ramp project with Watercress Way at Couch Green. All members supported the resubmission.

20.124.4 The Council Members were unable to approve the Financial Risk Management Record as not everyone had been able to review it. Cllr Riley asked for the document to be reviewed at F&GP on 18 March and formally adopted by Full Council in April. Clerk explained that this had been reviewed and agreed in September 2020 and would be submitting that agreed version for Internal Audit.

20.125 **Planning Matters: Lead Councillor – Cllr Langford**

20.125.1 Members noted the [Minutes of the Planning Committee Meeting of the 18th February 2021](#).

20.125.2 Planning Applications for discussion received by 26th February 2021:

a) [SDNP/21/01008/TPO](#)

Location: Church Cottage Church Lane Easton Winchester Hampshire SO21 1EH

Proposal: beech - reduction and shape tree from 2m to 1.6m spread equating to 2m
Ash - Re-pollard to old cuts - approx. 10m in height (see original application)

Comment: No Comment

b) [SDNP/21/00764/HOUS](#)

Location: Orr's Meadow, The Old Dairy Alresford Road Ovington SO24 0HU

Proposal: To erect a single storey Summer House of timber construction to rear elevation of property for leisure use with a footprint of 15m² or less and approximately than 2.5m in height.

Comment: No Comment



c) [SDNP/21/00290/FUL](#)

Review Statement & Agree Statement for submission

Location: Matterley Farm Alresford Road Ovington Winchester Hampshire SO24 0HU

Comment: Object

A National Park is not a suitable location for a development of this scale and nature. This application is for a fundamental change of use for 1,100 acres of agriculture land to a music festival site for 17% of the year. It fails to satisfy most of the Core Policies of the adopted SDNP local plan and any benefit does not demonstrably outweigh those interests.

In appeal APP/Y9507/C/18/3209964 as recently as the 20th April 2020 the Planning Inspector noted that to comply with Local Plan SD7, development needs to positively enhance tranquility. The Inspector attached great weight to the first purposes of a National Park as set out in the adopted local plan. This application is in direct conflict with those purposes.

To permit this application would set a precedent for similar developments in National Parks elsewhere in the country.

This application is made by Boomtown Ltd but if granted it will be a permanent change of use attached to the land and not limited that company. Because past permissions have been temporary, Boomtown have now been forced by the threat losing the consent to address with this application the issues they should have considered from the beginning – noise, traffic, light. The environmental consideration of the site, as opposed to the event, has historically been very poor. The site Landowner has a history of planning breaches and there is little evidence that this has ceased. A temporary permission would maintain planning control of the site to a degree which is not possible through the enforcement or licensing process.

d) [SDNP/21/01014/HOUS](#)

Location: 7 Shelley Close Itchen Abbas Winchester Hampshire SO21 1AU

Proposal: Proposed single storey rear extension, front porch, and elevational alterations

Comment: No Comment

e) [SDNP/21/00968/NMA](#)

Location: East View Church Lane Easton SO21 1EH

Proposal: NMA in relation to applications SDNP/19/02675/LIS and

SDNP/19/02674/HOUS -Replacement of eyebrow detail for new front door detail with



new flat porch. LISTED BUILDING

Comment: No Comment

20.125.3 District Local Plan Consultation:

Discuss and agree comments from Environment Committee on first two principles was moved to agenda item Environment Matters (minute number 20.126)

Council discussed and agreed the following comments should be submitted to WCC:

Conserving and Enhancing the Historic Environment

The council did not wish to submit a comment on this subject.

Homes for All

The IVPC would support appropriate housing to expand existing settlements in preference to new towns in the district.

20.126 **Environment Matters – Cllr Percy**

20.126.1 Council noted the [Draft Minutes of the Environment Committee Meeting of 25 February 2021](#).

20.126.2 Council discussed and agreed the following comments should be submitted to WCC as put forward by the Environment Committee.

