



Finance & General Purposes Committee

Notice of Meeting.

I hereby give you notice that the next meeting of the F&GP Committee will be held electronically on Thursday 22nd April 2021 at circa 7.30pm. Please contact the clerk if you would like to join.

The business to be transacted is as per **AGENDA**.

1. Receive any apologies for absence.
2. To Approve the [Minutes of the Meeting held on 18th March 2021](#) and consider any matters arising.
3. To approve the [Bills to Pay](#) and note any [Income Received](#)– Cllr Riley
4. [F&GP Workplan April](#) Update
 - Clerk to close 2020-2021 accounts and open new fiscal year.
 - Submit [VAT claim](#) for period 1 October 2020 – 31st March 2021.
 - Review Previous Years [Final Accounts](#) & [Supporting Documents](#) & [Explanation of Variances Report](#)
 - F&GP to Review [Section 1&2 of Annual Governance and Annual Return Statement](#) – External Audit.
 - Review & Agree [Updated Asset Register](#) & [Asset Value Report for AGAR](#)
 - Ensure IVPC receives funding for Lengthsman & HCC delegate contract.
5. Review Financial Regulations for adoption at Annual General Meeting – All
6. Review [Discipline](#) and [Grievance](#) Policy for adoption at Annual General Meeting. - All
7. Review [Standing Orders](#) for adoption at Annual General Meeting - All
8. Review [FOI policy](#) for adoption at Annual General Meeting – All
9. Review [FOI Publication Scheme](#) for adoption at Annual General Meeting – All
10. Meeting contingency: agree delegation procedure when no meetings are held & any movement of meetings.



11. Review Risk Assessment for returning to Face-to-Face Meetings for adoption at AGM.
12. Note the Requirement for Reserve Policy as per JPAG 2020-2021
13. Discuss outline proposal from LR Coaching for use of Couch Green container/concrete pad as outdoor fitness area.
14. Receive update on play equipment installation at Old School Field – Cllr Riley/Clerk
15. Receive update on Couch Green Pitch Repair – Cllr Riley/Clerk
16. Update on phone box at Easton – Cllr Riley
17. Items for Consideration at next meeting
18. Date and Time of next meeting: 20 May 2021 at 7:30-7:45pm.
The location of this meeting is: Electronic.