Carbon Neutrality

- i.) There is a need for more detail and specific environmental targets for Council property, both domestic and business.
- ii.) The lack of a central bus station was questionable to being carbon neutral.
- iii.) The extra proposed Park and Ride facilities would not reduce carbon footprint.
- iv.) Funding should be provided for tree planting by Parish Councils.
- v.) Solar Farms (from the Supplementary Planning Document) should have a requirement to support biodiversity.
- vi.) Other forms of green energy (eg. wind and water powered) should be encouraged and not just solar, also solar on roofs, new and existing, domestic, and non-domestic.
- vii.) Cycling routes to the centre of Winchester and the New Leisure Centre must be provided.

Biodiversity and the Natural Environment



- i.) The concept of a Green Belt is not thought to be a good idea. The SDNP already provides a designated green environment.
- ii.) Green recreational space should be provided with all new developments. Some biodiversity credits should be allowed but funding for them must be provided by the developer before the start of a project and not left to the end.
- iii.) Current plans as outlined on page 31 or the report are insufficiently robust.

Action: Clerk to submit comments to WCC

20.127 **Rights of Way Matters – Cllr Rosewell**

20.127.1 Council noted the [Draft Minutes of the Rights of Way Committee Meeting of the 11 February 2021](#).

20.127.2 Cllr Rosewell presented the Rights of Way report for discussion which focused on the following:

- **Footpath 30:** Cllr Rosewell has received several quotes for surface work. They intend to make an application for grant funding to cover the cost. Quotes received will be discussed at next RoW committee meeting. A letter was sent from the parish council asking the landowner to cut back vegetation along footpath 30. Cllr Riley believes that this has been done. If this has not been done, another letter will be sent reminding landowner of their responsibilities to keep the path clear of overgrowing vegetation from their premises.

Action: Cllr Appleby to check the path.

- **Footpath 31:** (West end of pathway, behind Shelley Close) RoW committee would like to put bark chippings on the path as it is very muddy and slippery. They would like to purchase the chippings before the end of the financial year, and if no appropriate due to the drying out of the path, store them if necessary, to put down at a later date. Although there is evidence to suggest that 'barking' the surface would be better during the dry months rather than attempting to put it down when muddy. They have attempted to engage with the landowner without success and would like to confirm whether they should seek the landowners permission to do this.

Action: Clerk asked to confirm legislation regarding responsibility of path surface maintenance on a public right of way. Clerk to contact Elliott Rowe at Hampshire Highways.



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All agreed that the path should be repaired but should wait before purchasing the bark until we hear back from HCC regarding funding for work at Lone Farm Lane, as there is concern that if we must fund repairs there, there will be insufficient funds to repair the surface of Footpath 31.

All Councillors agreed that the bark should be purchased and made available to repair footpath on the proviso that funding was available.

- **Lone Farm Lane:** RoW Committee have received a quotation from a local contractor of £970 to complete clearance work and all pedestrian, cycle, and equestrian access. Council have requested help with funding and permission to complete work from HCC.
Action: Cllr Porter will notify Cllr Rosewell of result
- **Permitted Path:** (perimeter of field west of Rectory Lane) HCC have agreed to provide way-markers. In conversation with landowner as to whether he will be placing any additional signage indicating the permissive pathway.
- **Potential Partial Extinguishment application:** (footpath 22, Easton)
Council received information from resident regarding his intention to apply for a partial extinguishment to footpath 22 which runs through his property. The footpath is currently obstructed and is inaccessible. HCC are aware
Action: Cllr Rosewell to liaise with Clerk regarding pursuit of matter with HCC.
- Cllr Riley asked the RoW committee to have a look at Hampage Wood path as there are deep ruts on the path making it difficult to traverse. It is believed that this is caused by natural water erosion, but there is concern that it would worsen should nothing be done about it.
Action: RoW Committee to identify landowner and discuss.

20.128 **Portfolio Holders Reports**

20.128.1 Footpath Matters – Discussed under Rights of Way

20.128.2 Highways – Cllr Appleby

Speeding in Avington & Easton:

Cllr Appleby asked the council members if they would like him to pursue an introduction of 30 mile per hour speed limit through the villages of Avington & Easton with Hampshire Highways. All council members present agreed.



Cllr Appleby reported that he had attempted to contact Mr Lawson at HCC regarding the installation of police speed checks in the parish along the B3047. Cllr Appleby has yet to receive a response. Councillors discussed the effectiveness of the Speed Limiter Camera, it was deemed ineffectual. The purchase of new equipment with Wonston PC has already been discussed and although there is no budget for it this year, it will be recommended for next year's budget discussion. Councillors felt that a police van would be an appropriate deterrent.

The litter on the A31 is an ongoing concern. Cllr Porter said that this was logged with Highways and would be cleared at the end of March.

Dog Bins:

Cllr Riley raised the issue of dog bins and would like the Council to procure 2 bins; one for the end of footpath 31 at Avington Park Lane and the other to be cited at the end of the Watercress Way near the bench located on Shelley Close.

Cllr Porter recommended that Cllr Appleby contact cawilliams@winchester.gov.uk to order the multiuse bins.

20.128.3 Village Halls – Cllrs Moffat, Langford, Percy

- i.) **Martyr Worthy** – Cllr Moffatt reported that they had also received about £20 000 in funding are about to use some of the grant funding received to install some AstroTurf.
- ii.) **Itchen Abbas & Avington** – Itchen Abbas and Avington Village Hall had received a £2 000 business rates refund, which makes the total Covid-19 grant funding received nearly £20 000. They are researching solar panel community buying scheme.
- iii.) **Easton** – Waiting on advice on how and when to reopen.

20.128.4 Website – Cllr Legat

Cllr Legat has a lot of things that need to be taken down. Clerk had uploaded the new committee terms of reference to website and updated the councillor responsibilities. Cllr Legat had uploaded banner to the new meeting agenda and minutes page.

20.128.5 Open Spaces – Cllr Riley

Couch Green:

Cllr Riley thanked Cllr Moffatt for clearing the bins.

Environment Committee has discussed installing a water supply, Cllr Appleby has inspected



the site and thinks he should be able to install one in Autumn. This would help to water the trees that will be planted in the Autumn.

We have received confirmation that the quotations received last year from the groundsman remain the same. Hope to have the price breakdown complete for F&GP.

Top Barrier: Discussion took place about how to best denote the height on the barrier. Cllr Rosewell suggested it is painted bright yellow with the height on top piece using laminated stickers. We can have a plate fixed to the barrier to state the height. This was deemed to be a good idea.

Old School Field:

Cllr Riley is meeting representative from Fawns at Old School Field play area to discuss new trim trail/trampoline installation.

Clerk has contacted Vitaplay and one other company for quotation and hopes to report at F&GP.

Cllr Appleby said that he had not heard anything back from his attempts to correspond over the 'joining of land' at Old School Field.

Action: Cllr Riley agreed to follow up on this.

20.129 **Discuss and Agree meeting procedure for APM and AGM.**

Council agreed to stick to the APM and AGM dates of 29 April and 5 May as per the published meeting schedule. Public will be invited to attend via Zoom.

20.130 **Discuss New Transport Plan and submit view.**

Cllr Riley reported that the closing date for submissions had passed and therefore Council was unable to respond.

20.131 **Agree date for Litter Pick.**

Keep Britain Tidy dates are 20 May to 13 June. Council agreed to arrange litter pick for Saturday 5 June.

Cllr Appleby has borrowed 20 litter picks from IdVerdi and suggested that each village be responsible for 5 picks.

- Cllr Appleby agreed to be responsible for the 5 litter picks for Itchen Abbas and record who has been loaned them.



- Cllr Riley agreed to be responsible for the 5 litter picks for Itchen Abbas and record who has been loaned them.
- Cllr Percy agreed to be responsible for the 5 litter picks for Itchen Abbas and record who has been loaned them.
- Cllr Langford agreed to be responsible for the 5 litter picks for Itchen Abbas and record who has been loaned them.

Action: Cllr Appleby to advise through the Valley News of Itchen Valley Parish Council's intention to hold a litter pick on the 5 June.

20.132 **Agree to appoint Locum Clerk if necessary, during Clerk's imminent absence.**

Clerk explained that she would need to leave of absence of within the next 8 weeks due to health reasons. The Council formally agreed that if necessary, a locum clerk would be employed to cover the clerk during her absence.

20.133 **Discuss and agree tree management programme.**

It had come to the attention of council that we could be held liable if a person were injured by a tree owned by the parish council. Council would like to establish a tree management programme with a survey completed every 2 years. Council is waiting to hear back from Kiss Tree Management who completed a tree survey at Couch Green and Old School Field in 2019. The tree survey would need to be part of the budget.

20.134 **Note [Correspondence](#) Received for February 2020.**

Councillors noted the correspondence received; there were no questions.

20.135 **Items for Consideration at next meeting.**

The Winchester District Plan Principles will be discussed at the following Committee Meetings to be agreed at FCM 4th April 2021.

- Promoting Sustainable Transport – Planning Committee 18 March 2021
- Vibrant Economy – Finance & General Purposes Committee 18 March 2021
- Low Carbon Infrastructure & Living Well – Environment Committee 25 March 2021

20.136 **Date and Time of following meeting:**

Date: Thursday 1 April 2021 7.00 pm.

Location: Electronic – public welcome, please contact clerk for entry.

The meeting was closed at 9.23pm



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Appended Documents:

- *County Councillor Report*
- *Bills to Pay.*
- *Other Expenditure*
- *Current Account Bank Reconciliation – February 2021*
- *Deposit Account Bank Reconciliation – February 2021*



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County Councillor Report to Parishes for March 2021



Hopefully some of you will have received notice of vaccination by the time you read this. But that doesn't mean that our problems will be over. Maybe you have time to be a telephone buddy to a lonely resident? For info : <https://www.butterfliesfriendship.com/telephonefriends>

There are a number of consultations at present: all are online for now

1. HCC is holding an Active Travel Consultation proposing an 18 month long reorganisation of some streets in Winchester incl. Hyde Street improvements which give closure to thru' traffic. Deadline 21 March. <https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/winchester-improvements>
2. HCC is proposing a 100m extension to the 40mph speed limit on the Andover Road WCC , until 21 March
3. WCC : the Winchester District Local Plan consultation www.localplan.winchester.gov.uk until 12th April
4. HCC LTP4- an update to the Local Transport Plan has just closed but if you have local views, I'd be pleased to hear them. The new Transport Plan (LTP4) will form the primary transport policy for Hampshire County Council to 2050. You can see more on <https://www.hants.gov.uk/transport/localtransportplan>

Others are coming straight after the elections in May.

1. HCC 's Minerals and Waste Plan
2. Hampshire Hospitals consultation on hospital provision see more at www.HHFT.nhs.uk
3. Highways England M3Jn9: go to <https://highwaysengland.co.uk/our-work/south-east/m3-union-9-improvements/> for details, and to register for updates

Extensive Flooding Work is continuing across the division. This has been a major focus for me in the last year. Several sites have been listed but the work isn't being done until the next financial year due to budgetary constraints and effects of Covid19 on work teams. This is most frustrating.

A pilot of School streets is looking at removing traffic from streets in front of school gates, to improve chance of active travel (cycling and walking) into school. Results should be ready for the Autumn term.

'Solar Together' is an opportunity to purchase solar panels (and battery) for your home under an HCC approved, value for money scheme. The deadline is the 23rd March and applications are collected locally on Winchester.gov.uk. Go to <https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange/whatarewedoing/projects/solarbuyingscheme>

Despite a petition about HWRC access, the promised pilot of 'HWRC walk in/cycle in/buggy in/wheelbarrow in ' hasn't started yet. We are told that use of HWRC's is for essential journeys only so cars only: though I'm not sure why a bike journey to the tip is any less essential than one by car?

Additional special school places are being created in Andover at Icknield and Samuel Cody school, due by 2022, and opening in September 21, the Austen Academy at Basingstoke for children on the Autism spectrum. This provision adds to the growing need for special school places for children with SEMH and neurological conditions as well as for those with physical disabilities.

The 20/21 HCC Gigabit scheme being carried out in conjunction with BDUK and Openreach is not going well. Of the 33 proceeding, 7 are in the Itchen Valley Division. Others have started but stalled early. Most of the County's top-up fund of £1m remains unspent. At Thursday's Policy and Resources Select Committee (4th March) , we are scrutinising the process which is failing: resulting in disappointment and failure to deliver with Open reach. Let's hope the relevant Openreach employee turns up as requested.

I have tried to keep you up to date through the month too, please email me direct if you have any queries. Jackie.porter@hants.gov.uk 07973 696 085 , @JackieLibDem or see my website www.jackieporter.co.uk



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Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
141		£115.20	1080	07/12/20	Vitaplay - Playground Inspections - December 20	
143		£193.69	1010	04/02/21	HMRC - PAYE/NI - February 2021 TBC	
139		£400.00	1200/2	04/03/21	RP Gardening - Lengthsman: Bighton & Ropley	
140		£30.50	1110	04/03/21	Hampshire Association of Local Councils LTD - Copies of Good Councillor Guide	
142		£624.00	1120	04/03/21	Littleton Landscapes - Speed Limiter Annual Charge	
Sub Total		£1,363.39				
Total		£1,363.39				

Signature _____ Signature _____
Date _____

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Paid Expenditure Transactions paid between 01/02/21 and 26/02/21

Cheque	Paid date	Tn no	Order	Gross	Vat	Net	Details	Heading	Budget
DD210203NEST	03/02/21	137		£55.02	£0.00	£55.02	Nest Pensions	Clerk Pension: February	1005
		138/1		£6.00	£0.00	£6.00	Lloyds Bank	Bank Charges	1040/2
		138/3		£28.78	£4.80	£23.98	Lloyds Bank	Zoom 170121-160221 & Zoom 171220-160	1300
		138/4		£19.99	£3.33	£16.66	Lloyds Bank	Pukka Peds for meeting minutes etc	1130
DD210223LLDS	23/02/21	138		£34.77	£8.13	£46.64	Lloyds Bank	Bank Charges & Credit Card Purchases	1040/2
Total				£109.79	£8.13	£101.66			

26/02/2021

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Bank Account Reconciled Statement

Current Account	20299862	60-83-01
Statement Number	24	Bank Statement No. 24
Statement Opening Balance	£8,757.06	Opening Date 01/02/21
Statement Closing Balance	£4,175.44	Closing Date 28/02/21
True/ Cashbook Closing Balance	£4,175.44	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/02/21	DD210203NEST	Nest Pensions	55.02	0.00	8,702.04
15/02/21	BACS210215GRAY	GH & IEJ GRAY	280.80	0.00	8,421.24
15/02/21	BACS210215RGPS	RP Gardening	400.00	0.00	8,021.24
18/02/21	BACS2102180221	HMRC	193.69	0.00	7,827.55
23/02/21	DD210223LLDS	Lloyds Bank	54.77	0.00	7,772.78
24/02/21	BACS210224EKS	EKS Accounting	24.00	0.00	7,748.78
24/02/21	BACS210224GRN	Greensmile	398.03	0.00	7,350.75
24/02/21	BACS210224MLA	Michelle Leadbitter-Allen	15.17	0.00	7,335.58
24/02/21	BACS210224RPGS	RP Gardening	900.00	0.00	6,435.58
24/02/21	BACS210224SBPC	Stockbridge Parish Council	1,100.00	0.00	5,335.58
26/02/21	BACS210226MLA	Michelle Leadbitter-Allen	1,160.14	0.00	4,175.44

Uncleared and unrepresented effects

Total

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair



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Bank Account Reconciled Statement

Deposit Account	20374444	60-83-01
Statement Number	25	Bank Statement No. 25
Statement Opening Balance	£44,883.04	Opening Date 01/02/21
Statement Closing Balance	£44,883.04	Closing Date 28/02/21
True/ Cashbook Closing Balance	£44,883.04	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
	No activity		0.00	0.00	44,883.04
Uncleared and unrepresented effects					
28/02/21		No activity		0.00	44,883.04
		Total		0.00	

Reconciled by Michelle Leadbitter-Allen

Signed _____
Clerk / Responsible Financial Officer

Chair